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SCIENCE & TECHNOLOGY DEPT.

Minutes

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
January 7, 1986

The regular meeting of the San Francisco Public Library Commission was held Tuesday, January 7, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:30 PM by President Stong.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Richardson, Stern and Stong.

Commissioner Raymundo was excused.

It was moved by Commissioner Callanan, seconded by Commissioner Jebe and unanimously approved that the December 3, 1985 commission meeting minutes be approved.

PRESIDENT'S REPORT
Commissioner Mary Louise Stong

1. Mayor Feinstein has extended her thanks to Commissioners who lobbied the Board of Supervisors for passage of the recent revenue package.

2. The Arts Commission has nominated Andrew Hoyem for this years fine printing award.

3. President Stong thanked fellow Commissioners for their support and hard work throughout 1985.

CITY LIBRARIAN'S REPORT
John C. Frantz

1. Yesterday, Dean Marcris, City Planner, was awarded the "Department Head of the Year" award by Mayor Feinstein. He is the fourth receipient of this award.

2. On the recommendation of the City Librarian, it was moved by Commissioner Stern, seconded by Commissioner Bransten and unanimously approved that the following resolution be adopted.

1/24/85

RESOLUTION #1384

APPROVED, That the Mexican gold coin and Chinese medal currently being held by the Treasurers Office from the Fuhrman Bequest be transferred to the San Francisco Room for permanent exhibit.

SECRETARY'S REPORT
Richard P. Walsh

1. No report.

LIBRARIAN'S GUILD

1. Sally Houston wished Commissioners Happy New Year and expressed her hopes that 1986 will be a good year for everyone.

OTHER STAFF REPORTS

1. Glenda Hooper, Marina Branch librarian, stated that CLSI was down 30% of the time during the month of November. She said the MBO goals are difficult to achieve when the circulation system is not functioning.

   Anne Roughton, North Beach Branch librarian, stated that staff morale and public relations are low when the computer system fails.

   The City Librarian was asked to submit a monthly report to Commissioners on the status of CLSI.

   It was moved by Commissioner Jebe, seconded by Commissioner Stern and unanimously approved that a representative from CLSI be invited to appear before the commission to discuss current software and equipment problems.

FRIENDS OF THE LIBRARY REPORT

1. To relieve the Book Sale storage problem at Fort Mason the volunteers have opened the work area on Tuesdays and Thursdays for the sale of books at 3 for $1. Proceeds are averaging $300 a week from drop-in traffic. If business continues to grow there may be no reason to look for new quarters.

2 36708 SF: ECONO JRS
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2. Shirley Lowes has raised $3,650 for Jog Your Mind/86. She is seeking an additional $3,000 to cover race expenses.

3. The Annual Meeting and election will be held on Thursday, February 13 at 4:30 pm in the Lurie Room. Honored guests are founding members, past presidents and Board members.

4. B. Dalton has granted $12,000 to Friends' Project Read for a pilot tutoring program at Potrero Branch Library designed for parents who want to help their children succeed in school.

5. The fifth annual authors' series at the Herbst Theatre concluded on December 11 with Jean Auel. The series netted $19,217 for the Friends.

KEEP LIBRARIES ALIVE

1. KLA is continuing to work towards the passage of SB1220. This bill will be heard by the Senate Appropriations Committee this Thursday.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Lucio C. Raymundo

1 It was moved by Commissioner Callanan, seconded by Commissioner Stern and unanimously approved that Resolution #1382 be adopted.

RESOLUTION #1382

APPROVED, Resolution #1382, Non-Civil Service Temporary and recertification of Temporary Appointments made during the month of December, 1985. Also resignations of Non-Civil Service Temporary and part-time positions made during the month of December, 1985.

OPERATIONS/AUTOMATION/BUDGET COMMITTEE
Commissioner Walter G. Jebe

1. It was moved by Commissioner Jebe, seconded by Commissioner Richardson and unanimously approved that Resolution #1383 be adopted.

RESOLUTION #1383

APPROVED, That the Library Commission hereby authorizes the transfer of $5,496.11 of 1984-85 Public Library Foundation funds from account 2201 (equipment purchase) to account 1301 (materials and supplies).

FACILITIES COMMITTEE
Commissioner Edward F. Callanan Jr.

1. No report.

PUBLIC RELATIONS COMMITTEE
Commissioner Raye G. Richardson

1. No report.

SISTER CITY COMMITTEE
Commissioner Edward Bransten

1. The Shanghai sister city committee appointed by Mayor Feinstein continues to work for a successful sister city relationship and advancement of a friendship library.

Tentative arrangements have been made to house our sister city collection in the Lone Mountain building at USF.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Marjorie G. Stern

1, No report.

NEW BUSINESS

1. The Nominating Committee met at 4:15 today. Present were Commissioner Bransten, Chair; Commissioner Jebe and Callanan members. The committee nominated the following slate of officers for 1986: Commissioner Stern, President, Commissioner Bransten, 1st Vice President; Commissioner Richardson, 2nd Vice President.

2. Today it was moved by Commissioner Bransten, seconded by Commissioner Callanan and unanimously approved that the following Commissioners be appointed officers for 1986:

   President: Commissioner Stern
   1st Vice President: Commissioner Bransten
   2nd Vice President: Commissioner Richardson

3. William Dick briefly expressed his views on enhancing space for the main library. The Facilities Committee will meet on Tuesday, January 14 at 12:15 in the Commission Room to review Mr. Dicks proposal.

4. Commissioner Bransten was joined by fellow commissioners commending President Stong for her expert leadership while serving as president during 1985.

5. SPUR will hold a public meeting on behalf of the library at 1:30 on January 30th. Everyone is invited to attend.

There being no further business to transact, the January 7, 1986 commission meeting was adjourned at 5:20 pm.

The next regular meeting of the library commission will be held on Tuesday, February 4th at 4:30 pm.

Respectfully submitted,

Richard Walsh

Richard Walsh, Secretary
Library Commission

San Francisco Public Library
Comission Me ing
January 7, 1986

RESOLUTION # 1382

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of December be approved:

3602 Library Page Part- time

Chan, Rossana
Chan, Sandy
Kwan, Allen P.
Ma, Jenny
Mora,Argentina
Nurudin, Azian
Phipps, David

3616 Library T. Asst.II

Harriet, Walsh

3630 Librarian I

Susan Harloe

AND FUTHER, that the following resignations of Non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-time

Carroll, Kathleen
Ching, Sandy
Fong, Franklin
Krolick, Brian
Moore, Dwight

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SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library
Special Commission Meeting
January 22, 1986

A special meeting of the San Francisco Public Library Commission was held Wednesday, January 22, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:30 PM by President Stern.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Stern and Stong.

Commissioner Richardson was excused.

President Stern presented a progress report on the new main library. Steps already taken include: completion of the program statement; raising funds for initial stages of planning; negating criticism that a new main was not possible at this time.

Commissioners Stern and Stong are participating on an ad hoc committee comprised of eighteen key citizens for a new main library.

Sally Brunn and Ellen Sanger have helped out at the State level encouraging passage of SB 1220 and retaining the $300 million appropriation.

Mr. Ramirez presented the latest draft of the main library building program.

Mr. Frantz will be meeting with Randy Rice, OMNI group, to discuss terms of a contract for hiring OMNI as project consultants. The consultant will validate the work that library staff has supplied and compile a finalized building program statement; provide a detailed description of the Marshall Square site; and provide the architectual concepts that will make a new building work.

On the recommendation of the City Librarian it was moved by Commissioner Callanan, seconded by Commissioner Bransten and unanimously approved that Resolution # 1385 be adopted.

Resolution #1385

Approved, Ordinance authorizing the Real Estate Department to solicit bids for an oil and gas lease on 160 acres in Kern County, SE 1/4 of section 32, T.27S, R.28E, M.D.B. & M.

The meeting adjourned at 5:30 pm.

Richard Walsh

Richard Walsh, Secretary
Library Commission

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
February 4, 1986

The regular meeting of the San Francisco Public Library Commission was held Tuesday, February 4, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:30 PM by President Stern.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Richardson, and Stern

Commissioner Stong was excused.

It was moved by Commissioner Richardson and unanimously approved that the January 7,1986 commission meeting minutes be approved as submitted.

It was moved by Commissioner Jebe and unanimously approved that the January 22, 1986 special commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
President Marjorie G. Stern

1. Mayor Feinstein has congratulated the library for increased circulation as reported in MBO data.

2. Gifts have been received for the purchase of books in memory of Sue Critchfield from Glenda Hooper, Elizabeth Storey and Carol Coon.

   The Dora Donner Eye Foundation has given the library an unrestricted gift of $10,000. Dr. Hon and Betty S. Hon have given $1,000 for the purchase of Japanese books for Western Addition Branch.

3. Yesterday, President Stern attended a birthday celebration in memory of Gertrude Stein at Edwina Evers' bookstore. Andrew Hoyem had The World Is Round for sale. Several people complimented library staff for excellence in public service.

4. Many people have called the governor and Willie Brown urging passage of SB1220.

5. Bechtel has offered their help for planning a new main library.

6. Roberto Esteves, Andrew Hoyem and Pat Stewart helped report at the SPUR meeting the need for a new main library. The Bay City News sent the story out on the wire service. KCBS covered the story on the news the next morning.

7. President Stern formally acknowledged the following special friends of San Francisco Public Library for their support of library services. Bill Bessey, Friends President, presented each honoree with a copy of The Imagined City.

   Ed Stark, senior vice president, Jardin Insurance Brokers, Inc. major corporate sponsor of Jog Your Mind.

   Scott Blakey, San Francisco Chronicle, for publicity on the needs of the video/deaf services of the library.

   Len Schlosser, KPIX public affairs director, for donation of VHS players, video tapes, decoders and color television sets for video/deaf services department.

CITY LIBRARIAN'S REPORT
John C. Frantz

1. The Gramm-Rutman Emergency Deficit Reduction Act in its current form will proportionately reduce the federal budget to arrive at a zero deficit in FY 1991. It will drastically reduce funds available for social programs if it is not amended or declared unconstitutional. It currently means the sequestering of LSCA funds in the amount of $3.2 million this year.

2. The governors budget has increased the public library foundation program by $1.7 million. It now totals $20 million. San Francisco's share will increase by approximately $75,000 next year.

3. BARC and SCAN will not be phased out this year. A five member committee has been appointed by the state librarian to select a consultant to study third-level reference.

4. Mr. Frantz will be in Phoenix this weekend attending a conference on "Urban Public Libraries In The 21st Century". Keynote speaker is Lowell Martin.

5. During January, CLSI was running 98% of the time. There were 2 1/2 hours of unscheduled down time.

6. Mr. Frantz and Florence Mitchell are currently editing the security manual.

SECRETARY'S REPORT
Richard P. Walsh

1. No report.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. William Ramirez indroduced Claude Vitale, a visiting librarian from Grenoble, France.

FRIENDS OF THE LIBRARY REPORT

1. No report.

KEEP LIBRARIES ALIVE

1. No report.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES
PERSONNEL
Lucio C. Raymundo

1. It was moved by Commissioner Raymundo and unanimously approved that Resolution #1386 be adopted.

   APPROVED, Resolution #1386 non-Civil Service temporary and recertification of temporary appointments made during the month of January, 1986. Also, resignations of non-Civil Service temporary and part-time positions made during the month of January, 1986.

2. Mr. Frantz introduced Nancy Musser, Chief of Technical Services, to the Commission.

OPERATIONS/AUTOMATION COMMITTEE
Commissioner Walter G. Jebe

1. No report.

FACILITIES COMMITTEE
Commissioner Edward F. Callanan Jr.

1. Commissioner Callanan submitted the following minutes for the record.

   The Facilities Committee met at 12:15 on Tuesday, January 14th in the Commission Room. Present were Commissioners Jebe, Stong and Stern.

   William Dick presented a detailed proposal for main library expansion on the 45 Hyde Street site which would yield a total of 327,500 square feet at a cost of approximately $34 million. He predicted that a new facility on Marshall Square would produce 325,000 square feet at a cost of $55 million. Space plans and needs were discussed.

   The need for a building consultant was discussed. A consultant is needed to refine the program statement, perform site studies, and produce design concepts and schematics.

   The meeting adjourned at 1:30 pm.

PUBLIC RELATIONS COMMITTEE
Commissioner Raye G. Richardson

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Marjorie G. Stern

1. No report.

FINANCE/BUDGET COMMITTEE
Commissioner Mary Louise Stong

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1387 be adopted.

RESOLUTION # 1387

AUTHORIZING THE PUBLIC LIBRARY TO APPLY FOR AND ACCEPT FEDERAL FUNDS THROUGH THE STATE LIBRARY FOR THE EXTENSION OF THE SAN FRANCISCO PUBLIC LIBRARY DEMONSTRATION REFERENCE PROJECT FOR 1986-87.

WHEREAS, The San Francisco Public Library has been receiving funds since 1967 under the Federal Library Services and Construction Act administered by the California State Library for the operation of its reference project, the Bay Area Reference Center; and

WHEREAS, The San Francisco Public Library has been named one of two regional resource centers in California under the Library Services and Construction Act in recognition of a successful operation of the above reference project; now therfore be it

RESOLVED, That the San Francisco Public Library be authorized to apply for and accept funding for 1986-87 to be applied to the Bay Area Reference Center; and be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds; and be it

FURTHER RESOLVED, That there are indirect cost of 5% contained in the budget of this grant.

NEW BUSINESS

1. Commissioner Jebe expressed his discontent with the problem of reserving metered parking spaces in front of the main library for Commissioners attending meetings. Mr. Walsh was directed to purchase two sets of bags to cover the meters. One set of bags will read "No Parking 11 AM - 2PM, SFPD, Library Commission" These bags will be used for mid-day meetings. The other set will read "No Parking, 4 PM - 6 PM, SFPD, Library Commission" and will be used for late afternoon meetings. Commissioner Stern requested that the two No Parking sign standards currently used be placed on the sidewalk and not on the street.

There being no further business to transact, the February 4, 1986 commission meeting was adjourned in memory of Sue Critchfield, San Francisco Public Library librarian, 1968-1980.

The next regular meeting of the San Francisco Public Library Commission will be held on Tuesday, March 4, 1986 at 4:30 PM in the Commission Room, main library.

Richard Walsh

Richard Walsh, Secretary
LIBRARY COMMISSION

RESOLUTION #1386

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of January be approved:

3602 Library Page Part-time

Apelzin, David
Duong, Quyen
Fisher, Jacqueline
Hershkowitz, Aaron
Johnson, Nicholas
Larios, Jose
Monajami, Sirous
Robles, Anthony
Tartagalia, Christine
Thompson, Damon

3634 Chief Librarian

Musser, Nancy

AND FURTHER, that the following resignations of Non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-time

Fisher, Jacqueline
Herrera, Terry
Lau, Ben
Lien, Hon
Rhodes, Kedra
Tin, George

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SAN FRANCISCO
PUBLIC LIBRARY

Minutes

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
March 4, 1986

The regular meeting of the San Francisco Public Library Commission was held Tuesday, March 4, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:30 PM by President Stern.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Richardson, Stern, and Stong

Commissioner Raymundo was excused.

It was moved by Commissioner Callanan and unanimously approved that the February 4, 1986 commission meeting minutes be approved with the following corrections:

Page 2. 7. Paragraph 2 ... Jardine Insurance Brokers

City Librarians Report
1. The Gramm-Rudman Emergency....

Page 3. Personnel Committee
2. ADD Commissioners congratulated Nancy Musser on her appointment to Chief of Technical Services

PRESIDENT'S REPORT
Commissioner Marjorie G. Stern

1. Gifts have been received for the purchase of books in memory of Sue Critchfield from Anne Kincaid, Nan Vaaler, Linda Rogers, Judith Wainwright, Judith Lane and Carol Brown.

2. Sahan Arzruni has donated a gift of five volumes by Armenian authors: Come Sit Beside Me and Listen to Kouchag, medieval poems translated by Diana Der Hovanessian; Cup of Bitterness, by Antranig Antreassian; Men Without Childhood, by Andrank Zaroukian; Across Two Worlds, by Eghishe Charents; and Sacred Wrath, by Vahan Teksyan

   President Stern asked that a copy of the letter acknowledging receipt of the volumes be sent to the governor.

3. President Stern reported that the Friends 25th Anniversary celebration was extremely successful. Leslie Luttgens spoke about the importance of a new main library for San Francisco. She asked for support from Friends, staff, Commissioners and the citizens of the city.

4. Last Sunday, the Gleeson Library honored the Friends with an award for 25 years of excellence. President Stern accepted the honor and a bouquet of flowers that are now in the Friends office.

5. Mayor Feinstein had a meeting last month with Commission Presidents to discuss next years federal budget and proposed cutbacks to cities. She asked that all city employees, commissioners and Friends write state senators and members of the House of Representatives noting the serious implications of the proposed budget on the programs and people of San Francisco. A sample letter will be printed in the Personnel Notes with further instructions. President Stern asked that all staff participate in this letter writing campaign by signing the letters and adding a personal note before returning them to the City Librarian's Office.

6. Mayor Feinstein has also asked for program priorities for the next two years from all departments. Mr. Frantz will be working on this with senior staff.

7. The Mayor also asked that Commissioners be accessible at all times; correspondence be acknowledged; and that commissioners attend civic functions to which they are invited. She also asked for support of Civil Service Reform as well as requesting that she be notified of any program funding changes from the state.

8. Thursday is the last day SB1220 will be eligible for the June ballot. KLA, Friends and Commissioners are working frantically to ensure this measure is on the ballot.

9. President Stern recently met Danial Boorstin, Librarian of Congress, who is extremely interested in a new main on Marshall Square. He discussed the possibility of the new main including a regional "Center for the Book".

CITY LIBRARIAN'S REPORT

Acting City Librarian, Karen Scannell

1. The budget request has been sent to Mayor Feinstein totalling $15.9 million.

2. Everyone is invited to the opening of the "Censorship And Libraries" exhibit on March 10th at 5:30 pm in the Lurie Room. Gary Stong will be speaking on censorship Wednesday, March 12th at 7:30 pm in Special Collections.

3. Nancy Musser reported that CLSI had 89% reliability during public hours in February. There have been staff shortages and software problems which are being corrected this month.

   On behalf of the Commission, President Stern expressed appreciation to the staff for their patience during recent CLSI downtime. Commissioner Stong asked Mr. Murphy to include this expression of appreciation in the next personnel notes.

SECRETARY'S REPORT
Richard P. Walsh

1. Phase I of restroom renovation in the main library will be completed next month.

2. Mr. Walsh has received the Mexican gold coin and Chinese medal held by the Treasurers Office from the estate of Alfred Fuhrman. They will be placed on permanent display in the San Francisco Room.

3. Genevieve Tooth has written a letter urging the Commission to keep Glen Park Library open next fiscal year.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. Florence Mitchell, Librarians Alliance, thanked Commissioner Bransten for his contribution to their newsletter detailing the Shanghai Friendship Library.

FRIENDS OF THE LIBRARY REPORT

1. Friends are funding the reception opening the "Censorship and Libraries" exhibit in the Lurie Room on Monday, March 10, at 5:30 pm.

2. Leslie Luttgens and Richard Reinhardt shared their recollections of 25 years of Friends' activities with 90 members at the Annual Meeting on February 13th. William Bessey is the new president; Anne Solem, first vice president; David Coombs, second vice president; Lorcy Burns, secretary; John Reese, treasurer.

3. Royal Viking Lines has once again offered a cruise for 2 as the grand drawing prize for the Jog Your Mind run on April 13. Jardine Insurance Brokers are again the major sponsor and Safeway will again carry the logo on their shopping bags before the run.

4. Friends have submitted grant proposals totalling $110,000 to eight foundations for new library planning money.

5. Join "William Snakespeare" running for the Friends and "Rumplesnakeskin", Project Read's entry at the annual KABL St. Partricks Day snake race on Monday, March 17, noon, Zellerbach Plaza.

KEEP LIBRARIES ALIVE

1. KLA is meeting tomorrow to select a new chairman and to discuss SB1220.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Lucio C. Raymundo

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1388 be adopted.

RESOLUTION #1388

APPROVED, Resolution #1388, non-Civil Service temporary and recertification of temporary Appointments made during the month of February 1986. Also resignations of non-Civil Service temporary and part-time positions made during the month of February, 1986.

OPERATIONS/AUTOMATION/BUDGET COMMITTEE

Commissioner Walter G. Jebe

1. No report.

FACILITIES COMMITTEE

Commissioner Edward F. Callanan Jr.

1. Commissioner Callanan submitted the following mimutes for the record.

The Facilities Committee held a meeting at 4:00 PM on February 27. Members present: Commissioner Callanan, chair; Commissioner Jebe and Stong, members. Commissioner Stern was also present.

Commissioner Stern reviewed current status of SB1220. Since it is tied to the county jail bond measure, it is doubtful that it will be approved in time to qualify for the June 3 ballot.

Commissioners Stern and Stong met recently with Dean Marcris and discussed the Marshall Square site. He informed them that the courts are extremely interested in the site for construction of a new courthouse. Mr. Marcris will be presenting a draft master plan of Civic Center to Mayor Feinstein by May 1. Mayor Feinstein wants to devote her last two years to finalize this master plan for Civic Center. She will submit the finalized master plan to the Board of Supervisors by June 1. Commissioner Stern stated that at least $2 million needs to be raised by June to reflect growing public interest in a new main.

Joseph Becker, Becker and Hayes, will meet with Commissioners Stern and Stong, Peter Henschel and Dean Marcris on March 5 to discuss consulting services for a new main. Mr. Ramirez was asked to have all statisical data and other information recently compiled available to Mr. Becker upon his arrival. Commissioner Stong also asked that an interum report be available for Dean Macris by May 1st.

Commissioner Stong has written to Supervisor Renne on the status of building a new main library in San Diego. Their needs are similiar to San Francisco and their recent mayoral candidates had planks in their platform offering different locations for the new facility. Their building program statement was funded by the city whereas we are raising money privately. Their plans for funding the building are tied to SB 1220 and the Cortesi bill which would enable a local bond issue.

The meeting adjourned at 4:40 pm.

2. President Stern has received a letter from Henrietta Abrams asking that a plaque be placed in memory of Ed Farrell in the Park Branch Community Rooms.

The Haight Ashbury Community Coalition has also requested that a plaque be placed in the community rooms.

It was moved by Commissioner Callanan and unanimously approved that a plaque be placed in Park Branch honoring Mr. Farrell for his contributions to the library and the Haight-Ashbury community.

PUBLIC RELATIONS COMMITTEE
Commissioner Raye G. Richardson

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Edward Bransten

1. No report.

FINANCE/BUDGET COMMITTEE

1. It was moved by Commissioner Stong and unanimously approved that Resolution #1389 be adopted.

RESOLUTION #1389

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR, ACCEPT AND EXPEND FEDERAL FUNDS THROUGH THE STATE LIBRARY SYSTEM FOR EXTENSION OF THE CHILDREN'S SERVICES HOSPITAL PROJECT FOR FY 1986-87

WHEREAS, Children's Services at San Francisco Public Library has developed a program for training volunteers to provide reading services and introduce library services to children at six San Francisco hospitals; and

WHEREAS, Since February 1986, sixty volunteers have been trained in reading to children in hospitals; and

WHEREAS, There are three San Francisco hospitals with pediatric wards still not served by this project; and

WHEREAS, It is the goal for San Francisco Public Library Children's Services to extend the current program so that all San Francisco hospitalized children will have a reading program; now therefore be it

RESOLVED, That the San Francisco Public Library be authorized to apply for, accept and expend funding for FY 1986-87 to be applied to Children's Services Hospital Projects and, be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds; and, be it

FURTHER RESOLVED, That there are indirect costs of 5% contained in the budget of this grant.

2. It was moved by Commissioner Stong and unanimously approved that Resolution 1390 be adopted.

RESOLUTION #1390

AUTHORIZING THE PUBLIC LIBRARY TO EXPEND FEDERAL FUNDS THROUGH THE STATE LIBRARY SYSTEM FOR THE EXTENSION OF THE SAN FRANCISCO PUBLIC LIBRARY DEMONSTRATION PROJECT FOR 1985-86.

WHEREAS, The Board of Supervisors of the City and County of San Francisco approved the application for funds for the Federal Library Services and Construction Act for the continued operation of its reference project, the Bay Area Reference Center, by Resolution #354-85 dated April 25, 1985; and

WHEREAS, The Board of Supervisors of the City and County of San Francisco approved the expenditure of federal funds in the amount of $423,800 for the continued operation of its reference project, the Bay Area Reference Center, by Resolution #924-85 dated October 25, 1985; and

WHEREAS, The San Francisco Public Library has received approval by the State Library of an augmentation of those federal funds in the amount of $41,605 for the continued operation of its reference project, the Bay Area Reference Center; now therefore be it

RESOLVED, That the San Francisco Public Library is authorized to accept and expend this additional amount, plus interest earned thereon, for fiscal year, 1985-86, and be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the grant period October 1, 1985 through September 30, 1986, and be it

FURTHER RESOLVED, That there are indirect costs of 5% contained in the budget of this grant, and be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the grant period October 1, 1985 through September 30, 1986, and be it

FURTHER RESOLVED, That there are indirect costs of 5% contained in the budget of this grant.

NEW BUSINESS

1. None.

There being no further business to transact, the March 4, 1986 commission meeting was adjourned at 5:40 pm in memory of Ed Farrell.

The next regular meeting of the San Francisco Public Library Commission will be held on Tuesday, April 1, 1986 at 4:30 PM in the Commission Room, main library.

Richard Walsh

Richard Walsh, Secretary
Library Commission

RESOLUTION #1388

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of February, 1986:

3602 Library Page Part-time

Alex, Susan
Baez, Azalia
Giannetti, Lisa
Gleba, Judith
Hill, Alan
Hom, Sophia
Hughes, Myrna
Lee, Willie
Lewis, Martin
Maeda, Eugene
Nilmeyer, Kathy
Segasture, Emma
Swift, Richard
Tavis, Thomas
Yip, Conrad

AND FURTHER, that the following resignations of Non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-time

Flodr, Roman
Halberstam, Judith
Mullen, Susan
Sweet, Heidi
Tran, Sinh

3616 Library Technical Assistant I

Welsh, Harriet

3630 Librarian I

Pisano, Vivian

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APR 10 1986
SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
April 1, 1986

The regular meeting of the San Francisco Public Library Commission was held Tuesday, April 1, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:30 PM by President Stern.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Richardson, Stern and Stong.

It was moved by Commissioner Raymundo and unanimously approved that the March 4, 1986 commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Marjorie G. Stern

1. President Stern thanked library staff for writing 646 letters to legislators regarding next years federal budget and proposed cutbacks to cities. She thanked Mrs. Scannell and Mr. Murphy for their help in organizing this letter writing campaign. Mayor Feinstein has expressed her appreciation to President Stern for the hard efforts of the library staff.

2. Mayor Feinstein has also thanked Eleanor Clayton for doing quick and thorough research for her on Russia before the mayor left for her visit there.

3. Kelvin Longkote donated paper clips valued at $50.

4. Joe Becker is highly respected by the Library of Congress. Mr. Becker served eight years as a member of the National Commission on Libraries and Information Science.

5. Leslie Luttgens and Mary Lanagar are working with President Stern to obtain interest and support for a new main library from the corporate sector. Louise Rennee continues her support for a new main.

CITY LIBRARIAN'S REPORT
John C. Frantz

1. Nancy Musser reported 99% reliability for CLSI during March. The system was down 3 1/2 hours during the month. A library technician has been hired for the computer room to start the system at 7 AM to insure the system is operational by 9 AM.

2. Book drops will be placed in front of the main for a one month trial period starting May 1 st.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. Friends allocated $20,000 to the Business Branch for reference books, furnishings and equipment. $1,500 has been given to Childrens Services summer reading program; $2,000 in matching funds pending receipt of a California Arts Council artist in residence grant.

2. Book Sales multiply. Next mini-sale is in the Fort Mason Center Conference Room on Sunday, April 6, 11 am to 4 pm. Bookshop open hours are Tuesday, Wednesday, and Thursday from 9:30 am to 1:30 pm in Building D. The BIG SALE is May 22-25.

3. Entrys have been pouring in for the April 13 10K and Fun Runs - Jog Your Mind. All runners, walkers and volunteers are eligible for the prize drawings including the cruise for two donated by Royal Viking Line.

4. Friends are planning a three-track campaign to double membership by 1987: Board of Directors' commitment, current member drive for "each one to reach one", and a public outreach drive.

5. The last phase of Friends' funding lobby renovation, lighting improvement, is ready to move ahead.

KEEP LIBRARIES ALIVE

1. KLA's next meeting is April 3.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. Commissioner Stong attended a meeting of the committee last week. The library for the blind has moved into new quarters on the lower level of Presidio Branch. A senior librarian has been employed and a computer system has been installed which is connected to talking books libraries throughout the country.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Lucio C. Raymundo

1. It was moved by Commissioner Raymundo and unanimously approved that Resolution #1391 be adopted.

   Approved Resolution #1391, non-Civil Service temporary and recertification of temporary Appointments made during the month of March 1986. Also resignations of non-Civil Service temporary and part-time positions made during the month of March 1986.

OPERATIONS/AUTOMATION/BUDGET COMMITTEE

Commissioner Walter G. Jebe

1. No report.

FACILITIES COMMITTEE

Commissioner Edward F. Callanan Jr.

1. Commissioner Callanan has spoken with Joe Becker who was very satisfied with preliminary work and information completed by library staff that will be used for compiling the building program statement.

PUBLIC RELATIONS COMMITTEE

Commissioner Raye G. Richardson

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS

Commissioner Edward Bransten

1. The opening of the 39th annual SCOWAH exhibition will be held in the Special Collections Department this month. Humorist Larry Wilde will speak at 4:00 pm on April 2 in the Commission Rooom.

FINANCE/BUDGET COMMITTEE

Commissioner Mary Louise Stong

1. Commissioner Stong submitted the following committee minutes for the record.

   The Finance/Budget Committee and the Operations/Automation Committee held a joint meeting on Monday, March 10 at 4 PM to discuss FY 86-87 budget. David Murphy explained that the library must submit two budgets- one at 90% and one at 100% of this years budget.

The 100% budget amount totals $15,949,980; 90% budget totals $14,233,429.

The following reductions will occur at the 100% level due to increased operational costs: elemination of elevator operators ($60,00), reduce temporary salaries ($83,000), reduce book budget ($70,000), reduce equipment ($25,000), other reductions ($57,000).

At the 90% level further reductions would reduce services to the point of closing branches. Reductions might include, for example, closing main and branches on Sundays; closing Golden Gate, Ocean View, Library on Wheels, Portola, Presidio (not library for the blind), Ingleside, Glen Park, Potrero, Park, Bernal, and Parkside.

Meeting adjourned at 5:25 PM.

(Copy of David Murphys memo attached to the file copy of these minutes.)

2. Today, specific questions were asked regarding line items in the budget request. Mr. Murphy will prepare further explanations for an increase in subscriptions and the threat of losing federal and state funds if the City does not show a maintenance of effort.

3. It was moved by Commissioner Stong and unanimously approved that Resolution #1392 be adopted.

RESOLUTION #1392

AUTHORIZING THE CITY LIBRARIAN TO APPLY FOR, ACCEPT AND EXPEND FUNDS AVAILABLE FROM THE CALIFORNIA LIBRARY SERVICES BOARD FOR CONTINUATION OF PROJECT READ FOR 1986-87.

WHEREAS, The California Library Services Board has invited libraries participating in the California Literacy Campaign to submit budget requests for continued state support for fiscal year 1986-87.

WHEREAS, The San Francisco Public Library is eligible to apply for funds to extend the operation of Project Read, the library's community-based literacy program for one year; now therefore, be it

RESOLVED, That the City Librarian is authorized to apply for, accept and expend an amount not to exceed $168,794 of California Library Services Act funds for the continuation of Project Read through June, 1987, and be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds, and be it

FURTHER RESOLVED, That there are indirect costs of 5% contained in the budget of this grant.

3. It was moved by Commissioner Stong and unanimously approved that Resolution #1393 be adopted.

RESOLUTION #1393

APPROVED, That the Library Commission hereby authorizes the attendance of Martha Heverly at a seminar on applications of READS computer software and hardware relevant to the operation of the Libraries for the Blind in San Francisco and Fresno, such seminar to be held in Fresno, California from May 7 through May 9, 1986, expenses to be paid from LSCA reads demonstration project, Phase II funds, as such funds permit.

4. It was moved by Commissioner Stong and unanimously approved that Resolution #1394 be adopted.

RESOLUTION #1394

APPROVED, That the Library Commission authorizes the Childrens Services Hospital Project to initiate a professional services contract for Gay Ducey to present a training program in "Storytelling" for hospital project volunteers on April 26.

NEW BUSINESS

1. Commissioner Stong inquired why a Telex dated March 10th was not received until March 13 at the main library. Neel Parikh volunteered to investigate why the message was delayed at BALIS.

2. William Dick asked what services Joseph Becker will be providing. Mr. Frantz reported that Mr. Becker will develop a program statement which will include massing on site.

3. Mr. Dick also asked if these are plans to cope with current overcrowding and space problems in the present main library. Mr. Ramirez detailed current plans for compact storage in the basement. He also said department heads have been instructed to purchase microform materials whenever possible as well as continue weeding efforts.

   President Stern suggested that Commissioners tour the basement area at next months regular meeting.

The being no further business to discuss, the April 1, 1986 commission meeting was adjourned in memory of Nat Schmulowitz and in gratitude to the Schmulowitz family for their continuing support of the Wit and Humor collection.

The next regular meeting of the Library Commission will be on May 6, 1986 at 4:30 PM in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary
Library Commission

San Francisco Public Library
Commission Meeting
April 1, 1986

RESOLUTION # 1391

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of March, 1986:

3602 Library Page Part-time

Chan, Johnny
Dirk, William
Howland, Stephen
McDaniel, Kerry
McPhee, Donald
Schroeder, William
Wong, Josie

AND FURTHER, that the following resignations of Non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-time

Abeyta, Joseph
Castillo, Beunaventura
Cheng, Catherine
Lee, Sharlene
Nurudin, Azian
Ow, Milton
Petropoulos, Daniel
Posada, Jimmy
Quan, Marsha

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Minutes

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
May 6, 1986

The regular meeting of the San Francisco Public Library Commission was held Tuesday, May 6, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:40 PM by President Stern.

On roll call the following Commissioners were noted present: Callanan, Raymundo, Stern and Stong.

Commissioners Bransten, Jebe and Richardson were excuxed.

It was moved by Commissioner Callanan and unanimously approved that the April 4, 1986 commission meeting minutes be approved as submitted.

It was moved by Commissioner Stong and unanimously approved that the April 28, 1986 Special Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Marjorie G. Stern

1. Lucy Lo has donated a Chinese word processing package, IBM computer with monitor and an Epson campatible printer all valued at $5,000.

2. Vartan Gregorian, President, New York Public Library, has agreed to come to San Francisco to help campaign for a new main.

3. President Stern and Mr. Frantz visited Gary Strong last month to discuss a California "Center for the Book." Mr. Strong will convene a meeting at the state level to discuss this subject.

4. Yesterday, the Art Commission voted unanimously to accept "Design Guidelines for the Completion of the San Francisco Civic Center".

   Today, library Commissioners reviewed the document to determine specific problems/questions regarding the Marshall Square site. Specific concerns included: location of ramp to Brooks Hall; location and space allocation for Pioneers Monument; food/vending kiosks in James Rolph Jr. (Civic Center) Plaza; podium setting (similar to main library) for building on Marshall Square; and placement of permanent sculptures.

It was moved by Commissioner Callanan and unanimously approved that these concerns be detailed and forwarded to the Art Commission.

6. It was moved by Commissioner Stong and unanimously approved that Mayor Feinstein be invited to tour the main library to personally review the space problems and potential fire dangers.

CITY LIBRARIAN'S REPORT

John C. Frantz

1. Vickie Suseov reported 99.9% reliability for CLSI during April. Unscheduled down time was 1 hr. 28 minutes.

2. Nancy Musser reported that two book return boxes were placed in front of the main library on May 1. William Vilt will report usage of these book return boxes at next months' meeting.

3. Faun Mc Innis reported that BARC has offered temporary third level reference service to libraries in the SCAN area due to the devastating fire at Los Angeles main library.

4. William Ramirez described the vulnerability of this main library to fire. He recommended various capital improvements projects which would improve the level of protection for lives and resources in the building. Projects recommended include: completion of the CO2 fire suppression system and compact storage in the basement; installation of smoke detectors/heat sensors/sprinklers; upgrade electrical power; remote storage site; replace glass floors in stacks. Mr. Ramirez estimated the cost of these improvements would total $1.7 million.

   It was moved by Commissioner Stong and unanimously approved these projects and other capital improvements projects be prioritized by the Facilities Committee and Budget Committee.

5. Mr. Frantz will be talking with the fire chief to review current plans for fighting a fire in the main.

6. Mayor Feinstein is recommending a $1.2 million book budget for next fiscal year. She has clearly stated that no branch libraries will be closed next year.

SECRETARY'S REPORT
Richard P. Walsh

1. Philipine-American Cultural Week will be held June 3-19.

2. Phase I of restroom remodeling in the main should be completed later this month.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. Florence Mitchell asked if smoke alarms could be placed in branches. Commissioner Callanan asked if revenues received from fines could be used to purchase smoke alarms. Mr. Frantz stated that revenues could be used for this purpose if they were budgeted.

FRIENDS OF THE LIBRARY REPORT

1. Jog Your Mind brought in a net $4,200 and many happy winners-of the race and of the prizes, topped by a Royal Viking two-week New England cruise for two.

2. Friends are co-sponsoring a meet-the-author party for Cyra McFadden author of "The Serial" and a new, well-reviewed book called Rain or Shine a family memoir.

3. Edel Raith, recenty retired from the SFPL as head of General Reference, will become new chairman of the Welcome Desk volunteers.

KEEP LIBRARIES ALIVE

1. Jerry Garchik, President KLA, reported that yesterday the Board of Supervisors adopted a resolution introduced by Supervisor Renne in support of SB2493, the California Construction and Renovation Bond Act of 1986.

2. KLA is also working for passage of Proposition 46 which would restore the prospect of cities issuing general obligation bonds.

3. Bectel Corporation is helping to put a brochure together which will illustrate the need for a new main.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Lucio C. Raymundo

1. It was moved by Commissioner Raymundo and unanimously approved that Resolution #1395 be adopted.

RESOLUTION #1395

Approval of Resolution #1395, non-Civil Service temporary and recertification of temporary Appointments made during the month of April 1986. Also resignations of non-Civil Service temporary and part-time positions made during the month of April 1986.

2. It was moved by Commissioner Raymundo and unanimously approved that Resolution #1396 be adopted.

RESOLUTION #1396

PURSUANT to the Fair Labor Standards Act of 1938 as amended, Title 29 U.S.C. 201 et seq. and, in accordance with Chapter 18 of the San Francisco Administrative Code Section 18.12,

RESOLVED, That the San Francisco Public Library Commission hereby establishes the Public Library's official work period (or work week) as a 7-day, 168-hour period commending on Monday, 12:01 a.m. and ending on Sunday, 12:00 a.m. (midnight).

OPERATIONS/AUTOMATION/BUDGET COMMITTEE

Commissioner Walter G. Jebe

1. No report.

FACILITIES COMMITTEE

Commissioner Edward F. Callanan Jr.

1. No report.

PUBLIC RELATIONS COMMITTEE

Commissioner Raye G. Richardson

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Edward Bransten

1. Commissioner Callanan reported that the Committee met today at 12:15. Support for the Special Collections Department was reviewed. The following organizations contributed to the successful programs co-sponsored by the department; the Book Club of California, Friends of Calligraphy, Pacific Center for the Book Arts and the Friends of SFPL. John Woodcock, leading English calligrapher and designer will lecture at 2pm, Saturday, May 31 in the Commission Room. A reception, co-sponsored by the Friends of Calligraphy, will follow in the Rare Book Room. On display for June and July will be the work of the students of John Prestianni at U.C.- "Caligraphy inspired by historic book hands."

FINANCE/BUDGET COMMITTEE

1. Commissioner Stong asked that the Fuhrman Fund be discussed at a committee meeting later this month.

NEW BUSINESS

1. It was moved by Commissioner Callanan and unanimously approved that the next regular commission meeting be held Thursday, May 19.

2. Karen Scannell reported Mayor Feinstein decided to increase the book budget because of increases detailed in MBO statistics.

3. Commissioner Stong reported that the L.E.A.F. sponsored reception for S.F.P.L. authors was extremely enjoyable.

4. There will be a special meeting of the library commission on June 5th. Agenda: Building for a new main-a progress report.

There being no further business to discuss, the May 6, 1986 commission meeting was adjourned at 6:15 pm.

The next regular meeting of the Library Commission will be on June 19, 1986 at 4:30 pm in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary
Library Commission

San Francisco Public library
Commission Meeting
May 6, 1986

RESOLUTION # 1395

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of April, 1986:

3602 Library Page Part-time

Fort, Diane
LeSourd, Stephen
Monsour, Nicholas
Quintanilla, Albert
Ruiz, Octavio
Troupe, Cedric

AND FURTHER, that the following resignations of Non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-time

Allen, Robert
Coppola, Christopher
Kangas, Nancy
Landgraf, Lisa
McDaniel, Kerry
Monga, Manmohan
Sotomayor, Rosario
Wong, Robert

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Minutes

A special meeting of the San Francisco Public Library Commission was held Thursday, June 5, 1986 in the Commission Room, main library. The meeting was called to order at 4:15 by President Stern.

On roll call the following Commissioners were noted present: Commissioner Bransten, Callanan, Jebe, Richardson, Stern and Stong. Commissioner Raymundo was excused.

Joseph Becker presented a status report on planning for a new main library. The current building, designed for 500,000 books, is outmoded due to compartmentalized space, poor ventilation, inadequate electrical and fire safety systems, and overcrowding. There are usually about one million volumes on the shelves. Three major areas of concern that affect space are 1) size of collection 2) required seating for user population and 3) space for staff.

The main library collection is growing by about 40,000 volumes per year. The establishment of a more aggressive weeding policy and microfilm policy would allow for an annual growth of 30,000 volumes. Also, the current trend of resource sharing with other libraries will become of major importance in future years. Fiber optics is drastically changing the communications industry.

Mr. Becker reported that five distinct areas should be included in a new main library. Those areas are: information, circulation, administration, childrens' area, and technical processing.

Randy Rice detailed the site assessment of Marshall Square. The Pioneers Monument and service access ramp to Brooks Hall are the major obstacles of the site.

The site consists of approximiately 1.85 buildable acres (a footprint of about 56,000 gross square feet.) There is an 80 foot height limit. The Planning Department feels that is it safe to build 35-40' below grade which could result in two basement levels.

The new main could be 500,000 gross square feet; 400,000 net usable interior area. The current main is approximately 174,000 gross square feet; 138,000 net square feet (includes corridors, stairways, etc.)

Questions from the audiance included parking for public and staff, underground acess to BART, auditorium space, underground tunnel connecting new main library and current main library.

The Becker/Rice report should be completed in draft form in 45-60 days.

The meeting was adjourned at 5:35 pm.

Richard Walsh
Richard Walsh, Secretary
Library Commission

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SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
June 19, 1986

The regular meeting of the San Francisco Public Library Commission was held Tuesday, June 19, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:30 PM by President Stern.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Richardson, Stern and Stong.

Commissioner Raymundo was excused.

It was moved by Commissioner Jebe and unanimously approved that the May 6, 1986 Commission meeting minutes be approved as submitted.

It was moved by Commissioner Stong and unanimously approved that the June 5, Special Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Marjorie G. Stern

1. Toby Levine explained that the sycamore trees at Mission branch were planted in 1974 and funded by a community block grant.

   Mr. Walsh stated that the two trees on Bartlett Street were removed because they had raised the sidewalk to dangerous levels and posed a saftey threat to children and others using the newly established childrens room at Mission branch. The tree roots were also clogging water drains.

   Louise Mc Corkle, Friends of the Urban Forest, said that her organization would help with selection of the correct replacement trees for the site.

   Karen Rivas, Bernal Heights Open Space Committee, is working with Friends of the Urban Forest and the Recreation and Park Department in planting trees at Bernal Branch.

   President Stern suggested that the Friends of the Urban Forest author guidelines for the tree planting throughout the city and that the library would like to continue to work with this group in future plantings.

2. President Stern stated that there is a need for the staff to be more informed of progress made towards a new main as well as other vital news. She asked David Murphy for assistance in dissemenating more information in the Personnel Notes.

3. Jerry Burns wrote an excellent editorial on SB2493 in yesterday's Chronicle. The bill may be blocked in the Assembly until the deadline of July 11. The article urged the Assembly to do the right thing and give this measure approval.

   Sally Brunn is also working very hard towards passage of this bill.

4. Vartan Gregorian will be coming to the SFPL on November 17. A press conference, tour of the main and a small dinner party are being planned for his visit.

5. Commissioners Stern and Stong met with Peter Henschel earlier this month and discussed the Civic Center master plan. Mr. Henschel toured the main library last Friday.

   Mr. Henschel has informed President Stern that another study should be conducted which would take the building program needs described in the Becker report and apply them to this building and the remainder of library property in Civic Center.

   There was lengthy discussion regarding the necessity of another study for a new main. Commissioners expressed the need for input by the Library Commission for any future studies. It was moved by Commissioner Jebe and unanimously approved that a letter be sent to Mayor Feinstein expressing that the Library Commission will cooperate with a future study and will assist in providing the necessary input to insure the best library service to the people of San Francisco.

CITY LIBRARIAN'S REPORT

John C. Frantz

1. CLSI - Nancy Musser reported that the system had 100% reliability during May.

2. Bookdrops: Main Library - William Vilt, Head of Registration department reported that over 3,900 items have been returned in the bookdrops over the past seven weeks. He recommended that the bookdrops be continued at the main. He also reminded commissioners that this is an expansion of service without any increase in staff.

3. BARC - Faun McInnis reported that two statewide meetings were held during May to continue study the future of third level reference in California. BARC participated in the northern California meeting. Barbara Robinson, state library consultant, will submit her final recommendations to the State Library by June 30.

4. Childrens' Services - Neel Parikh detailed the summer reading program "Realm of the Reading Robots" which will start this Friday.

   Commissioner Stong was joined by Mr. Frantz in congratulating Neel Parikh on the recent KPIX feature on the lap sit program at SFPL. Commissioner Jebe asked that this video be shown at the next Commission meeting.

   Marcia Schneider, director of "Book Buddies" Childrens Hospital Project, reported that 41 volunteers have been trained for work in six selected hospitals. The project has been extremely well-received and SFPL has been asked to apply for continuance of the grant for next year. Mrs. Schneider thanked fellow staff members for their support of the project.

5. BALIS: Micro-Computers - Anne Kincaid reported that the BALIS council has agreed to transfer ownership of two Apple IIe computers, two Mc Intosh computers and a number of printers and software used in the BALIS computer lab to SFPL. Ms. Kincaid thanked Mr. Walsh and the engineering staff for their efforts in constructing the secured computer lab at 45 Hyde Street. She also thanked John Kenny who served as the advisor to the lab.

6. ALA - ALA will be meeting in San Francisco next year. Ms. Kincaid asked for the support of Commissioners in hosting this event.

7. FY 1986-87 Budget - Next years budget totals $16.8 million. Salary standardization accounts for almost all of the increase.

8. Business Library - Mr. Frantz has written a memo containing a narrative summary and list of space needs and specifications for the Businiss Library. It was moved by Commissioner Callanan and unanimously approved that the memo be adopted as a policy of the Commission which realistically states the needs of the Business Library

(Copy of memo attached to the file copy of these minutes)

SECRETARY'S REPORT
Richard P. Walsh

1. Phase I of restroom remodeling will be completed next week. Phase II will begin early in July.

2. Vinyl floor tiles have been removed in Phelan Hall and the underlying floor is being restored to its original condition.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. Friends Board of Directors has approved the following library allocations for the fiscal year 1986-87:

Staff development	$10,000
Publicity & Promotion	15,000
Adult Services	6,000
Children's Services	7,500
Special Collections	1,000
FREE	24,000
	63,500

2. The goal of $110,000 for new library planning has been reached with foundations contributing $75,000 and Friends members the balance.

3. The 22nd annual Book Sale at Fort Mason, May 22-25, raised $42,260, the largest gross in the sale's history.

4. The City Guides program will continue for 1986-87 with a $12,000 grant from the Jewett Foundation and support from the Friends.

5. The fall Literary Series includes:

Mary McCarthy	Friday, Oct. 17, 1986
Ken Kesey & Friends	Thursday, October 23
Gene Wilder	Tuesday, October 28
Robert Stone	Wednesday, November 12
Stanley Kunitz	Thursday, November 20
Garrison Keillor	Wednesday, December 10

(Toni Morrison, originally scheduled to open the series, is unable to participate this year but is booked for 1987)

6. Next event on the Friends' calendar is Bouquets to Books, preview of the S.F. County Fair Flower Show at the Hall of Flowers on August 21. Tickets are available through the Friends' office.

KEEP LIBRARIES ALIVE

1. It was moved by Commissioner Stong and unanimously approved that a resolution be prepared to honor and thank Grace McDuff Parker, who will be moving to Sonoma, for her hard work and countless efforts in enriching libraries.

REPORTS OF STANDING COMMITTEES

PERSONNEL
Lucio C. Raymundo

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1397 be adopted.

RESOLUTION #1397

Approval of Resolution #1397, non-Civil Service temporary and recertification of temporary Appointments made during the month of May 1986. Also resignations of non-Civil Service temporary and part-time positions made during the month of April, 1986.

OPERATIONS/AUTOMATION/BUDGET COMMITTEE
Commissioner Walter G. Jebe

1. No report.

FACILITIES COMMITTEE
Commissioner Edward F. Callanan Jr.

1. Commissioner Callanan submitted the following minutes for the record:

A joint meeting of the Facilities Committee and the Finance/Budget Committee was held Wednesday, May 21, 1986.

The meeting was called to order at 12:15. Present were Commissioner Callanan, chair; Commissioners Bransten, Stern and Stong.

1. Commissioners reviewed revenues and expenditures from the Furhman fund for the past five years. Expenditures from the fund were discussed. Concerns were expressed about future investments, the sharp decline in oil prices and the depletion of oil on the Kern County site.

   Mr. Frantz explained that the commission could start building an endowment as recommended by the controller by phasing-in an investment policy from revenue received. Commissioner Stong asked that Mr. Frantz and Miss Kincaid draft an three year phase-in plan and that the fund be re-examined next year.

2. Mayor Feinstein has written to President Stern denying approval of $91,200 for the installation of compact shelving in the basement of the main library.

   Mr. Frantz will be meeting with Peter Henschel and Betty Lim later this month to discuss the project.

3. Tree planting at various branches was discussed.

   Al Campos, building engineer, described various maintenance and saftey problems with trees planted in sidewalks at branch libraries.

   President Stern asked that representatives from Friends of the Urban Forest, Park Department and Department of Public Works attend the next commission meeting to discuss tree planting.

4. The committee reviewed the capital improvements request for next year. Mr. Ramirez presented a list of capital improvements for enhancing fire saftey in the main library. The committee unanimously agreed that fire saftey projects be assigned highest priority for next year.

   Commissioner Stong asked that all capital improvement projects be reviewed each year by the Commission.

   President Stern suggested that the commission explore the possibility of having carpets for Commission Room and Administration offices donated.

Meeting adjourned 2:00 pm.

PUBLIC RELATIONS COMMITTEE
Commissioner Raye G. Richardson

1. The Public Relations Committee will meet on July 11 at 12:15 in the Commission Room.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Edward Bransten

1. President Stern presented a copy of the Santa Fe Trail as a gift to the Special Collections Department. Fellow Commissioners commended President Stern for this valuable gift to the library.

FINANCE/BUDGET COMMITTEE

1. It was moved by Commissioner Stong and unanimously approved that Resolution #1398 be adopted.

RESOLUTION #1398

RESOLVED, The Library Commission hereby authorizes the attendance of Martha Hererly to the 1986 Conference of Librarians Serving Blind and Physically Handicapped Individuals, July 7-11, 1986, in Cincinnati, READS Users' Group meeting. Expenses to be paid by LSCA, READS Phase II, as such funds permit.

NEW BUSINESS

1. It was moved by Commissioner Callanan and unanimously approved that there be no regular meeting of the Commission in July.

2. William Ramirez presented a progress report of fire saftey in the main library. He estimated that needed improvements will total at least $1.5 million.

   The emergency procedures plan and the evacuation plan are being updated. A fire drill was held yesterday morning before public service hours and the building was cleared within four minutes.

   Mr. Ramirez expressed particular thanks to all staff who have cooperated with him in the development of emergency plans.

3. Commissioner Jebe requested that a main library fire saftey report be included in the agenda for each regular commission meeting.

4. Karen Scannell, Richard Walsh and Al Campos have surveyed fifteen branches for fire/earthquake saftey during May and June. The remainder of branches will be surveyed next month and a report of findings and recommendations will be issued to the Commission.

5. Commissioner Bransten urged that priority needs for fire saftey be of the upmost importance to the Commission.

   Mr. Frantz will be receiving the official report on the Los Angeles Public Library fire and their pre-fire plan. This information will be incorporated in Mr. Ramirez' final report. This final report will then be reviewed by a library fire and disaster expert for evaluation.

   Commissioner Bransten cited the serious danger of a fire in the main and requested that Mr. Ramirez complete his report within sixty days.

There being no further business to discuss, the June 19, 1986 commission meeting was adjourned at 6:40 pm.

The next regular meeting of the Library Commission will be on August 5, 1986 at 4:30 pm in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary
Library Commission

San Francisco Public Library
Commission Meeting
June 19, 1986

RESOLUTION # 1397

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of May, 1986:

3602 Library Page Part-time

Chan, Susana
Collins, Robin
Lim, Annette
McCarty, Patrick
Nelson, Danny
Owens, Dwayne
Ruidera, Joel
Tan, Christopher
Troung, Tony M.

AND FURTHER, that the following resignations of Non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-time

Chan, Rossana
Chan, Susana
McGorrin, Brendan
McPhee, Donald
Nicole, Cousina
Nilmeyer, Kathy
Troupe, Cedric A.
Woon, Richard

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SAN FRANCISCO
PUBLIC LIBRARY

Minutes

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
August 5, 1986

The regular meeting of the San Francisco Public Library Commission was held Tuesday, August 5, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:00 PM by President Stern.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Richardson, Stern and Stong.

It was moved by Commissioner Stong and unanimously approved that the June 19, 1986 Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Marjorie G. Stern

1. Vartan Gregorian will be coming to S.F.P.L. on November 17. His visit will kick-off a campaign which will make San Franciscans aware of the librarys need for a new main. A press conference, gala reception, and a small dinner party are planned for the day.

   Sally Brunn, KLA, is doing community outreach to publicize the event. President Stern asked each Commissioner to get the message out to their constituants. There will be a $10.00 cover charge for the evening reception.

2. Joe Becker will present the first part of his report to the Friends of the Library next week.

CITY LIBRARIAN'S REPORT
John C. Frantz

1. Geroge Agnost, City Attorney, died last Sunday. Services will be held this evening at Halsted-N. Gray at 5:00 pm, City Hall Rotunda tomorrow from 1:30 - 5:30 pm. Burial services will be Thursday 1:30, Greek Cathedral. Contributions may be made to the Cathedrial of the Annunciation Building Fund, 245 Valencia Street, 94103.

2. Eleanor Clayton seriously fractured her right femur on June 30 while on her way to work. She probably will not return to work until October.

3. Project Read: Olive Gamble described the many achievements of the project since it began in Fall, 1983. Over 900 adult students have enrolled in the program, about one-half stay long enough to benefit from the program. Last quarter, 61% of the students were between 20-40 years old. Racial background was 54% Black, 18% Caucasean, 15% Hispanic, 3% Asian.

   The Friends Literary Services Directory has been updated and is being published thanks to funding from Pacific Bell.

   Gannett Foundation has awarded $10,000 to Project Read.

   On August 16, S & W Foods is underwriting a box lunch for literacy which will be a two hour event at Justin Herman Plaza. Bay area newscasters and other local personalities will be competing in a food chopping contest.

4. CLSI: Tim Williams reported that CLSI had 99.9% reliability during July. Terminals are being installed in the main library subject departments and soon all branches will be on-line.

5. Childrens Services: A segment of the video "For Kids Sake" was shown to the Commission. This segment deals with the lap sit program at the San Francisco Public Library. The Commission congratulated Neel Parikh and all staff involved for their efforts in filming this excellent video.

   Neel Parikh reported that childrens circulation has increased by 23% this year. Overall circulation has risen by 9%. More than half of this 9% increase is attributed to a rise in children circulation.

   President Stern asked that this information be forwarded to Mayor Feinstein for her review.

6. Western Addition Branch: Kathleen Hirooka reported that she is attempting to organize a friends group for the Japanese collection at the branch. Almost half of the circulation at the branch is currently from the Japanese collection.

7. Mission Branch: Rebecca Mc Duff reported that the relocation of the childrens room to the lower level has been extremely well received by patrons at the branch. Over the last two years there has been a 27.9% increase in circulation.

8. Gifts: An anonomous donor has given the library six boxes of art books which have been distributed to the Art Department and the Richmond Branch.

   Wells Fargo Bank has donated numerous volumes that have been sent to the Business Branch, History and Science Departments.

   President Stern asked that appropriate thank you notes be sent to the donors.

9. It was moved by Commissioner Callanan and unanimously approved that Gary Kong, security supervisor, be commended for his involvement in the arrest of the man who assaulted Dean Macris in Civic Center last week.

LIBRARY REPORTS

1. Main Library Fire Saftey: Mr. Ramirez reported that all cellulose nitrate negatives have been removed from the basement storage area. Al Campos, senior stationary engineer, has completed the annual servicing of fire extinguishers for all library locations.

   The evacuation plan has been updated. $3,000 is needed to perform the required test for wet and dry standpipes in the building.

   A fire drill was held on July 24. The drill revealed that there are various areas in the building where the alarm bell cannot be heard. Also there must be further planning for evacuation of the handicapped as well as providing a safe egress from the east side of the building. (estimate $200,000)

   Staff are also sending suggestions for fire saftey to Mr. Ramirez.

SECRETARY'S REPORT
Richard P. Walsh

1. The new public mens room and staff mens room on the first floor were opened yesterday. Remodeling of public ladies restroom and childrens restrooms began yesterday.

2. Guellermo Parinas, the library's principal accountant since 1978, has transfered to the Controller's Office to seek promotional opportunities.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. Planning for the November 17 celebration of Vartan Gregorian Day in San Francisco has begun. His busy schedule will include a press conference, private reception, public event for a $10.00 admission fee, and private dinner. Rather than strictly fund-raising, his mission will be to inspire audiences with his belief in the vital role libraries play in our society.

2. Friends membership drive has realized 210 new members since January 1, 1986. Ads in S.F. FOCUS magazine and the water bills during September, October and November should raise that figure considerably.

3. A reception honoring Mary McCarthy, opener of the literary lecture series, is planned for October 17. Square One restaurant will provide the food. KQED is taping all of the events.

4. Shirley Lowes, public relations consultant retained by the Friends, is moving to Africa and we are seeking a replacement. Any suggestions would be welcome.

5. Friends' sponsored preview of the County Fair Flower Show, Bouquets to Books is on Thursday, August 21.

6. Book Bay, new name of our space at Fort Mason, is open Tuesday, Wednesdays and Thursdays.

KEEP LIBRARIES ALIVE

1. KLA is working extremely hard in getting out messages to the governer and state assemblymen for passage of SB 2493 on August 11.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Lucio C. Raymundo

1. It was moved by Commissioner Raymundo and unanimously approved that Resolution #1399 be adopted.

   APPROVED, Resolution #1399, non-Civil Service temporary and recertification of temporary Appointments made during the months of June and July,1986. Also resignations of non-Civil Service temporary and part-time positions made during the months of June and July, 1986.

OPERATIONS/AUTOMATION/BUDGET COMMITTEE

Commissioner Walter G. Jebe

1. Commissioner Jebe commended the staff of the Computer Room for the reliability of the circulation system over the pas few months.

FACILITIES COMMITTEE

Commissioner Edward F. Callanan Jr.

1. No report.

PUBLIC RELATIONS COMMITTEE

Commissioner Raye G. Richardson

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS

Commissioner Edward Bransten

1. The committee will meet tomorrow at 12:15 in the Rare Books Room.

FINANCE/BUDGET COMMITTEE

1. It was moved by Commissioner Stong and unanimously approved that Resolution #1400 be adopted.

RESOLUTION # 1400

WHEREAS, The United States Office of Education has invited libraries to apply for Library Services and Construction Act Funds title 6 for Library Literacy for 1986/87 and

WHEREAS, The San Francisco Public Library is eligible to apply for funds to enhance Project Read, the library's literacy program; now therefore be it

RESOLVED, That the City Librarian is authorized to apply for, accept, and expend an amount not to exceed $25,000 of Library Services and Construction Act funds for Project Read through October 1987, and, be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

NEW BUSINESS

1. Jerry Garchik, president KLA, has drafted the language to create a special fund for public library maintenance, moderization and capital improvements. On the recommendation of the City Librarian it was moved by Commissioner Callanan and unanimously approved that this legislation be approved in principle and forwarded to the City Attorney for review.

2. Commissioner Jebe reported that an Outer Mission/Excelsior district archives project has begun at the Excelsior Branch. An advisory group has been formed and district merchants and clubs will be solicited for funding. The project hopefully will capture written and oral history of the area.

3. It was moved by Commissioner Stong and unanimously approved that a letter of appreciation be sent to the Board of Permit Appeals for the recent $50,000 donation to the Friends which resulted from the 345 California St. negotiations.

There being no further business to discuss, the August 5, 1986 commission meeting was adjourned at 5:40 pm in memory of City Attorney, George Agnost.

The next regular meeting of the Library Commission will be on September 2, 1986 at 4:30 pm in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary
Library Commission

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
September 2, 1986

The regular meeting of the San Francisco Public Library Commission was held Tuesday, September 2, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:30 p.m. by Commissioner Bransten.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Richardson and Stong.

Commissioner Stern was excused.

It was moved by Commissioner Stong and unanimously approved that the August 5, 1986 Commission meeting minutes be approved as submitted.

CITY LIBRARIAN'S REPORT

John C. Frantz

1. LSCA Funding: LSCA funds have been approved for the following SFPL applications for FY 86-87: $499,700 for BARC; $122,000 for Book Buddies; $5,400 for minority recruitment and $44,620 for MURL.

2. Project Read: Dennis Manning, Vice-President of Public Affairs for the Gannett Foundation, announced that they have awarded $10,000 to Project Read to help in the fight against illiteracy.

3. Mr. Frantz will be on vacation October 5 through October 15. Chief librarian Scannell will be acting City Librarian.

4. Louise Renne has been appointed City Attorney. She will be sworn in at 4:00 p.m. Thursday afternoon in the Board of Supervisors chambers. The Commissioners are welcome to attend.

5. Tom Hsieh is Supervisor designate. His swearing in date is this Friday at noon.

6. Periodical Processing Department: Gloria Hanson reported on the progress of investigating computer systems to replace the current punch card system which was developed in the 60's. The current system has limited fields and can only be updated once each month. A new system should include the following features: on-line, capable of interfacing with RLIN and CLSI, have an accounting module, be capable of ordering monographs and serials, automatically send purchase orders and produce accounting reports. Budgeting for the system will be phased in over the next three years and when fully operational, annual costs will be less than what we are currently charged.

7. On the recommendation of the City Librarian, it was moved by Commissioner Callanan and unanimously approved in principle that the Shanghai Friendship Library be located at the Lone Mountain Campus of the University of San Francisco pursuant to a formal written agreement now being reviewed by the City Attorney's office.

8. On the recommendation of the City Librarian, it was moved by Commissioner Richardson and unanimously approved that the main library be closed for the Gay Freedom Day Parade on June 28, 1987; and also that the main library staff normally assigned to work that day be permitted to work in a branch by arranging a schedule with the appropriate chief librarian. Further, that in addition to the above and the regular paid holidays:

-Closing Chinatown Branch at 5:00 p.m. on Chinese New Years Eve
-Closing the library on Easter Sunday
-Closing the library at 5:00 p.m. on Christmas Eve and New Years Eve
-Closing the library on Sunday as well as Monday when a legal holiday falls on a Sunday and the holiday is observed on the following Monday.

These would not be paid holidays and employees normally working these days could make up the time; use vacation, floating holidays or overtime earned; or the employee could elect not to be paid nor make up the time.

LIBRARY REPORTS

1. Main Library Fire Safety: Dolores Gater reported that bids have been received at DPW for fire protection in the basement storage facility. Since bidders did not file an affirmative action declaration, the job must be re-opened for bidding which will cause a delay of at least sixty days.

Meanwhile, DPW and the San Francisco Fire Department are investigating a new fire supressent, Halon 1211, which may have some application in the storage area.

SECRETARY'S REPORT
Richard P. Walsh

1. Terri Thornton has gone on a reduced work schedule and will be working for the Accounting Department.

2. Pamela Pacarar has been appointed the 1446 Executive Secretary and will be assuming the responsibilities of that position.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. Update of Vartan Gregorian Day, November 17. Donna Ewald, Golden Poppy Communications, has been retained to promote Vartan Gregorian Day on November 17. A press conference will be held at 4:00 p.m., a private reception in the San Francisco Room from 5:00 to 6:30 p.m. and a gala party on the second floor from 6:00 to 8:00 p.m. for a $10 donation. A private dinner will be held at 8:15 p.m.

2. Mary McCarthy opens the Literary Events series at the Herbst Theater and will be honored at a reception following her talk on October 17.

3. There will be a Mini Book Sale at Fort Mason on September 14.

4. Flower Show Preview "Bouquets to Books" netted $2,800.

KEEP LIBRARIES ALIVE

1. Though the Legislature is still in session and some attempts at bond measures are still being made, KLA has heard from Willie Brown that the library bond measure is dead for this year.

   KLA is already at work in lining up support for a similar bond issue for the 1988 ballot.

2. Jerry Garchik, Chairman of KLA, has written the Supervisors in response to Supervisor Kopp's Civic Center Master Plan proposal. Kopp's resolution will most probably go to committee for study and KLA will follow it closely.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Commissioner Lucio C. Raymundo

1. It was moved by Commissioner Raymundo and unanimously approved that Resolution #1401 be adopted.

APPROVED, Resolution #1401, non-Civil Service temporary and recertification of temporary Appointments made during the month of August, 1986. Also resignations of non-Civil Service temporary and part-time positions made during the month of August, 1986.

OPERATIONS/AUTOMATION/BUDGET COMMITTEE

Commissioner Walter G. Jebe

1. There will be a meeting on Thursday, September 11 at noon. Agenda items include presentation by Peat Marwick and presentation by Gloria Hanson regarding automating the Periodical Processing Department.

FACILITIES COMMITTEE

Commissioner Edward F. Callanan Jr.

1. It was moved by Commissioner Callanan and unanimously approved that a letter be sent to Supervisor Kopp thanking him for his continued interest in the placement of a new main library at Marshall Square. Also, that copies of this letter be sent to the other supervisors.

2. Commissioner Callanan stated that he is looking forward to reviewing the report of Becker and Rice, Omni group, later this month.

PUBLIC RELATIONS COMMITTEE

Commissioner Ray G. Richardson

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Edward Bransten

1. No report.

FINANCE/BUDGET COMMITTEE
Commisioner Mary Louise Stong

1. It was moved by Commissioner Bransten and unanimously approved that Resolution #1402 be approved.

RESOLUTION #1402

AUTHORIZING THE PUBLIC LIBRARY TO EXPEND FEDERAL FUNDS THROUGH THE STATE LIBRARY SYSTEM FOR THE EXTENSION OF THE SAN FRANCISCO PUBLIC LIBRARY DEMONSTRATION PROJECT FOR 1986-87

WHEREAS, The Board of Supervisors of the City and County of San Francisco approved the application of funds for the Federal Library Services and Construction Act for the continued operation of its reference project, the Bay Area Reference Center, by Resolution #181-86, dated March 28, 1986,

WHEREAS, The San Francisco Public Library has received approval by the State Library of funding in the amount of $499,700; now therefore be it

RESOLVED, That the San Francisco Public Library is authorized to expend this amount, plus interest earned thereon, for fiscal year 1986-87, and be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds; and, be it

FURTHER RESOLVED, That there are indirect costs of 5% contained in the budget of this grant.

NEW BUSINESS

1. Commissioner Bransten read letters that he is sending to City Attorney Louise Renne and Supervisor Tom Hseih congratulating them on their new appointments.

2. It was moved by Commissioner Callanan and unanimously approved that a special meeting of the Commission will be held Tuesday, September 30 at noon for the purpose of reviewing the final report of Becker and Rice regarding the building program statement.

There being no further business to discuss, the September 2, 1986 commission meeting was adjourned at 5:40 p.m.

The next regular meeting of the Library Commission will be on October 7, 1986 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary
Library Commission

RESOLUTION #1401

RESOLVED, that the following Non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of August, 1986:

3602 Library Page Part-time

Genera-Jaurez, Elizabeth
Nhan, Phu I.

AND FURTHER, that the following resignations of Non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-time

Chan, Johnny
Durkac, Darothy
Larios, Jose
Mora, Argentina
Nelson, Danny
Persechino, Donna
Pineda, Michael
Robles, Anthony
Swift, Richard

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PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
SPECIAL COMMISSION MEETING
September 30, 1986

A special meeting of the San Francisco Public Library Commission was held Tuesday, September 30, 1986 in the Commission Room, main library.

The meeting was called to order at 12:05 p.m. by President Stern.

On roll call, the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo and Stern. Commissioners Richardson and Stong were excused.

The purpose of the meeting was to receive the Building Program Statement sponsored by the Friends of the Library and prepared by Joseph Becker, Becker and Hayes, Inc.; and Randall Rice, Omni-Group, Inc.

Mr. Becker described the existing building and gave an overview of the main library's future, demographic trends, and tomorrow's library users.

Mr. Rice explained some functional and spatial requirements by which a new main library on Marshall Square can be designed to meet future service objectives.

President Stern commended Mr. Rice and Mr. Becker on their presentations and thanked the Friends for funding this essential study.

Meeting adjourned 1:00 p.m..

(Executive Summary is attached to these minutes and the complete report is on file in the City Librarian's Office).

Richard Walsh

Richard Walsh, Secretary
Library Commission

EXECUTIVE SUMMARY

FUNCTIONAL AND SPACE REQUIREMENTS
FOR A NEW
SAN FRANCISCO MAIN PUBLIC LIBRARY BUILDING
ON MARSHALL SQUARE

SEPTEMBER 30, 1986

EXECUTIVE SUMMARY

The San Francisco Public Library was founded in 1877. It was destroyed in the Great Earthquake of 1906 and reactivated in its present building in 1917.

George W. Kelham was the original architect. He chose an Italian Renaissance style for the new library. Gray granite blocks, Roman arched windows (framed by free-standing Ionic columns), and classical statuary lent balance and grace to the exterior of the building. It harmonized well with the other buildings in the Civic Center.

Equally grand was the building's interior. It featured high ceilings, a sweeping staircase, ten large murals, and more classical statuary. Most appointments were finished in imitation travertine marble or rich oak. Not surprisingly, in its time, the building epitomized civilization and culture.

This majestic structure made it easier for millions of library users over the decades to experience the majesty of the printed word. To use the library was at least an inspiring if not a refining experience. Very much due to the nature of the building in which it was housed, the library was a steppingstone in the development of a great and prosperous city.

However, modern library operations depend on openness and modular design to meet their functional objectives. By 1944, it became clear that the existing structure, though handsome, could not keep up with the Main Library's growth and expansion. In that year, the library reached its design capacity of 500,000 volumes and its usefulness began to seriously decline.

Now the structure is on the verge of being dysfunctional. Its 1,000,000 volumes strain its capacity. Attempts to serve its 2800 daily walk-in patrons and to satisfy other public service demands are hampered by adverse physical conditions.

Some staff members occupy windowless offices, others work in closed-off ends-of-corridors, while still others occupy excessively remote off-site facilities. Books are piled on the floors between stacks and accomodations for patron seating are both inadequate and cramped. Fire and safety hazards exist in many areas of the building and the electrical system cannot accomodate current needs.

The situation is largely attributable to the rigidly compartmented and divided layout of the building, which no longer meets even the most elementary functional requirements of effective modern library service. There is little in the way of modular flexibility for reorganizing the library for more efficiency. Nor, as mentioned above, is adequate space available for new information services.

Obviously, time has exacted a heavy toll in functional deterioration of the facility and has adversely affected the efficiency of library operations, the productivity of library staff, and the overall quality of service to the public.

The need to construct a modern library building in San Francisco is self-evident. Less obvious but equally significant is that the people of San

Francisco now have a rare opportunity to plan a facility to satisfy the needs of the emerging information society in and around the Bay Area and Northern California for generations to come.

This report sets forth the functional and spatial requirements of the proposed new Main Library building to be erected on Marshall Square within the Civic Center complex.

Becker and Hayes, Inc. and the Omni-Group, Inc. were asked to look ahead at least 20 years into the library's future and to calculate space requirements based on the on the specific functions of each library department within the context of general requirements for viable future information service.

The report is based on extrapolations taken from statistical data supplied from library departmental records and verified by the study team; reviews of demographic trends in San Francisco; and analyses of technological developments in the field of information science and their long-range effects on Main Library activities.

The consultants share the staff's view that the Main Library will develop from a book place to an information place over the next two decades. They also accept that information science is evolving from a print orientation to an electronic one--that the use of computer, telecommunications, television, audio-visual, and micrographic technology for information storage and retrieval will have a profound effect on public expectations of library service and conventional library practices. However, the consultants temper their belief in the various new software formats--such as data bases, video cassettes, and compact discs--with the conviction that they will merely complement, not make obsolete, the use and enjoyment of printed materials.

From our study, we conclude that the Main Library will essentially double in size over the next twenty years, growing from a collection of 1.02 million print and non-print pieces in 1986 to a collection of 2.01 million pieces in 2006; that the library staff will increase from 393 full- and part-time staff to 449 full- and part-time staff during the same period; and that patron seating (now largely table type) will increase from 515 seats to 1062 seats (of all types--at tables, electronic carrels, and in lounges).

The existing Main Library provides approximately 155,000 net square feet of usable space. A facility capacity associated with library needs in the year 2006 is estimated at 276,902 net usable square feet of interior area. With allowances made for lobby space, mechanical functions, elevators, stairwells, and public restrooms, a total built space requirement for the new Main Library is estimated at 346,000 gross square feet.

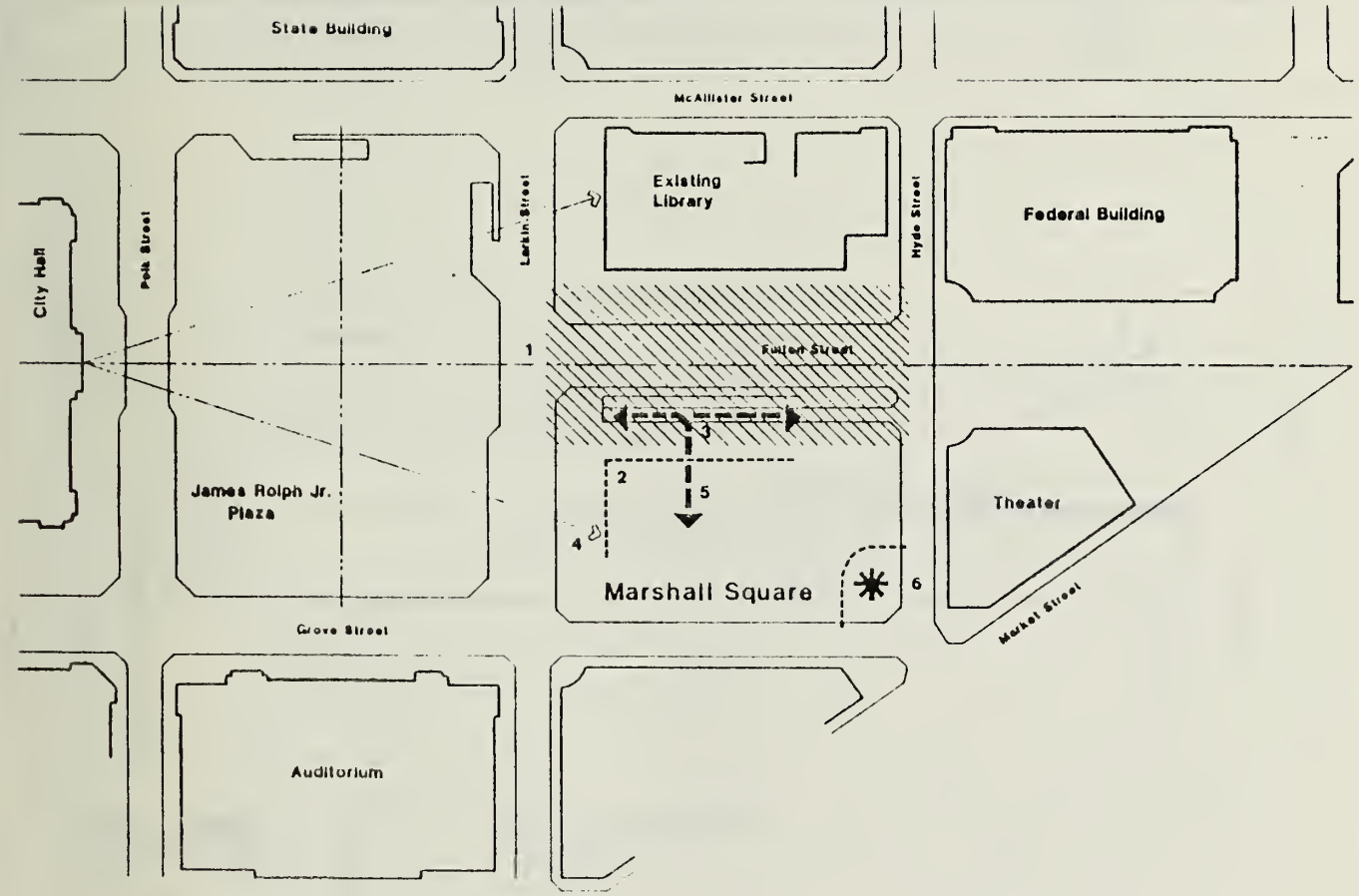
The site proposed as the location for the new Main Library lies directly south of the present facility across Fulton Street and is known as Marshall Square. While the development of this property will entail adherence to a variety of zoning and urban design considerations, it can more than meet the future facility needs of the library within the permissable scale of construction. Presented in Figure 1 is a Civic Center area plan which portrays the location of the Marshall Square site and depicts the key development considerations which will guide land-use planning and building design.

The results of a preliminary physical feasibility analysis of library development on the Marshall Square site indicates that the needs of the main library can be met in a structure of five above-grade floors and one below-grade level. The site would potentially allow for a sixth above-grade floor and a second below-grade level within physical and zoning constraints, should other city government functions be considered for accomodation at this location. Figure 2 presents an illustration, at a master planning level of detail, of a potential building massing and site use concept for a new Main Library on the Marshall Square site.

Based upon the projected space needs of the Main Library and the nature of its potential development on the Marshall Square site, it is estimated that construction costs, in today's dollars, of approximately 65 million dollars should be anticipated. While this estimate incorporates allowances for movable equipment, contingencies and professional fees, it does not account for financing costs or escalation to the point of construction.

Figure 1

Opportunities and Constraints



Key

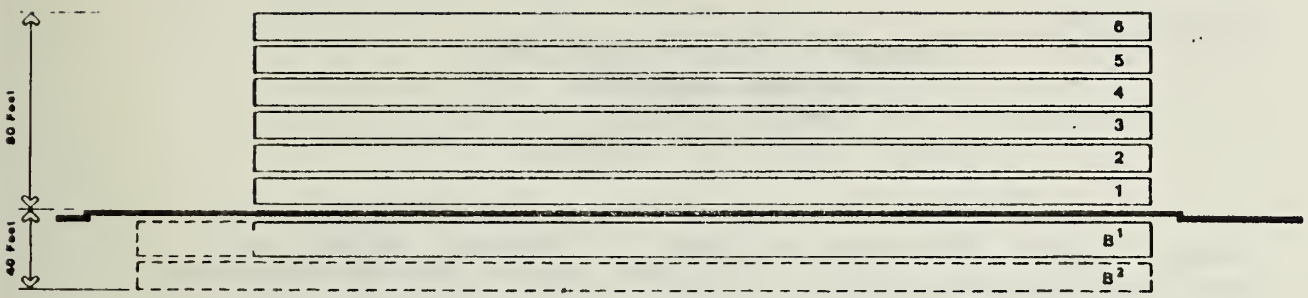
1 Fulton Concourse Development
2 Setbacks Estab. By Exist. Bldg Alignment
3 Brooks Hall Service Access
4 Defined Public Entrance
5 Potential Site Disruption By Ramp
6 Response to Pioneer Monument

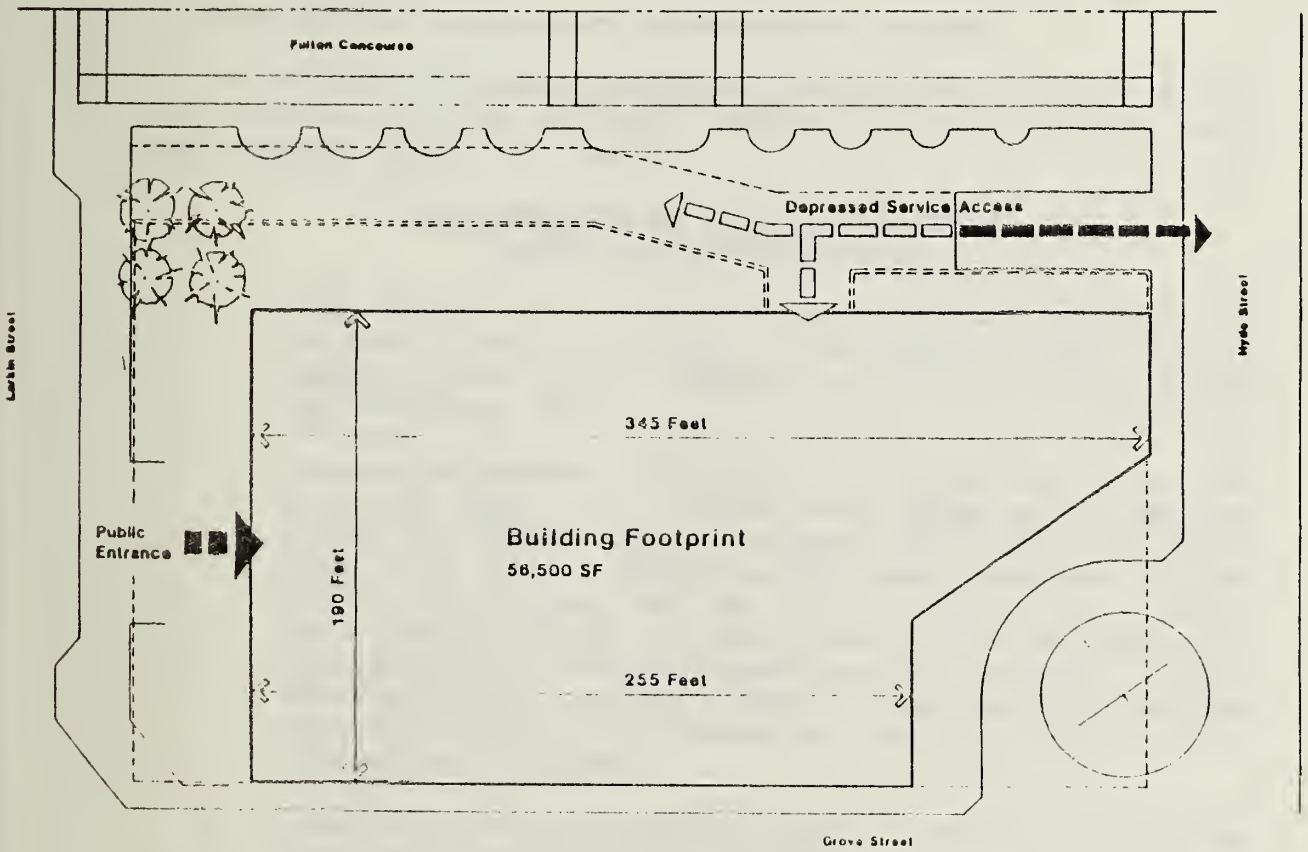
Marshall Square Analysis

San Francisco Public Library

Becker & Hayes / Omni-Group, Inc.

Figure 2
Building Capacity





Maximum Height / Above Grade		80 Feet
Maximum Levels / Above Grade		6 Levels
Upper Level Area / Typical	56,500 GSF	45,200 NSF
Bas'm. Level Area /Up to	85,750 GSF	68,600 NSF
Total Area / With 1 Bas'm.	424,750 GSF	339,800 NSF
Total Area / With 2 Bas'm.	510,500 GSF	408,400 NSF

Marshall Square Analysis
San Francisco Public Library

Becker & Hayes / Omni-Group, Inc.

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SAN FRANCISCO
PUBLIC LIBRARY

Minutes

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
October 7, 1986

The regular meeting of the San Francisco Public Library Commission was held Tuesday, October 7, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:30 p.m. by President Stern.

On roll call the following Commissioners were noted present: Bransten, Jebe, Richardson, Stern and Stong.

Commissioners Callanan and Raymundo were excused.

It was moved by Commissioner Jebe and unanimously approved that the September 2, 1986 Commission meeting minutes be approved with the following addition to Page 5:

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Edward Bransten

1. "The committee met at 12:15 on August 6. Recent gifts include a Grabhorn edition of the Santa Fe Trail (1931); Camile (Dumas, 1937); Kwaidan (Hern, 1932) and Punch and Judy (Collier, 1937).

2. Johanna Goldschmid distributed a prospectus for, and displayed sample color plates from, Birds of the Pacific Slope, by Andrew Jackson Grayson forthcoming from Arion Press in a limited edition of 400 sets. Each set, priced at $4,500, consists of 156 bird portraits and a book. Laser color separations yield plates with a remarkable fidelity to the watercolor quality of the originals. Arion Press will be asked to reserve a copy for SFPL and the committee will try to raise at least half of the net library cost of $4,050.

3. Johanna Goldschmid reported that a shelf-list for the department is nearing completion and that the original cataloging backlog is being steadily reduced.

4. The committee agreed that the three principal goals of the committee are:

    a. To increase the public visibility of the special collections and to attract more active use of the materials through publicity, exhibits, Free and public programs.

b. To compile, distribute and publicize specific items wanted for the collection and to encourage gifts or bequests of desiderata and other private collection items.

c. To raise funds through grants, contributions and bequests to the special collections fund for the acquisition by purchase of needed items and for other costs involved in the care, preservation and maintenance of the collection."

It was moved by Commissioner Stong and unanimously approved that the September 30, 1986 special commission meeting be approved as submitted.

PRESIDENT'S REPORT
Commissioner Marjorie G. Stern

1. The special commission meeting on September 30 was well attended by the press and representatives from City Hall.

2. Supervisor Kopp's proposed master plan for Civic Center will be heard by the Planning Housing and Development Committee of the Board of Supervisors on October 21.

3. Eleanor Clayton, Mr. Frantz' secretary, has undergone further leg surgery and should be able to return to work next month.

ACTING CITY LIBRARIAN'S REPORT
Mrs. Karen Scannell

1. On the recommendation of the City Librarian, it was moved by Commissioner Jebe and unanimously approved that a supplemental appropriation in the amount of $136,360 be submitted to fund a comparative study for use of the present building and site for a new main library.

2. It was moved by Commissioner Richardson and unanimously approved that the library be open on Sunday, October 12, traditional Columbus Day.

   President Stern asked that the Operations/Automation committee review the policy for closing the library for holidays and other events.

3. Mrs. Scannell asked that the library be closed at 5:00 p.m. on December 19 for a staff Christmas Party. President Stern referred the matter to the Operations/Automation committee.

4. The Library for the Blind will have an open house on October 22 beginning at 3:30 p.m.

5. President Stern asked the Operations/Automation committee to review the open days for Waden and Bernal branches and to recommend any necessary changes.

6. AB 2674 amending the Brown Act is being reviewed by the City Attorney's office to determine what effects it has on boards and commissions.

7. It was moved by Commissioner Stong and unanimously approved that the following resolution be adopted:

RESOLUTION #1405

WHEREAS, the patrons of the Library for the Blind have shown consistent and strong support for the development of library services for the blind and print handicapped, and

WHEREAS, the blind and print handicapped patrons have exhibited their support through the creation of an Advisory Committee to the Library for the Blind and Print Handicapped, and

WHEREAS, the members of the Advisory Committee have given years of dedicated service in assisting in the renovation and increased accessibility of the Presidio Branch, and

WHEREAS, the members of the Advisory Committee have assisted in raising funds for the improvement of the Library for the Blind, and

WHEREAS, the members of the Advisory Committee continue to assist the library staff in the development of improved library services to blind, physically handicapped and print disabled San Franciscans,

THEREFORE, BE IT RESOLVED that the San Francisco Public Library Commission, on the occasion of the opening of the newly renovated Library for the Blind, does hereby commend the Advisory Committee for all of its efforts on behalf of the library, and

BE IT FURTHER RESOLVED that the Commission acknowledges the work and efforts of all Advisory Committee members and publicly thanks them on behalf of all San Franciscans.

LIBRARY REPORTS

1. Main Library Fire Safety: Mr. Ramirez reported that the fire supression project for the basement storage area is still being studied by the Fire Department and Bureau of Engineering. Specific recommendations for the most appropriate type of system should be ready next month.

SECRETARY'S REPORT
Richard P. Walsh

1. The project for upgrading the electrical power in the main library is being refined and should go to bid in December. This project will include emergency lighting in the main library. DPW will prepare a detailed estimate of the costs of increasing the electrical supply which we can submit to the Capital Improvements Program.

2. The plaque honoring Mr. Ed Farrell has been placed in the Park Branch meeting room. Special thanks to Dorothy Myers for coordinating the placement of the plaque.

LIBRARIAN'S GUILD

1. Joan Goldman thanked the Commission for opening the library on Sunday, October 12.

OTHER STAFF REPORTS

1. Kathryn Gilmartin reported that the library had an information booth supplied with pamphlets and flyers at the San Francisco Fair. Attendance at the fair was poor because of the cold weather.

FRIENDS OF THE LIBRARY REPORT

1. No report.

KEEP LIBRARIES ALIVE

1. No report.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES
PERSONNEL
Lucio C. Raymundo

1. It was moved by Commissioner Richardson and unanimously approved that Resolution #1404 be adopted.

   APPROVED, Resolution #1404, non-Civil Service temporary and recertification of temporary appointments made during the month of September, 1986. Also resignations of non-Civil Service temporary and part-time positions made during the month of September, 1986.

OPERATIONS/AUTOMATION/BUDGET COMMITTEE
Commissioner Walter G. Jebe

1. Commissioner Stong submitted the following committee meeting minutes for the record:

   The Operations/Automation Committee met on Thursday, September 11 at 12:15 p.m. in the Commission Room. Present were Commissioners Stong, Chair and Commissioner Callanan.

   A. Tom Mann and Dolly Chou, from Peat Marwick presented a draft review of the Information Systems Plan for the library.

      Tom Mann briefly reviewed the report and described planning issues, the analytical framework in an automation planning process and strengths and weaknesses of a plan. He also made recommendations for a multi-function integrated system that supports technical, public and administrative functions. Advantages for an integrated systems approach are: greater economy, greater file integrity and faster and easier transfer among functions.

      Four specific recommendations for a comprehensive planning process for an automation program are: addressing key issues, developing a detailed automation plan, appointing an automation coordinator and strengthening the existing automation committee.

Mr. Mann also described what steps should be taken over the next six months as well as what should be done over the next twelve months.

The final report will be distributed to the Commission at the end of this month.

B. Gloria Hanson reported on the progress of investigating a computer system to replace the current punch card system for periodicals processing. A new system should cost $100,000 the first year, $30,000 the second year and approximately $10,000 - $15,000 each following year. We are currently paying about $30,000 a year to EDP in City Hall.

C. Committee members agreed to recommend the following resolution to the full commission:

RESOLVED, that the Library Commission establish an Advisory Committee to the Gay and Lesbian Collection at Eureka Valley-Harvey Milk Memorial Branch of the San Francisco Public Library, and be it

FURTHER RESOLVED, that the committee shall consist of at least five and no more than fifteen members to be appointed by the Library Commission, and be it

FURTHER RESOLVED, that members shall serve for two years and that the branch librarian shall recommend members of the Bay Area gay and lesbian community to serve on the committee.

The meeting was adjourned at 12:55 p.m.

2. Today it was moved by Commissioner Stong and unanimously approved that Resolution #1405 be adopted.

RESOLVED, that the Library Commission establish an Advisory Committee to the Gay and Lesbian Collection at Eureka Valley-Harvey Milk Memorial Branch of the San Francisco Public Library, and be it

FURTHER RESOLVED, that the committee shall consist of at least five and no more than fifteen members to be appointed by the Library Commission, and be it

FURTHER RESOLVED, that members shall serve for two years and that the branch librarian shall recommend members of the Bay Area gay and lesbian community to serve on the committee.

FACILITIES COMMITTEE
Commissioner Edward F. Callanan Jr.

1. No report.

PUBLIC RELATIONS COMMITTEE
Commissioner Raye G. Richardson

1. No report.

JOINT COMMITTEE
Commissioner Edward Bransten

1. No report.

FINANCE/BUDGET COMMITTEE

1. It was moved by Commissioner Stong and unanimously approved that Resolution #1403 be adopted.

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR, ACCEPT AND EXPEND FEDERAL FUNDS AVAILABLE THROUGH THE CALIFORNIA STATE LIBRARY FROM TITLE I OF THE LIBRARY SERVICES AND CONSTRUCTION ACT FOR MAJOR URBAN RESOURCE LIBRARIES.

WHEREAS, The California State Library has federal Library Service and Construction Act funds available to support Major Urban Resources Libraries; and

WHEREAS, The San Francisco Public Library wishes to submit an application to the State of California to be designated as a Major Urban Resources Library; and

WHEREAS, The San Francisco Public Library is eligible for these funds as a city with a population of 100,000 or more, now, therefore be it

RESOLVED, That the San Francisco Public Library is authorized to apply for, accept and expend $44,620 of federal funding for designated Major Urban Resource Libraries and, be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

There being no futher business to discuss, the October 7, 1986 commission meeting was adjourned at 5:40 p.m.

The next regular meeting of the Library Commission will be on Wednesday, November 5, 1986 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary
Library Commission

RESOLUTION #1404

RESOLVED, that the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of September, 1986:

3602 Library Page Part-time

Allen, Robert
Harrison, Renetta
Horn, John
Larios, Jose
Mah, Jimmy K.
Martin, Taiwon
Ng, Lisa Y.
Speed, Shannon
Tran, Anh
Wong, John

1242 Personnel Analyst

Maguire, John

1654 Principal Accountant

Perez, Lourdes

2708 Custodian

Yeung, Kwai C.

3632 Librarian II

Myhre, Margaret

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-time

Brunn, Michael
Cantiga, Sr., Manuel
Chan, Sandy
Chin, David
Collins, Robin
Fort, Diane
Garcia, Leonel
Griesert, Julienne
Hershkowitz, Aron
Heze, Theresa
High, Donald
Hill, Alan
Lee, Lillian L.
Leng, Rodney
Manning, Terri
Rivas, Rodolfo
Scannell, Chris
Tsui, Betty
Woo, Frances
Young, Burrell

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
November 4, 1986

The regular meeting of the San Francisco Public Library Commission was held Tuesday, November 4, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:30 p.m. by President Stern.

On roll call the following Commissioners were noted present: Jebe, Raymundo, Stern and Stong.

Commissioners Bransten, Callanan, and Richardson were excused.

It was moved by Commissioner Stong and unanimously approved that the October 7, 1986 Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Marjorie G. Stern

1. President Stern congratulated all staff for recent excellent MBO statistics.

2. Many staff have volunteered to help make the Nov. 17 party with Vartan Gregorian a success.

3. The library is the recipient of the private library collection from the estate of Friedel Klossmann.

4. Two weeks ago, Supervisors Nancy Walker, Willie Kennedy and District Attorney Louise Renne helped publicize Gregorian's visit by participating in a photo session in front of the main library.

5. Quentin Kopp's proposal for design of Civic Center was heard by the Planning, Housing and Development committee last week.

6. President Stern congratulated Barc staff for preparing a bibliographic essay: East meets West/West meets East: Information Sources on the Pacific Rim.

CITY LIBRARIAN'S REPORT
Mr. John C. Frantz

1. Nancy Musser introduced Mary Landgraf as head of the newly organized Circulation Department which has responsibility for circulation and patron registration at the main library and CLSI systemwide.

2. Mary Landgraf reported that Presidio Branch went on-line on October 23, bringing the total of on-line agencies to 15 (13 branches, the main and Video-Deaf services.) The percentage of hours the system was up and on-line in the month of October was 99.9%, bringing the FY total to 99.9%.

3. Mr. Frantz welcomed Eleanor Clayton back to work.

LIBRARY REPORTS

1. Main Library Fire Safety: Mr. Ramirez reported that the fire supression project for the basement storage area being studied by the Fire Department and Bureau of Engineering is near completion and will be ready for review on November 7. Their specific recommendations will be forwarded to the Facilities Committee.

2. Two projects which should receive high priority in the Capital Inprovements Program are the upgrade of electrical power in the main and the installation of heat sensors and smoke detectors linked to the Fire Department.

3. A Facilities Committee meeting will be held on Thursday, November 20 at 12:15 to review these projects.

SECRETARY'S REPORT
Richard P. Walsh

1. The library has received another award for the main library's entrance ramps for the handicapped. This award is issued by the Department of Rehabilitation's First Annual Architectual Design Awards Program.

2. There was a small fire at the North Beach branch library on October 9. It was an arson fire set through the book drop on the side of the building. The building sustained no structural damage but there is some cosmetic damage that needs to be repaired.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. Florence Mitchell reported that the Librarians' Alliance has taken a position opposing the closing of the library for recreational and fund raising purposes.

The resolution reads:

RESOLVED, that the Librarians' Alliance is opposed to closing libraries and curtailing public service for any recreational or fund raising purposes.

FRIENDS OF THE LIBRARY REPORT

1. No report.

KEEP LIBRARIES ALIVE

1. No report.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Lucio C. Raymundo

1. It was moved by Commissioner Raymundo and unanimously approved that Resolution #1407 be adopted.

APPROVED, Resolution #1407, non-Civil Service temporary and recertification of temporary appointments made during the month of October, 1986. Also resignations of non-Civil Service temporary and part-time positions made during the month of October, 1986.

OPERATIONS/AUTOMATION/BUDGET COMMITTEE

Commissioner Walter G. Jebe

1. Commissioner Jebe submitted the following committee meeting minutes for the record:

A meeting of the Automation/Operations Committee was held Monday, October 27, 1986 at 3:00 p.m. in the Commission Room, main library. Committee members present: Commissioner Jebe, Chair; Commissioner Stong, member.

A. Policy review for closing library for holidays and other events.

After lengthy discussion the following policy was recommended:

If the following holidays fall on Sunday, the library will be closed: January 1, July 4, and December 25. The library will also be closed on all days declared to be holidays by the City as set forth in the Salary Standardization Ordinance.

Additional library closings will be as follows:

- The entire system on Easter Sunday.
- The entire system at 5 p.m. on Christmas Eve and New Year's Eve.
- Chinatown Branch at 5 p.m. on Chinese New Year.
- The main library when it is anticipated that congestion in the Civic Center Plaza will make opening the main ineffective, such as on Gay Freedom Day. (Such anticipated congestion will be reported to the Library Commisssion as soon as possible in advance of any closing.)

If these are not city paid holidays, employees normally working these days could make up the time, use vacation, floating holidays or overtime earned; or the employee could elect neither to make up the time nor to be paid.

If the main library is closed and the branches are open, the main library staff normally assigned to work that day may work in a branch by arranging a schedule with the Chief of Branches.

B. Proposed closing at 5:00 p.m. on December 19.

Karen Scannell explained that closing at 5:00 p.m. would enable staff to attend a pot luck Christmas party in the main.

Florence Mitchell asked if staff who did not wish to attend the party would be paid. Mr. Murphy explained that staff could work either 8 to 5 or 9 to 6.

Commissioner Stong stated that she would like to know what the staff wants and asked that recommendations be made at the Commission meeting on November 4.

C. Review of open days at Waden and Bernal branches.

Waden and Bernal branch staffs are paired. Staff has asked that Waden be open Monday through Friday and Bernal be open Tuesday through Saturday.

Loretta Dunne, Waden, explained that since there are so many pre-schools and grammar schools in the area, the best schedule to maintain to increase usage is Monday through Friday.

Cathy Bremmer, Bernal, stated that the branch should be open on Saturday to serve the patrons who find it difficult to use the branch during current open hours.

D. Closing main library at 4:00 p.m. on Monday, November 17.

Early closing on November 17 would allow adequate time for rearrangement of furniture and food preparation for the Gregorian event which begins at 6:00 p.m.

Florence Mitchell strongly objected to closing the library for a party. Commissioner Stong stated that staff will be allowed to work their assigned hours.

The committee agreed to recommend closing the main at 4:00 p.m. on November 17 and that the staff will be permitted to work.

The meeting was adjourned at 3:50 p.m.

2. Today it was moved by Commissioner Jebe and unanimously approved that the committee's recommendations for holiday closing be accepted.

3. Today Commissioner Jebe opened for discussion the question of closing the library at 5:00 p.m. on December 19 for a staff Christmas Party.

Vince Russo representing Library Employees Union Chapter Local 790 stated that most of the people he talked to were in favor of closing at 5:00 p.m.

Margaret Kavanagh representing the Librarians' Alliance, stated that the loss of public service hours during the November-December period appears excessive. She felt that closing the library at 5:00 p.m. for a Christmas staff party would create a problem for timekeepers and also exposes "front-line staff" to patrons who resent the library being closed during posted hours and perceive it as a loss of public service.

Glenda Goldwater, Literature Department, stated she was not in favor of closing the library early, except in the case of the Gregorian event.

Betty Williams, secretary for the Library Employees Association, L.E.A.F., stated that the general idea of the Christmas party is for all staff to get together at one time. The important thing is to have the party, and it is not essential to have the library close early.

It was moved by Commissioner Jebe and unanimously approved that the library close at 6:00 p.m., as regularly scheduled, on December 19 for the Staff Party.

3. It was moved by Commissioner Jebe and unanimously approved that Waden branch be open Monday through Friday and Bernal branch be open Tuesday through Saturday, effective January 1, 1987.

4. It was moved by Commissioner Jebe and unanimously approved that the main library close at 4:00 p.m. on Monday, November 17 for the Gregorian event.

FACILITIES COMMITTEE
Commissioner Edward F. Callanan Jr.

1. No report.

PUBLIC RELATIONS COMMITTEE
Commissioner Raye G. Richardson

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Edward Bransten

1. No report.

FINANCE/BUDGET COMMITTEE

1. It was moved by Commissioner Stong and unanimously approved that Resolution #1408 be adopted.

RESOLUTION #1408

RESOLVED, that the Library Commission hereby authorizes the attendance of Fauneil McInnis at the California Library Association Annual Conference, Long Beach, California, November 15 through November 19, 1986; expenses to be paid from Bay Area Reference Center funds, 1986-87, as such funds permit.

2. It was moved by Commissioner Stong and unanimously approved that Resolution #1409 be adopted.

RESOLUTION #1409

AUTHORIZING THE PUBLIC LIBRARY TO APPLY FOR, ACCEPT AND EXPEND FEDERAL FUNDS THROUGH THE CALIFORNIA STATE LIBRARY FOR MINORITY RECRUITMENT TRAINING FUNDS FOR 1986-87.

WHEREAS, the California State Library has available Federal Library Services and Construction Act funds for the assistance of minority students in training for librarianship; and

WHEREAS, members of minority groups are under-represented in the library profession statewide and in San Francisco; and

WHEREAS, the San Francisco Public Library is desirous of making application to the California State Library for funds to sponsor students for such training, now therefore be it

RESOLVED, the San Francisco Public Library is authorized to apply for, accept and expend Federal funding for 1986-87 as provided by such grants, not to exceed $5,400, as approved by the State of California; and be it

FURTHER RESOLVED, that this approval shall not commit the City and County to continuance beyond the period covered by said grant funds.

3. It was moved by Commissioner Stong and unanimously approved that Resolution #1410 be adopted.

RESOLUTION #1410

RESOLVED, that the San Francisco Public Library Commission authorizes the Real Estate Department to negotiate a lease with Shell California Production, Inc. for 25.54 acres in Kern County (Sections 4, 21 & 28; T 28 S., R 28 E.) for a right of way to construct a 115 KV electric transmission line for a term of 25 years at an annual rental of $2,000 to be adjusted every five years based on the CPI.

New Business

1. On the recommendation of the City Librarian, it was moved by Commissioner Jebe and unanimously approved to welcome Eleanor Clayton back to work and to commend Clara Ballestrasse for filling in so ably during Eleanor's recuperation of four months.

There being no futher business to discuss, the November 4, 1986 commission meeting was adjourned at 5:30 p.m.

The next regular meeting of the Library Commission will be on Tuesday, December 2, 1986 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary,
Library Commission

RESOLUTION #1407

RESOLVED, that the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of October, 1986:

3610 Library Assistant

Medina, Julio

3602 Library Page Part-Time

Aldana, Adonis
Aronovici, Susan
Chen, Damon
Chow, Lena
Friedman, Gregory
Garrison, Shelly
Nascimento, David
Simpson, Joseph
To, Michael
Venable, Kit
Wong, Tony

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-Time

Callo, Edgar
Corpuz, William
Du, Jianying
Hom, Cindy
Hughes, Myrna
Huynh, Richard
Li, Karen
Maxson, Scott
Perez, Ricardo
Posner, Hilary
Price, Tawny
Scallion, Brooke
Schuricht, Robert

MICHAEL HOUSH
SECRETARY, LIBRARY COMMISSION

SAN FRANCISCO PUBLIC LIBRARY
MAIN LIBRARY
CIVIC CENTER
SAN FRANCISCO, CA 94102

415.557.4233
FAX 415.557.4240
email: mhoush@sfpl.lib.ca.us

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
December 2, 1986

The regular meeting of the San Francisco Public Library Commission was held Tuesday, December 2, 1986 in the Commission Room at the main library.

The meeting was called to order at 4:30 p.m. by President Stern.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Stern and Stong.

Commissioner Richardson was excused.

It was moved by Commissioner Stong and unanimously approved that the November 4, 1986 Commission meeting minutes be approved with the following correction:

Page 4: Closing Chinatown Branch at 5 P.M. on Chinese New Years Eve.

PRESIDENT'S REPORT
Commissioner Marjorie G. Stern

1. President Stern congratulated all staff who helped make the November 17 event with Vartan Gregorian such a great success. Special thanks to Anne Kincaid for arranging the entertainment and Glenda Goldwater for providing the food. Special thanks also goes to Mig Mayer and Carol Meese for their extra efforts.

2. The library is the recipient of a bequest from the private library collection in the estate of Friedel Klussmann which includes the following titles:

   Addison. THE TRIAL OF THE WINE-BREWERS. John Henry Nash, 1930.

   Anderson. THE FATE OF VIRGIL AS CONCEIVED BY DANTE. Nash, 1931.

   Tolstoy. WHAT MEN LIVE BY. Allen Press, 1951. Wood engravings by Mallet te Dean, 250 copies.

   Saroyan. A NATIVE AMERICAN. San Francisco, George Fields, 1938. Printed at the Archetype Press, 400 copies, signed.

   Praslow. THE STATE OF CALIFORNIA. Newbigin, 1939. Printed by The Ward Ritchie Press, 250 copies.

Voltaire. CANDIDE. Nonesuch Press, 1939.

de Laĉlos. DANGEROUS ACQUAĬNTANCES. Nonesuch Press, 1940.

Carroll, ALICE'S ADVENTURES IN WONDERLAND. Limited Editions Club, 1932. Illustrated by John Tenniel. Printed at Rudge.

Giles. THE ANALECTS OF CONFUCIUS. Limited Editions Club, 1933. Japanese brocade binding in wooden box.

Boccaccio. THE DECAMERON. Limited Editions Club, 1940. 2 volumes, illustrated with woodcuts by Fritz Kredel.

Aristophanes. LYSISTRATA. Limited Editions Club, 1934. Illustrated by Picasso.

3. Recent cash donations include: $3, from Ralph Bishop; $25, from Caroll Mermey; $215.97, from the estate of Anne O'Neill.

4. The Fox Collection is currently on display on the third floor. James Silverman will present an informal lecture on historical children's books on Tuesday, December 9 at 7:00 p.m.

5. President Stern appointed Commissioner Raymundo, Chair; and Commissioners Callanan and Richardson, members of the Nominating Committee.

CITY LIBRARIAN'S REPORT

Mr. John C. Frantz

1. Mary Landgraf reported that the percentage of time the system was on-line during the month of November was 99.9%.

Noe Valley Branch went on-line November 25.

A major budget request for FY 87-88 will be for upgrading CLSI which will enable all branches to be on-line with two terminals.

2. Neel Parikh invited Commissioners to a reception in the main children's room on Thursday, December 4, for the opening of an art exhibit based on the book CHILDREN OF THE TENDERLOIN. The main library was chosen for the exhibit by the Bay Area Women's Resource Center. Channel 7 News is filming the installation of the exhibit.

The Cantonese and Spanish Dial-A-Story programs which started two months ago are very popular. During the first weekend in operation, the Cantonese dial-a-story line received 174 phone calls and the Spanish dial-a-story line received 144 phone calls.

OCS has published a brochure explaining children's services in Cantonese, Spanish, Vietnamese and English.

3. On the recommendation of the City Librarian, it was moved by Commissioner Callanan and unanimously approved that the following persons be appointed to the advisory committee to the gay/lesbian collection of the Eureka Valley-Harvey Milk Memorial Branch.

Lynn Bonfield	Jack Collins
Margaret Cruikshank	Charles Gilman
Jim Gordon	Jennifer Hamilton
Terry Henderling	Ed Kleppinger
Jack Leister	James Van Buskirk
Bill Walker	

LIBRARY REPORTS

1. None.

SECRETARY'S REPORT
Richard P. Walsh

1. Commissioners are invited to view the excellent photo essay of San Francisco in the 1930's assembled by Pat Akre of the San Francisco Room. The exhibit is located in the hall outside Special Collections.

2. Special thanks to the custodians, engineers and security staff for their extra efforts in helping to make Gregorians' visit so successful.

3. The Business Branch lease expires on June 30, 1988.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. Vartan Gregorian Day was a major success although only a modest fund-raiser. About 1200 people attended the event, including ticket holders, reception guests and 165 hard-working volunteers.

   The guests enjoyed the fire twirlers on the plinths, Rosie Radiator's tap dancing parade through the party, Make-A-Circus jugglers on the card catalogues, mimes and stilt walker. But the highlight of the evening was Dr. Gregorian's remarks on the subject of libraries and their role in society. He inspired a great many friends, old and new, to offer help in the campaign for a new Main Library.

   Many members of the administration and staff contributed countless hours of time and effort to planning, preparations and day-of-event activities.

   Publicity represented the largest expense and resulted in the good attendance as well as excellent editorials and features in the local papers.

KEEP LIBRARIES ALIVE

1. No report.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Lucio C. Raymundo

1. It was moved by Commissioner Raymundo and unanimously approved that Resolution #1411 be adopted.

   APPROVED, Resolution #1411, non-Civil Service temporary and recertification of temporary appointments made during the month of November, 1986. Also resignations of non-Civil Service temporary and part-time positions made during the month of November, 1986.

OPERATIONS/AUTOMATION/BUDGET COMMITTEE

Commissioner Walter G. Jebe

1. No report.

FACILITIES COMMITTEE

Commissioner Edward F. Callanan Jr.

1. Commissioner Callanan submitted the following minutes for the record:

   The Facilities Committee of the San Francisco Public Library Commission held a meeting Thursday, November 20, 1986 at 12:15 in the Commission Room. Present were Commissioner Callanan, Chair; Commissioner Stong, member; Commissioner Jebe was excused.

   Ted Wisnea, DPW senior mechanical engineer, reviewed a study of various fire protection systems which could be installed with current available funding in the basement storage areas and the Special Collections Department. He described advantages and disadvantages of the following systems:

   A. Wet pipe automatic sprinkler system
   B. Preaction automatic sprinkler system
   C. On/off sprinkler system
   D. Automatic system employing Halon 1301
   E. Automatic system employing CO_2 gas

   Committee members agreed with the recommendation of Mr. Wisnea that a preaction automatic water system should be installed in the basement storage areas and that a Halon 1301 automatic gaseous system with a back-up preaction automatic water system should be installed in the Special Collections Department.

   Various capital improvements projects were reviewed by committee members. Projects recommended for highest priority in next year's request are:

   A. Fire Safety - Main Library
      complete electric upgrade
      install heat/smoke sensors
      fire supression system - all stacks
      fire escape, east wall
   B. Sunset Branch - improve waste water discharge system
   C. Exterior Restoration - Richmond Branch

Other projects recommended by the committee are:

Previously Requested Projects

   A. Main Library, Lighting Improvement - History, Literature, General Reference
   B. 45 Hyde - Interior/Exterior Painting

C. Main Library - Replace Glass Floors
D. Main Library - Improve Stack Lighting
E. Various Branches - Provide Handicapped Access
F. Main Library - Automatic South Elevator
G. Main Library, Front Area - Provide Walkway from Fulton Street

New Projects

A. Main Library, Sorting Room - Improve lighting and ventillation
B. Various Locations - Provide additional CLSI circuits and outlets; upgrade electric service and panels
C. Various Locations - Replace floor coverings
D. Various Locations - Painting
E. Various Locations - Roofs.
F. Replace entrance doors at North Beach, Parkside, Merced

Meeting adjourned at 1:30 p.m.

2. Today, it was moved by Commissioner Callanan and unanimously approved that the recommendations of the Facilities Committee be approved as submitted.

PUBLIC RELATIONS COMMITTEE
Commissioner Raye G. Richardson

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Edward Bransten

1. A meeting will be held Friday, December 5 at 12:15 at Califia Books.

FINANCE/BUDGET COMMITTEE

1. It was moved by Commissioner Stong and unanimously approved that Resolution #1412 be adopted.

RESOLUTION #1412

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO EXPEND REIMBURSEMENTS DERIVED FROM PARTICIPATION IN CALIFORNIA LIBRARY SERVICES ACT PROGRAMS.

WHEREAS, the Public Library has been providing access to materials and services for other libraries and patrons in the state; and

WHEREAS, the California Library Services Board has been reimbursing the library for providing these materials and services; now therefore, be it

RESOLVED, that the San Francisco Public Library is authorized to expend those reimbursements as needed to support the resource sharing activities of the library.

2. Commissioner Stong reviewed a letter prepared by Mr. Frantz for the Board of Supervisors' Finance Committee budget reviews. Priorities for the current budget year as well as next fiscal year were discussed.

   Commissioner Stong asked that an addendum to the document be prepared to inform the Finance Committee of the pending supplemental request in Mayor Feinstein's office which would fund the study of applying the space needs detailed in the OMNI group report (9/30/86) to the space in the present main library building and the other space available in the block bounded by Larkin, Fulton, Hyde and McAllister Streets.

   It was moved by Commissioner Callanan and unanimously approved that Mr. Frantz forward such an addendum to the Board.

New Business

1. Commissioner Stong suggested that something be done to honor the memory of Alfred Fuhrman. Book plates, exhibits and a joint celebration with the Recreation and Parks Department were suggested.

   President Stern volunteered to work on organizing a tribute to Mr. Fuhrman.

2. President Stern wished fellow Commissioners and all library staff and their families a very Merry Christmas and happy holiday season.

There being no futher business to discuss, the December 2, 1986 commission meeting was adjourned at 5:45 p.m.

The next regular meeting of the Library Commission will be on Tuesday, January 2, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary,
Library Commission

RESOLUTION #1411

RESOLVED, that the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of November, 1986:

3602 Library Page Part-Time

Allen, Daniel
Foley, Elizabeth
Imus, Valerie
Lee, Joseph
Menjivak, Salvador
Price, Vylise
Stitt, Robert
Tran, Tam

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-Time

Haber, Brian
Lesourd, Stephen
Miller, Ronnie
Simpson, Joseph
To, Michael
Williams, David
Yee, Amy
Young, Kenneth

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
January 6, 1987

The regular meeting of the San Francisco Public Library Commission was held Tuesday, January 6, 1987 in the Commission Room at the main library.

The meeting was called to order at 4:30 p.m. by President Stern.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Richardson, Stern and Stong.

It was moved by Commissioner Bransten and unanimously approved that the December 2, 1986 Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Marjorie G. Stern

1. President Stern announced that during the past year enormous strides have been made toward a new main library. Lowell Martin has congratulated us on our progress and enourages continuance of this noble work. Vartan Gregorian was here in November to emphasize the vital role of the public library in our democratic society. The Make Noise at the Library event built around Gregorian was enormously successful and gave us a real boost in making San Franciscans aware of the all-important role that the library plays in their lives.

   A small, dedicated group of people have been tireless in their work for a new main and it looks as though it will happen much sooner than the ten years that we have anticipated.

   A meeting with the Planning Department was held Wednesday, December 24 with Dean Macris and Calvin Malone. They suggested a possible bond issue for a new main as early as this November.

   A meeting of key administrative staff was held and with everyone working together, contributing their own expertise, the campaign for a new main library will be successful.

   President Stern urged the new president to call a round table discussion on the new main library plan so that questions can be answered in depth.

2. President Stern thanked everyone on the library staff for being so helpful and great to work with during her presidency.

CITY LIBRARIAN'S REPORT
Mr. John C. Frantz

1. The agenda for this meeting is our first effort to comply with new amendments to the Brown Act which affect public meetings. One amendment requires boards and commissions to post notices of meetings 72 hours in advance of such meetings in a location which is accessible to the public. Another amendment deals principally with permissable actions by public bodies. It means that before the commission can take an action on a topic or issue, it has to have afforded the public a prior chance to be heard on that issue. One way to accomplish this is to itemize, on the agenda, the items to be acted upon in advance. This does not foreclose new business, but does mean that action can only be a referral to a committee for a hearing prior to action at the next meeting unless it is on the agenda.

   Mr. Frantz recommended that all items requiring action be sent to the Secretary a week in advance of any meeting for inclusion of the item(s) on the agenda. If it is an action other than routine which generates discussion then it must be first referred to a committee for a discussion and then re-referred to the full commission. The commission or a commitee can limit public debate as well as limit the number of times a point can be made, but the opportunity for public input must be provided. Exceptions to the amendment are narrowly defined but would include emergencies (such as threat to health and safety; civil distrubance) which can't otherwise be accomodated by normal notice.

   An ordinance under consideration by the Board of Supervisors will require all boards and commissions to file with the City Librarian a copy of the agenda of each meeting of such board, commission or committee thereof, at least 72 hours prior to the time of such meeting. These agendas and notices will be posted in the Science Department.

2. On the recommendation of Mr. Frantz, it was moved by Commissioner Richardson and unanimously approved that the following resolution be trasmitted to the Board of Supervisors:

   APPROVING A HOLD HARMLESS PROVISION IN A LIBRARY BOOK LOAN AGREEMENT BETWEEN THE UNIVERSITY OF SAN FRANCISCO AND THE SAN FRANCISCO PUBLIC LIBRARY COMMISSION.

WHEREAS, the San Francisco Public Library Department wishes to enter into an agreement with the University of San Francisco for the loan of the San Francisco-Shanghai Friendship Library collection to the University of San Francisco, for a period of five years:

WHEREAS, the terms of that Agreement contain a provision that the City shall indemnify, hold harmless and defend the University of San Francisco from all claims, liability, loss and responsibility that the University of San Franicsco may sustain or incur in connection with any facet of this agreement, except for claims, liability, loss and responsibility caused by the willful misconduct or negligence of the University of San Francisco, its agents, representatives or employees; and

WHEREAS, the terms of the Agreement, a copy of which is contained in Board File No. provide, in part, that the Agreement shall not be effective until the hold harmless provision is approved by resolution of the Board of Supervisors; and

WHEREAS, the consent of the Board of Supervisors is a necessary prerequisite to the execution of the hold harmless provision for the benefit of the other party to an agreement, now, therefore, be it

RESOLVED, that this Board of Supervisors hereby approves the hold harmless provision in the Library Commission's book loan agreement with the University of San Francisco; and, be it

FURTHER RESOLVED, that copies of this resolution be furnished to Her Honor, the Mayor, and to the Library Commission.

3. The budget is in it's initial stages of preparation for the fiscal year 87-88. The mayor has indicated a goal of reducing city employment by the equivalent of 500 full time positions and this reduction will be applied by her budget staff across the various departments city wide. She has further asked that budgets be submitted in the incremental amounts of 100% and 95% of this years appropriation. Mr. David Murphy has been the principal staff officer preparing the budget since most of the budget is for salaries and related fringe benefits.

The Finance Committee was asked to review the budget request at a meeting later this month.

3. Nancy Musser reported that Mary Landgraff, Gloria Hansen and Jim Riley worked very hard on this year's EIPSC report. This year, EIPSC reviewed automation projects before funds could be budgeted, which is a reversal of the past procedures. Projects to be included in next year's budget are: $109,000 to upgrade the CLSI system; $65,000 for a planning position (work ordered from ISD); and creation of a system's librarian position to work with the planner. A system to automate periodical processing was also approved, but will be held over for one year pending completion of the overall plan.

4. At the request of Karen Scannell, it was moved by Commissioner Jebe and unanimously approved that a resolution be prepared commending Versa Cullen for her 48 years of service to the library and congratulating her on her recent retirement. A dinner will be held on Thursday, January 22 in her honor.

LIBRARY REPORTS
William R. Ramirez

1. Main Library Fire Safety: Mr. Ramirez reported smoke detectors have been installed in the stacks of the Art/Music Department. There has also been a vigilant search for and eradication of hazardous materials, especially flammable plastics, throughout the building.

SECRETARY'S REPORT
Richard P. Walsh

1. No report.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. No report.

KEEP LIBRARIES ALIVE

1. No report.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. Harriett Fielding has written to Commissioner Stong regarding a problem with the children's material being out of date, or not as adequate as the adult material. Neel Parikh stated that a part time children's services position has been vacant since October which does have an impact on the collection. Also there are fewer materials available in talking book format for children. Commissioner Stong will send the letter to Ms. Parikh for further comments.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Lucio C. Raymundo

1. It was moved by Commissioner Raymundo and unanimously approved that Resolution #1413 be adopted.

   APPROVED, Resolution #1413, non-Civil Service temporary and recertification of temporary appointments made during the month of December, 1986. Also resignations of non-Civil Service temporary and part-time positions made during the month of December, 1986.

OPERATIONS/AUTOMATION COMMITTEE

Commissioner Walter G. Jebe

1. No report.

FACILITIES COMMITTEE

Commissioner Edward F. Callanan Jr.

1. No report.

PUBLIC RELATIONS COMMITTEE

Commissioner Raye G. Richardson

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS

Commissioner Edward Bransten

1. A meeting was held Friday, December 5 at 12:15 at Califia Books. The committee is trying to raise funds to purchase Andrew Hoyem's latest book.

FINANCE/BUDGET COMMITTEE

Commissioner Mary Louise Stong

1. No report.

New Business

1. Commissioner Raymundo reported that the Nominating Committee met at 4:00 p.m. today. Present were Commissioner Raymundo, Chair; Commissioners Callanan and Richardson members. The committee recommends the following slate of officers for 1987: Commisssioner Bransten, President; Commissioner Richardson, 1st Vice-President; Commissioner Jebe, 2nd Vice-President.

2. Today it was moved by Commissioner Raymundo and unanimously approved that the following commissioners be appointed officers for 1987:

   President - Commissioner Bransten
   1st Vice-President - Commissioner Richardson
   2nd Vice-President - Commissioner Jebe

3. Commissioner Callanan commended President Stern on a very vigorous year of leadership and many accomplishments. She has devoted so much time, energy and self-sacrifice to the work of the Library Commission and has generated public enthusiasm for a new main library. The citizens of San Francisco are deeply indebted to her for all of her efforts over the year.

4. Commissioner Bransten thanked the Nominating Committee for nominating him as president. He also commended President Stern for all her efforts as past president and stated that he hopes she will carry on with her work for the new main library.

5. A patron of the library, John L. Wocasek stated that many of the books he has used over the years have disappeared. He would like to know where these books are. A letter with the list of lost books has been given to the Secretary's office. The letter will be forwarded to Mr. Ramirez who will try to locate the books.

There being no further business to discuss, the January 6, 1987 commission meeting was adjourned at 5:30 p.m.

The next regular meeting of the Library Commission will be on Tuesday, February 3, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary,
Library Commission

RESOLUTION #1413

RESOLVED, that the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of December, 1986:

3602 Library Page Full-Time

Sng, Albert

3602 Library Page Part-Time

Chen, Clifford
Perez-Bode, Prisco
Ren, Chen

3630 Librarian I

Chiu, Nancy
Martin, Elinor

3632 Librarian II

Houston, Sally V.

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-Time

Fong, Darren
Wong, Eugene

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
February 3, 1987

The regular meeting of the San Francisco Public Library Commission was held Tuesday, February 3, 1987 in the Commission Room at the main library.

The meeting was called to order at 4:30 p.m. by President Bransten.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Richardson, Stern and Stong. Commissioner Raymundo was excused.

It was moved by Commissioner Richardson and unanimously approved that the January 6, 1987 Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Edward Bransten

1. Commissioner Stern introduced Marilyn Smulyan and Sally Brunn to the Commission. Ms. Smulyan will be the coordinator of efforts for a new main and Ms. Brunn will help lobby in Sacramento for the new $300 million bond issue for California libraries.

2. Staff members Sally Houston and Vincent Russo have volunteered their help for planning for a new main. Commissioner Stern welcomed their help.

3. At the recent Urban Libraries Council, Commissioner Stern attended a symposium titled "Financing Computer Technology in the Urban Public Library".

CITY LIBRARIAN'S REPORT
Mr. John C. Frantz

1. Karen Scannell announced that Hiroshi Kashiwagi, Parkside Branch, is retiring after more than 20 years' service. He worked in the main library as well as several branches. He was instrumental in beginning the Japanese collection at Western Addition branch. It was moved by Commissioner Richardson and unanimously approved that Mr. Kashiwagi be commended for his years of service.

   New vinyl flooring has been installed at Ortega branch. Branch and engineering staff moved every book and piece of furniture at least twice.

3. Mary Landgraf reported that seventeen agencies are now on line. Three more branches will be added this fiscal year. CLSI had 100% reliability during January.

   Commissioners Bransten, Stern and Richardson accepted Mrs. Landgraf's invitation to tour the computer room.

4. Neel Parikh has participated in the Library Media Committee comprised of members of the community and the school board. Three major recommendations made by the committee were to a) add librarians to all elementary schools, b) increase materials budget and c) upgrade centralized services.

   Superintendant Cortines will present the findings of the study to the school board in two weeks.

5. ALA will be in San Francisco from June 27 through July 3.

6. The lease on the Business Library expires June, 1988.

7. Mr. Frantz invited everyone to view the excellent exhibit "Letters to Myself" by calligrapher Alan Blackman, on exhibit now through March in the Special Collections Department.

8. The Planning Department had prepared a supplemental approriation in the amount of $136,360. This supplemental, submitted by the library, was to commission a study that would examine the feasibility of applying the OMNI program statement to the current main library and the remainder of the block to determine if it would result in a cost-effective main library.

   Department of Public Works has now agreed to provide some of the specified services which has decreased the supplemental amount required to $100,000. City Planning will contribute $70,000 towards the study. The Friends and the library were asked to contribute the balance of $30,000.

LIBRARY REPORTS
William R. Ramirez

1. Main Library Fire Safety: Mr. Ramirez reported that DPW will invite bids on the basement storage area in June. Construction will probably not start until after September.

SECRETARY'S REPORT
Richard P. Walsh

1. It was moved by Commissioner Stern that the following gifts totalling $230 be accepted for use by the Public Library and that appropriate letters of appreciation be sent to the donors.

    a. From James Linden, $40 for Special Collections.

    b. From Tom Henderson, $25 for Presidio Branch.

    c. From Pamela Hook, $25 for books in memory of Sue Critchfield.

    d. From Gretchen Herbkersman, $50 for Anza Branch.

    e. From Mr. and Mrs. Pete Mott, $25 for Business Branch.

    f. From JoAnn Cullum, $15 for Golden Gate Valley Branch.

    g. From James K. Gibson, $50 unrestricted.

2. Tentative standing committee assignments for this year are as follows:

    Joint Committee on Special Collections
    Meets 12:15, 3rd Thursday

        Chair: Commissioner Raymundo
        Members: Commissioners Callanan and Richardson

    Operations/Automation
    Meets 12:15, 3rd Wednesday

        Chair: Commissioner Stong
        Members: Commissioners Raymundo and Stern

    Personnel
    Meets 4:00, 2nd Monday

        Chair: Commissioner Callanan
        Members: Commissioners Raymundo and Richardson

    Facilities
    Meets: 4:00, 2nd Thursday

        Chair: Commissioner Stern
        Members: Commissioners Jebe and Stong

Finance/Budget
Meets: 12:15, 2nd Friday

Chair: Commissioner Richardson
Members: Commissioners Jebe and Stong

Public Relations
Meets: 5:00, 2nd Thursday

Chair: Commissioner Jebe
Members: Commissioners Callanan and Stern

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. During the year 1986 celebrating Friends 25th anniversary, we enrolled 1,053 new members. The two best sources were coupons in the water billing to property owners (444) and unsolicited memberships (349). The rest came from lecture series (62), Gregorian Event (54), mailing to former members (80), two business mailings (10) and gift memberships (55).

2. Book Bay, Friends workspace at Fort Mason, opens three mornings a week for sales to reduce the inventory because there isn't enough storage space. The revenue from this effort pays the rent at Fort Mason. The next mini-sale is Sunday, February 8 and the big sale is June 11-14.

3. Friends Annual Meeting and election of officers and directors is scheduled for Wednesday, February 25, in the Commission Room at 5 p.m. John Frantz and Gray Brechin are the guest speakers. The meeting is open to the public.

4. Friends of Libraries USA and the local Friends are co-sponsoring a Readathon on the steps of the Library, Friday, June 26 from 10 a.m. to 2 p.m. Local celebrities will read their favorite works for 5-10 minutes. The media event is a kick-off for the convention.

5. President Bransten thanked the Friends for their efforts in publicizing the need for a new main.

KEEP LIBRARIES ALIVE

1. No report.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES

PERSONNEL
Edward F. Callanan, Jr.

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1414 be adopted.

   APPROVED, Resolution #1414, non-Civil Service temporary and recertification of temporary appointments made during the month of January, 1987. Also resignations of non-Civil Service temporary and part-time positions made during the month of January, 1987.

OPERATIONS/AUTOMATION COMMITTEE
Commissioner Mary Louise Stong

1. No report.

FACILITIES COMMITTEE
Commissioner Marjorie G. Stern

1. The next meeting of the Facilities Committee will be held Tuesday, February 17 at 12:15 p.m. in the Commission Room.

PUBLIC RELATIONS COMMITTEE
Commissioner Walter G. Jebe

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Lucio Raymundo

1. No report.

FINANCE/BUDGET COMMITTEE
Commissioner Raye G. Richardson

1. Commissioner Richardson submitted the following minutes for the record.

The Finance/Budget committee met at 12:15 on Friday, January 30. Present were Commissioner Richardson, chair and Commissioner Jebe, member. Commissioner Stong was excused.

FY 1987-88 budget request was reviewed. The total request amounts to $17,801,517 which is an increase of $604,370 over the present budget. Most of the increase is attributed to salaries (step increments, additional page hours, fringe benefits and decrease in mandatory salary savings.)

The committee recommended approval of the budget request. Meeting adjourned at 1:00 p.m.

2. Today, it was moved by Commissioner Richardson and unanimously approved that the budget request for FY 1987-88 be approved as submittted.

3. It was moved by Commissioner Richardson and unanimously approved that Resolution #1415 be adopted.

RESOLUTION #1415

AUTHORIZING THE PUBLIC LIBRARY TO APPLY FOR AND ACCEPT FUNDS THROUGH THE STATE LIBRARY FOR THE EXTENSION OF THE SAN FRANCISCO PUBLIC LIBRARY DEMONSTRATION REFERENCE PROJECT FOR 1987-88.

WHEREAS, The San Francisco Public Library has been receiving funds since 1967 under the Federal Library Services and Construction Act administered by the California State Library for the operation of its reference project, the Bay Area Reference Center; and

WHEREAS, The San Francisco Public Library has been named one of two regional resource centers in California under the Library Services and Construction Act in recognition of a successful operation of the above reference project; now therefore be it

RESOLVED, That the San Francisco Public Library be authorized to apply for and accept funding for 1987-88 to be applied to the Bay Area Reference Center; and be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds; and be it

FURTHER RESOLVED, That there are indirect costs of 5 percent contained in the budget of this grant.

New Business

1. None.

There being no further business to discuss, the February 3, 1987 commission meeting was adjourned at 5:45 p.m.

The next regular meeting of the Library Commission will be on Tuesday, March 3, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary,
Library Commission

RESOLUTION #1414

RESOLVED, that the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of January, 1987, be approved:

1424 Clerk Typist

Diaz, Jesus

3630 Librarian I

Vasquez, Sylvia

3602 Library Page Part-Time

Au, Glenn
Cheung, Lillian
Gordon, Jr., David
Ha, Tri
Juarez, Ruben
King, Stephen
Kwan, Keuen
Martinez, Gracie
Robinson, Nichelle
Schaeffer, Mary
Stockdale, Quinn
Sutton, Joann
Walker, Roseli
Yip, Louisa

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions be accepted:

3602 Library Page Part-Time

Davis, Sylvester
Friedman, Gregory
Lim, Annette
Marvin, Ambrosia
Nascimento, Daniel
Perez-Bobe, Prisco
Phu, Gi
Truong, Kim
Wong, Jones

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
March 3, 1987

The regular meeting of the San Francisco Public Library Commission was held Tuesday, March 3, 1987 in the Commission Room at the main library.

The meeting was called to order at 4:30 p.m. by President Bransten.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Richardson, Stern and Stong.

It was moved by Commissioner Richardson and unanimously approved that the February 3, 1987 Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Edward Bransten

1. Anne Kincaid introduced Tom Galvin, executive director of American Libraries Association. He is visiting the library to help make arrangements for ALA in San Francisco, June 27 through July 3.

CITY LIBRARIAN'S REPORT
Karen Scannell for John C. Frantz

1. A reception is now being held in the Special Collections Department for Tom Galvin and bay area librarians.

2. The 50th anniversary party for the Golden Gate Bridge is May 24. There is a possibility that Marina Branch may have to be closed that day due to traffic congestion. Mrs. Scannell will keep the Commission informed.

3. It was moved by Commissioner Raymundo and unanimously approved that Resolution #1420 be adopted.

RESOLUTION #1420

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR, ACCEPT AND EXPEND FEDERAL FUNDS AVAILABLE THROUGH THE STATE LIBRARY FROM TITLE I OF THE LIBRARY SERVICES AND CONSTRUCTION ACT FOR CHILDREN'S MATERIALS COLLECTIONS IN URBAN AREAS.

WHEREAS, The California State Library has federal Library Service and Construction Act funds available to support Children's Materials Collection Development in Urban Areas; and

WHEREAS, The San Francisco Public Library wishes to submit an application to the State of California to receive such funds for developing branch collections; and

WHEREAS, The San Francisco Public Library branches are eligible for these funds as branches serving primarily the disadvantaged, racial or culturally mixed populations, now, therefore be it

RESOLVED, That the San Francisco Public Library is authorized to apply for, accept and expend federal funding not to exceed $50,000 and any interest accrued for designated urban library branches and, be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

4. Mr. Frantz will be attending the Transamerica management course on March 26 and 27.

5. Elizabeth Nichols, Chief of Technical Services, will be visiting on March 12 to meet the senior staff.

SECRETARY'S REPORT
Richard P. Walsh

1. It was moved by Commissioner Richardson that the following gift of $35 be accepted for use by the Public Library and that an appropriate letter of appreciation be sent to the donors.

   a. From Karen and Jack Wilkinson, $35 for books in memory of Thomas Peirona, Sr.

2. Commissioner Stern presented a gift of a Tibetan treasure vase to the library. This vase, one of fifty commissioned, is blessed and acts as a magnet of spiritual and material wealth which comes freely and with no strings attached.

   President Bransten thanked Commissioner Stern for the gift and instructed the Secretary to send a letter of appreciation to Commissioner Stern.

LIBRARIAN'S GUILD

1. Joan Goldman asked permission to hold report until after report of Personnel Committee.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. The Friends submitted a copy of their annual report to the Commission.

2. Commissioner Stong commended Mrs. Dolores Gater, Assistant Chief of Main, for the excellent written description of what a new main library will be able to provide the user. Commissioner Stern asked that extra copies of this report be made available.

KEEP LIBRARIES ALIVE

1. SB 181, the 300 million dollar library bond construction bill, passed the Senate Education Committee by a vote of 9-0. It will next go to the Senate Appropriations Committee where it may be held until next year. Meanwhile, work is going ahead to acquaint concerned organizations statewide about the bill and how it may affect their communities.

   The State PTA has already sent a letter to Senator Keene's office in support of SB 181.

2. In San Francisco a Board of Supervisors resolution in support of SB 181 has been introduced and will be heard before the Board's Finance Committee (Molinari, Gonzales, Britt) on Wednesday, March 4, 1987 at 2 p.m.

3. The budget supplemental which will pay for studies of the present building (including library use) will be heard before the Finance Committee of the Board of Supervisors on Wednesday, March 18, 1987.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES
PERSONNEL
Edward F. Callanan, Jr.

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1416 be adopted.

   APPROVED, Resolution #1416, non-Civil Service temporary and recertification of temporary appointments made during the month of February, 1987. Also resignations of non-Civil Service temporary and part-time positions made during the month of February, 1987.

2. Commissioner Callanan submitted the following minutes for the record.

   The Personnel Committee met Friday, February 27, 1987 at 2:00 in the Commission Room. Committee members present were Commissioner Callanan, Chair; Commissioner Raymundo and Richardson. The committee heard statements regarding the appointment of Chief of Technical Services.

   Mr. Frantz explained that after more than two weeks of considering the qualifications of the three eligibles for Chief of Technical Services, he has appointed Elizabeth Nichols.

   At the meeting, several staff members stated their support for Nancy Musser for Chief of Technical Services. Staff spoke of her ability, competence and personality while servicing as temporary chief over the last twelve months. The Commission was asked to review the appointment made by the City Librarian.

   Commissioner Callanan stated that city boards and commissions are forbidden by charter to interfere in personnel appointments.

   President Bransten directed the Secretary to schedule an executive session of the Library Commission to be held immediately following the next regular monthly meeting on Tuesday, March 3. Agenda: Consideration of comments given at the Personnel Committee meeting of February 27 concerning the appointment of the Chief of Technical Services.

   Meeting adjourned 3:00 p.m.

3. Today, Catherine Bremmer and Joan Goldman, executive board of the Librarian's Guild, asked the Commission to reconsider the appointment of chief librarian. Joan Goldman described past meetings regarding MOU negotiations.

President Bransten asked that the prepared statements made by Ms. Goldman and Ms. Bremmer be submitted to the Secretary.

OPERATIONS/AUTOMATION COMMITTEE
Commissioner Mary Louise Stong

1. No report.

FACILITIES COMMITTEE
Commissioner Marjorie G. Stern

1. Commissioner Stern submitted the following minutes for the record.

The Facilities Committee met on Tuesday, February 17th at 12:15 in the commission room. Present were Commissioner Stern, Chair; Commissioner Jebe and Stong, members.

Mayor Feinstein has approved the librarys' supplemental appropriation request for a feasibility study which will evaluate the potential of the existing main library building and adjacent areas to accomodate the future needs of a new main library. This study by the OMNI group will take approximately four months to complete and should be started as soon as funding is approved by the Board of Supervisors.

Mr. Frantz will be organizing a meeting with chiefs, coordinators and interested staff for planning towards a new main.

Marilyn Smulyan described the next steps toward a new main. First the City should designate Marshall Square as the building site for a new main. Second, funding sources must be identified. These funding sources may be: state bond issue (6/88); local bond issue (11/88); and private fund raising. Third, a theme should be developed and publicized which would envision a new main and attract attention to the problems of the existing building. A speakers bureau should also be established.

Ms. Smulyan suggested that now is the time to place emphasis on support from the public. Governor Deukmejian must also be informed of the importance of SB181 to California libraries.

Mr. Frantz told Commissioners that alternate uses of the current main should be part of any planning for a new building.

Meeting adjourned at 12:50 pm.

2. William Ramirez and Dolores Gater have prepared an excellent outline detailing the needs of the Business Library in the financial district.

3. It was moved by Commissioner Stern and unanimously approved that Resolution #1417 be adopted.

RESOLUTION #1417

RESOLUTION IN SUPPORT OF SB 181, THE CALIFORNIA LIBRARY CONSTRUCTION AND RENOVATION BOND ACT OF 1988.

WHEREAS, Many existing library facilities throughout the State of California are not safe, efficient, of adequate size, or otherwise capable of providing needed services for their communities; and

WHEREAS, The cost of needed construction or rehabilitation is beyond the ability of local governments to pay and would be best met by a partnership of state and local governments; and

WHEREAS, The Main Library of San Francisco Public Library does not have sufficient space for its current collections, does not have the ability to enter into new areas of library and information technology which are increasingly being demanded, and is dangerously overcrowded and unsafe; and

WHEREAS, The Board of Supervisors in Resolution No. 938-86, adopted on October 27, 1986 memorialized her Honor, the Mayor and the Chief Administrative officer to jointly commence planning and development of a new Main Library at Marshall Square; and

WHEREAS, The current cost estimate for a new Main Library is approximately $65 million, and would necessitate the use of a combination of general obligation bonds and private funding; and

WHEREAS, SB 181, (Keene), the California Library Construction and Renovation Bond Act of 1988 would authorize the issuance of State General Obligation Bonds in the amount of $300,000,000 for the purpose of financing a library construction and renovation program throughout the State of California; now, therefore, be it

RESOLVED, That the San Francisco Public Library Commission does hereby support passage of SB 181; and be it

FURTHER RESOLVED, That copies of this resolution be furnished to her Honor, the Mayor, for transmission to the State Legislative Advocate for presentation by the latter to the members of the San Francisco delegation in the State Legislature with the request that all necessary action be taken to ensure the enactment of the above described legislation.

4. William Dick expressed his support for this bill but said he thought it was premature since the space study needs for SFPL have not been completed.

PUBLIC RELATIONS COMMITTEE
Commissioner Walter G. Jebe

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Lucio Raymundo

1. The next meeting of the Joint Committee on Special Collections will be held Wednesday, March 18.

FINANCE/BUDGET COMMITTEE
Commissioner Raye G. Richardson

1. Commissioner Richardson submitted the following minutes for the record.

The Finance/Budget Committee met on Tuesday, February 17 at 1:10 in the commission room. Present were Commissioner Richardson, chair; Commissioners Jebe and Stong, members.

Allocation of state Public Library Foundation funds were discussed. It was moved by Commissioner Jebe and unanimously approved that funds should be allocated as follows:

Library automation:	Expand central processing Unit	58,000
	Terminals and peripherals	51,050
	Software maintenance	45,950
Refurbish 6-8 branches		40,000
Fire saftey		20,000
Equipment		10,000
Books and materials		34,382
		$259,482

It was moved by Commissioner Stong and unanimously approved that a gift of $15,000 from the Friends of the Library be accepted for use as partial funding for the OMNI group feasibility study on main library space needs.

It was moved by Commissioner Jebe and unanimously approved that the City Librarian be authorized to accept and expend $1,625 made available from the California Library Services Board for Project Read for 1986-87.

Meeting adjourned 1:20.

2. Today, it was moved by Commissioner Richardson and unanimously approved that Public Library Foundation funds be allocated as reported.

3. It was moved by Commissioner Richardson and unanimously approved that Resolution #1418 be adopted.

RESOLUTION #1418

AUTHORIZING THE CITY LIBRARIAN TO ACCEPT AND EXPEND FUNDS AVAILABLE FROM THE CALIFORNIA LIBRARY SERVICES BOARD FOR PROJECT READ FOR 1986-87.

WHEREAS, The City Librarian was authorized to apply for, accept and expend an amount not to exceed $168,794 of California Library Services Act funds for continuation of Project Read through June, 1987 by Board of Supervisors Resolution #399-86, and

WHEREAS, The State Librarian has made an additional $1,625 available because of a cost of living adjustment, now therefore be it

RESOLVED, That the City Librarian is authorized to accept and expend $1,625 of California Library Service Act funds for Project Read through June, 1987 and be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds; and be it

FURTHER RESOLVED, That there are indirect costs of 5 percent contained in the budget of this grant.

4. It was moved by Commissioner Richardson and unanimously approved that Resolution #1419 be adopted.

Resolution #1419

ACCEPTANCE OF GIFT OF $15,000 FROM THE FRIENDS OF THE SAN FRANCISCO PUBLIC LIBRARY FOR USE BY THE PUBLIC LIBRARY.

RESOLVED, That the Library Commission does hereby accept with deep gratitude a gift of $15,000 from the Friends of the San Francisco Public Library for use as partial funding for a study to examine the feasibility of applying the OMNI program statement to the current main library and the remainder of the block to determine if it would result in a cost-effective main library.

New Business

1. William Dick stated that he was unable to obtain a copy of the Hellmuth, Obata, Kassabaum report from Mr. Nothenberg's office. Mr. Ramirez offered to make a copy of the report available for Mr. Dick.

2. Commissioner Stern directed the City Librarian to respond to a recent "Letters to the Editor" letter by Raymond Clary regarding a new main library.

3. John L. Wocasek described recent problems he has had obtaining books in the Science Department. Mr. Ramirez will investigate the problem.

There being no further business to discuss, the March 3, 1987 commission meeting was adjourned at 5:30 p.m.

The next regular meeting of the Library Commission will be on Tuesday, April 7, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary,
Library Commission

RESOLUTION #1416

RESOLVED, that the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the Month of February, 1987, be approved:

1760 Offset Machine Operator

Diaz, Jesus

8207 Building & Grounds Patrol Officer

Sturtevant, Carlito

3630 Librarian I

Berger, Christopher

3602 Library Page Part-Time

Abera, Sitotaw
Nguyen, Nghza
Webb, James
Yip, Belinda

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions, be accepted:

3602 Library Page Part-Time

Allan, Betty
Glover, Emilee
Howland, Stephen
Lacabanne, Steven
Lum, Steven
Manca, Anne

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SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
March 24, 1987

A special meeting of the San Francisco Public Library Commission was held Tuesday, March 24, 1987 in the commission room.

The meeting was called to order by President Bransten at 12:05 p.m. On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Richardson, Stern and Stong.

President Bransten announced that Mayor Feinstein has appointed a select search committee for City Librarian as follows: Commissioner Callanan, Chair; Commissioners Richardson, Stern and Bransten, members. It was moved by Commissioner Jebe that the search committee be ratified as submitted.

Commissioner Stong said that she was concerned that staff were not on the committee. Commissioner Callanan stated that all committee meetings will be open to the public.

Several staff members voiced their concern for staff involvement and also that the Commission, not the Mayor, should have the final authority for filling the position.

It was moved by Commissioner Jebe that two staff members be included on the search committee. Ayes: Commissioner Jebe, Raymundo, Richardson, Stern and Stong. Noes: Commissioners Bransten and Callanan.

There was lengthy discussion that a 30 day time limit for selecting a City Librarian is not adequate.

On the main motion, to approve search committee members, the vote was unanimous.

The search committee will meet Friday, March 27, 1987 at noon in the Commission Room.

Meeting adjourned 1:00 p.m.

Richard Walsh

Richard Walsh, Secretary
Library Commission

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SAN FRANCISCO
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SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
April 7, 1987

The regular meeting of the San Francisco Public Library Commission was held Tuesday, April 7, 1987 in the Commission Room at the main library.

The meeting was called to order at 4:35 p.m. by President Bransten.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Richardson, Stern and Stong. Commissioner Raymundo was excused.

It was moved by Commissioner Richardson and unanimously approved that the March 3, 1987 Commission meeting minutes be approved as submitted.

William Dick stated that the minutes of March 3 did not accurately express his viewpoint on Resolution #1417. President Bransten asked him to submit a written statement to Mr. Walsh which reflects his views on the subject and it will be considered at next month's regular meeting.

It was moved by Commissioner Richardson and unanimously approved that the special Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Edward Bransten

1. No action was taken at the Executive Sessions of March 3 and 17. Mr. Frantz submitted his resignation to Mayor Feinstein but has not yet sent one to the Library Commission. Commissioner Callanan reported that Mr. Frantz has been asked to send his resignation to the Commission.

2. There was discussion about the appointment of Karen Scannell as acting City Librarian. Questions were raised regarding the terms "acting city librarian" and "interim city librarian". Since Mrs. Scannell has all of the duties and powers of the chief executive officer of the library, it was moved by Commissioner Jebe and unanimously approved that Karen Scannell be appointed interim City Librarian.

3. Commissioner Callanan submitted the following minutes of the search committee for the record.

   A. The Search Committee met Friday, March 27, 1987 at noon in the Commission Room. Present were Commissioner Callanan, Chair; Commissioner Bransten, Richardson, Stern, members.

Various suggestions were made for enhancing the civil service job specifications for City Librarian for the purpose of the search. David Murphy will condense the job description and submit a draft advertisement for committee approval.

Betty Armstrong of Peat, Marwick & Mitchell detailed advantages of utilizing a professional search company. Commissioner Bransten requested that the work be done pro bono.

Lowell Martin, Vartan Gregorian and Clara Jones will be asked for advice on recruiting possible candidates.

Meeting adjourned 2:00 p.m.

B. The Search Committee met at noon on April 3, 1987 in the Commission Room. Present: Commissioner Callanan, Chair; Commissioners Bransten, Richardson and Stern, members.

Mr. Murphy explained that advertisements for city librarian have been placed in the library journals. The committee agreed to place ads in the New York Times & Chronicle/Examiner.

Commissioner Stern reported that she telephoned Lowell Martin who was on vacation in Portugal. He has offered to help in the search. Commissioner Richardson will try to contact Clara Jones. Commissioner Callanan will contact Vartan Gregorian.

Various questions were raised on what criteria the Commission will use for reviewing applicants as well as how the criteria will be prioritized.

Meeting adjourned 1:10 p.m.

4. President Bransten stated his views on employing a professional search firm in searching for a city librarian. He favors using a search firm because these firms are held in high regard for judging an individual's character, abilities and leadership qualities. He is critical of the approach the Search Committee may now be taking. He pledged his support to continue working with commissioners in whatever methods are used in the search process. (President Bransten's complete statement is attached to the file copy of these minutes.)

INTERIM CITY LIBRARIAN'S REPORT
Karen C. Scannell

1. ALA will be meeting in San Francisco in June. On June 27, a reception will be held in the main library at 6:00 p.m.

   On the recommendation of the interim City Librarian, it was moved by Commissioner Stern and unanimously approved that the main library be closed at 4:00 p.m. on June 27 to prepare for the reception.

2. Mayor Feinstein reviewed the library's budget on May 24. Our budget request was cut to 3% less than this year's budget. The Finance Committee and the Operations/ Automation Committee were asked to review this reduction in funding at a meeting later this month.

3. Neel Parikh reported that Book Buddies was nominated for a national award by the Association for the Care of Children's Health.

   She reviewed a recently completed survey by Kids Place. The library received high marks in being helpful, quiet, peaceful, friendly and safe.

   Gary Strong issued library cards at Richmond branch last week as part of a statewide campaign to register 100,000 children. The event was covered by KRON and KPIX.

4. Jim Reilly reported that due to the restrictions of the South African divestiture ordinance, San Francisco Public Library can no longer do business with Baker and Taylor.

5. William Ramirez reported that the Jobs, Peace and Justice parade will take place on April 25 and a large rally will be held in Civic Center plaza. Police department estimates a crowd of 50,000 - 75,000 people.

   Commissioners agreed that the main library should remain open and asked Mr. Ramirez to monitor problems or disturbances if they arise.

6. Joan Walton, the new acting Chief of Branches, was introduced to the Commission.

SECRETARY'S REPORT
Richard P. Walsh

1. San Francisco State University has transfered gay and lesbian materials to Eureka Valley-Harvey Milk Memorial branch. Florence Mitchell said that the collection is contained in four, four-drawer file cabinets.

   It was moved by Commissioner Jebe and unanimously approved that the collection be formally accepted and that a letter of acknowledgment be sent to the university.

2. There was a small fire in the apartment above the Portola branch last Thursday. The branch suffered minimal water damage and was opened to the public yesterday.

LIBRARIAN'S GUILD

1. Stephanie Row thanked the Commission for having the Search Committee open to the public as well as including two staff members on the committee.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. The following Friends report "Campaign for a New Main Library" was submitted for the record.

   A. The Board of Supervisors passed Resolution No. 169-87 supporting SB 181. Supervisor Willie B. Kennedy has been asked and agreed, to submit a resolution supporting SB 181 to the County Supervisors Association of California (CSAC).

   B. The supplemental which will pay for the Main Library Expansion/Remodeling Study passed the Board of Supervisors on 4/6/87. In Phase I of this study, the consultant will determine whether the existing main library building and adjacent areas can be remodeled and/or expanded to accomodate the space needs of the library. If it is determined that enough space exists to permit a remodeling and expansion, Phase II will take place.

      Phase II will involve the preparation of a remodeling/expansion plan including: a preliminary floor plan, a preliminary architectural program, and a

cost estimate. A comparative analysis between the remodeling/expansion plan and the Marshall Square plan will then be prepared. It will include: a comparison of the estimated construction costs, a functional analysis (efficiency of operation) of the two proposals, a comparison of the estimated operating costs, a comparative evaluation of the quality of service to library patrons, and finally, based on the above, a recommended course of action.

Phase I is estimated to take 58 days. Phase II is estimated to take 60 days. The earliest start date would be the end of April.

C. The seismic and engineering study being conducted by the Department of Public Works has begun. It is estimated that it will be completed in approximately five weeks. This study will determine the seismic and engineering requirements which will have to be met to bring the building up to code if a major remodeling takes place.

D. The League of Women Voters has just completed a year long study of the library and has reached a consensus that the city needs a new main library. Their report on the library will be issued soon. They are currently developing an action strategy.

E. To date mayoral candidates Roger Boas and Art Agnos have endorsed the need for a new main library. Supervisor Molinari is currently undecided, however, he will be touring the main library on April 9.

2. The Friends submitted a "New Main Library Fact Sheet" and "Excerpts From the Remarks of Dr. Vartan Gregorian - 11/17/86 at S.F.P.L." Copies of these reports attached to file copy of these minutes.

KEEP LIBRARIES ALIVE

1. No report.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Edward F. Callanan, Jr.

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1420 be adopted.

   APPROVED, Resolution #1420, non-Civil Service temporary and recertification of temporary appointments made during the month of March, 1987. Also resignations of non-Civil Service temporary and part-time positions made during the month of March, 1987.

OPERATIONS/AUTOMATION COMMITTEE

Commissioner Mary Louise Stong

1. A joint committee meeting of the Operations/Automation Committee and the Finance/Budget Committee will be held Tuesday, April 28 at 4:00 p.m. to review FY 1987-88 budget request.

FACILITIES COMMITTEE

Commissioner Marjorie G. Stern

1. Commissioner Stern submitted the following minutes for the record.

   The Facilities Committee met Thursday, March 26, 1987 at 4:00 p.m. in the Commission Room. Present were Commissioner Stern, Chair; Commissioners Jebe and Stong, members.

   Commissioner Stern reported that a meeting was held on March 4 with staff for planning for a new main.

   Marilyn Smulyan reported that if SB 181 passes, San Francisco's share will be less than the $30 million previously expected.

   Yesterday, the Board of Supervisors Finance Committee approved the supplemental budget request for the space needs study.

   Margaret Mayer has been promoting National Library Week with the local press.

Preliminary discussions have taken place for fund-raising for a new main.

The League of Women Voters is enthusiastic over the possibility of a new main. Roger Boas and Art Agnos have stated their support.

The Business Library was discussed. Although the Real Estate Department has said that our rent was reasonable, Commissioner Stern urged everyone to talk to their constituents for a new location/less rent for the Business Library. Commissioner Jebe volunteered to call John Jacobs, Chamber of Commerce.

Meeting adjourned 4:55 p.m.

2. Herb Gunther is helping with the campaign for a new main. Representatives from Marts & Lundy met with Commissioner Stern on fund raising. This nationally recognized firm has worked with KQED, New York Public Library as well as outstanding university libraries and small rural libraries.

3. The League of Women Voters is supporting the need for a new main library.

4. A broad based citizen's committee to be called "The San Francisco Committee for a New Main Library" is being formed to promote the need for a new main.

PUBLIC RELATIONS COMMITTEE
Commissioner Walter G. Jebe

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Lucio Raymundo

A meeting of the Joint Committee on Special Collections was held Wednesday, March 18, 1987 at 12:15 in the Rare Book Room, Main Library. Present were Commissioners Callanan and Stern.

A gift of $1500 for the Harrison Collection came to the Friends of the Library. $750 was given by Shirl Breitling with matching funds given by his company.

The 40th Annual Schmulowitz Collection of Wit and Humor will open on April 1. SCOWAH will sponsor a lecture on April 8 at 7:00 p.m. in the Commission Room. The lecture, entitled "Enter Laughing" will be given by Micheline Birger.

The Pacific Center of the Book Arts continues to co-sponsor lectures with the Friends of the Library. Coming up April 28, Nicolas Barker of the British Library will speak on the T. J. Wise Forgeries. On May 13, two English printers will speak on their work.

No additional funds were raised for special collections during the last month.

Meeting adjourned at 12:50 p.m.

FINANCE/BUDGET COMMITTEE
Commissioner Raye G. Richardson

1. No report.

New Business

1. No new business.

There being no further business to discuss, the April 7, 1987 commission meeting was adjourned at 6:15 p.m.

The next regular meeting of the Library Commission will be on Tuesday, May 5, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary,
Library Commission

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SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
May 5, 1987

The regular meeting of the San Francisco Public Library Commission was held Tuesday, May 5, 1987 in the Commission Room at the main library.

The meeting was called to order at 4:35 p.m. by President Bransten.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Richardson, Stern and Stong.

It was moved by Commissioner Richardson and unanimously approved that the April 7, 1987 Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Edward Bransten

1. President Bransten introduced Claire Issacs, Director, Art Commission, to the audience. Ms. Issacs explained that the Assyrian Foundation for the Arts has donated an 8 foot sculpture of 7th Century King Ashurbanipal to the city and the Art Commission has accepted it. They are now investigating possible locations for the placement of the sculpture.

   Jo Hansen, Art Commissioner, stated that a possible location may be on one of the plinths in front of the main library. Narsai David described some of the many achievements of the Assyrians throughout history.

   President Bransten referred the matter to the Facilities Committee for review and recommendation.

INTERIM CITY LIBRARIAN'S REPORT
Karen C. Scannell

1. On the recommendation of the interim City Librarian, it was moved by Commissioner Stern and unanimously approved that a resolution be prepared supporting AB440. If passed, this bill will exempt library materials purchased by a library from state and local taxes.

2. William Ramirez reported that the Jobs, Peace and Justice rally held on April 25 in James Rolph Jr. Civic Center was well attended. The noise level was quite high but the rally was peaceful.

Commissioner Richardson commended the staff for high tolerance levels during this event.

3. Mrs. Scannell highlighted the library's budget request which was reviewed by the joint committee meeting of the Finance/Budget and Operations/Automation committees and held at 3:30 this afternoon.

   Three positions, a management assistant and two clerks, have been eliminated from the budget. The book budget was decreased by about $300,000. The Mayor's recommended budget totals $16.5 million. Our current budget is $17 million.

4. It was moved by Commissioner Stern and unanimously approved that the video department is authorized to sell its newly published video catalog at $5.00 each.

5. Anne Kincaid reported that preparations are continuing for the ALA conference in June.

6. Marcia Schneider reported that there are currently sixty-five book buddies working at eight sites. Between January and March, Book Buddies read stories to 1,008 children. LSCA funding for the project ends September 30 and Mrs. Schneider asked the Commission for help in soliciting funding from the corporate and foundation sectors of the community.

7. Mary Landgraf introduced Steve McLaughlin to the Commission. Mr. McLaughlin has been recently assigned to the Computer Room.

   She submitted a status report on recent problems with the circulation system. CLSI had 75% reliability during April.

8. Supervisors Molinari and Walker toured the main library last month. Art Agnos will be touring this Friday.

9. Jay Patterson, Registrar of Voters, has included a map detailing branch locations and hours in the voters informational pamphlet which has been prepared for next month's special election.

10. It was moved by Commissioner Richardson and unanimously approved that a letter be sent to Effie Lee Morris congratulating her on becoming vice president of the California State Library Services Board.

SECRETARY'S REPORT
Richard P. Walsh

1. It was moved by Commissioner Callanan and unanimously approved that the following gifts totalling $225 be accepted for use by the Public Library and that appropriate letters of appreciation be sent to the donors.

   A. From Eleanor Roth, $25 for unrestricted use by Ortega Branch.

   B. From Homestake Mining Company, $200 for the purchase of books for Business Branch.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. A reception is being held today from 5 to 7 p.m. in the Lurie Room for Mark Chester's photo exhibit: "Shanghai in Black and White".

2. Readathon on the steps of the Main, Friday, June 26, kicks off the ALA Conference. Among celebrities who have agreed to read are: Cyra McFadden, M.F.K. Fisher, Herb Gold, Scott Beach, Wayne Shannon, Sylvia Chase, Art Agnos, John van der Zee, Moira Johnston, City Attorney Louise Renne, Supervisor Jim Gonzalez and Ed Moose.

3. We are saddened by the recent deaths of two of our best Frends: Anne Phleger Gates, a member of the Friends Board of Directors and active with the Book Sale; and Judge Robert J. Drewes, former President of the Friends and Advisory Council member.

KEEP LIBRARIES ALIVE

1. SB 181, the library bond construction bill, has passed the Senate Education Committee and was voted by the Senate Appropriations Committee to the Suspense File to be taken up by the Legislature after the legislators pass the 87-88 budget.

2. On May 13, 1987 a delegation from San Francisco headed by Karen Scannell will attend Legislative Day in Sacramento. Appointments with all of San Francisco legislators have been made for that day.

3. A breakfast for all concerned with California library legislation has been scheduled for Saturday, June 27, 1987, the first day of the ALA Convention. It will be from 8 to 9:30 a.m. in the Lurie Room and is being co-sponsored by the Government Relation Committee of CLA, Friends of California Libraries, Friends of the San Francisco Public Library and KLA.

3. Mayoral candidates Agnos, Boas and Molinari are all committed to a new Main Library. Mr. Molinari has toured the library and has said he will help with the capital improvements budget. Various members of KLA will be meeting with the three members of the Finance Committee (Molinari, Gonzalez and Britt) about the book budget.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Edward F. Callanan, Jr.

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1421 be adopted.

   APPROVED, Resolution #1421, non-Civil Service temporary and recertification of temporary appointments made during the month of April, 1987. Also resignations of non-Civil Service temporary and part-time positions made during the month of April, 1987.

2. The Search Committee met each week during the month of April and has completed revisions to the summary of evaluation which the Commission may use as a guide towards the hiring of a new city librarian. On April 12, an advertisement ran in the New York Times announcing San Francisco's opening for a new library director. Library journal publications will be running similar ads this month.

   Lowell Martin has written to the Commission with suggestions for criteria in selecting a director for the library.

OPERATIONS/AUTOMATION COMMITTEE

Commissioner Mary Louise Stong

1. No report.

FACILITIES COMMITTEE
Commissioner Marjorie G. Stern

1. The Committee met on Thursday, April 9, at 4:00 p.m. in the Commission Room. Present were Commissioner Stern, Chair; Commissioners Jebe and Stong, members.

   There was lively discussion about the possibility for a new main. No action was taken at the meeting.

2. It was moved by Commissioner Stong and unanimously approved that a resolution be prepared and forwarded to the Capital Improvements Advisory Committee urging approval of $40,000 for main library fire safety planning which has been requested in the capital improvements budget request.

   Commissioner Stong reported that there are 33 staff, 1 to 5 Friends volunteers and 500 to 750 patrons each day using the 3rd floor, north wing, of the main. A fire escape for this area is the highest priority in the fire safety study.

PUBLIC RELATIONS COMMITTEE
Commissioner Walter G. Jebe

1. Commissioner Jebe arranged the tour of the main library for Assemblyman Art Agnos this Friday. He will also bring Mr. Agnos to the Business Branch and several branches at a later date. Commissioner Jebe would also like to arrange similar tours for Quentin Kopp, Milton Marks and Willie Brown.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Lucio Raymundo

1. No report.

FINANCE/BUDGET COMMITTEE
Commissioner Raye G. Richardson

1. It was moved by Commissioner Richardson and unanimously approved that the library's budget request be approved and that the Commission lobby the Board of Supervisors for expansion of the book budget.

2. It was moved by Commissioner Richardson and unanimously approved that a letter be sent to Mayor Feinstein requesting that the Assistant City Librarian and Public Information Officer positions be reinstated.

3. It was moved by Commissioner Richardson and unanimously approved that Resolution #1422 be adopted.

RESOLUTION #1422

RESOLVED, That the Library Commission hereby authorizes the attendance of Dick Shouse at the Special Libraries Association 78th Annual Conference to be held at the Anaheim Convention Center, Anaheim, California, June 7-10, 1987; expenses to be paid from the Bay Area Reference Center funds 1986/87, as such funds permit.

New Business

1. John L. Wocasek read a letter regarding the book detection system in the main library. President Bransten asked that a response to Mr. Wocasek's letter be sent by the Circulation Department.

There being no further business to discuss, the May 5, 1987 commission meeting was adjourned at 6:10 p.m. in memory of Elliott Chinn, Anne Phleger Gates and Judge Robert J. Drewes.

The next regular meeting of the Library Commission will be on Tuesday, June 2, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary,
Library Commission

RESOLUTION #1421

RESOLVED, that the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of April, 1987, be approved:

3630 Librarian I

Coakley, Dorothy J.
Hoover, Rosalie M.
Hudson, Mary Jane

3602 Library Page Part-Time

Chin, David
Juarez, Danilo
Mah, Lawrence
Turbeville, Bonnie
Wy, Jerome

3634 Librarian III

Row, Stephanie

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions, be accepted:

3602 Library Page Part-Time

Menjivar, Salvador
Thompson, Damon

= Minutes

A special meeting of the San Francisco Public Library Commission was held Monday, May 18 in the Lurie Room at the main library. The meeting was called to order at 12:15 by President Bransten.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Richardson and Stong. Commissioner Stern was excused.

President Bransten explained that because of recent fire violations, the stacks are closed to the public unless two staff members are present on each public floor. Current staffing of the stacks allows for the main stacks to be open to the public from 1-5 p.m. Art Department stacks are closed to the public. Pages will fill patrons requests during closed stack hours.

Dolores Gater reported that staff from the main library technical services, branches and Friends have volunteered for staffing the stacks. Commissioner Jebe questioned the City's liability if a volunteer from the Friends was injured.

The Fire Department also asked that all materials, equipment and storage shall be removed from all aisles and passages in stacks. Map cabinets are to be relocated.

Work began last Thursday to move all materials to Sutro stacks in the basement. It will take approximately two weeks to clear the main stacks. Commissioner Stong asked that City Hall be informed of the personnel costs and effects on service during this period.

A member of the Fire Department inspected the electrical system on May 15 and will provide a written evaluation of the system. Today a Fire Department representative provided training in fire and emergency procedures for library staff.

The Fire Department has stated that the following remedial action shall be performed within 30 days.

1. Provide exiting signs to designate routes of travel to exits.

2. Install supervised smoke detection in stack and basement areas.

3. Change configuration of stack doors on ground floor leading to exit on McAllister Street. Equip with panic hardware and maintain closed at all times.

4. All basement doors and stairway doors at northwest corner are to be maintained closed at all times until smoke activated, magnetic hold-open devices are installed.

5. Standpipe deficiencies must be corrected.

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PUBLIC LIBRARY

These are only remedial and immediate actions to be taken to allow admittance of the public to the stack area. Other corrections which require more time to address, such as the lack of fire separations, lack of extinguishing system, exit travel distance, emergency lighting and the basement area supression system, will be developed within the next 90 days.

It was moved by Commissioner Stong and unanimously approved that the City Librarian is authorized to prepare supplemental appropriation(s) which would include all the fire safety needs mentioned above and that Commissioners be informed of the total dollar request.

Meeting adjourned 1:20 p.m.

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
June 2, 1987

The regular meeting of the San Francisco Public Library Commission was held Tuesday, June 2, 1987 in the Commission Room at the main library.

The meeting was called to order at 4:40 p.m. by President Bransten.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Richardson, and Stong. Commissioner Stern was excused.

It was moved by Commissioner Richardson and unanimously approved that the May 5, 1987 Commission meeting minutes be approved as submitted.

It was moved by Commissioner Richardson and unanimously approved that the May 18 special Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Edward Bransten

1. Stephen Goldstein, Director of Graduate Studies, California College of Arts and Crafts, stated his support for placement of the sculpture of King Ashurbanipal at the main library. He felt that Civic Center would be enriched by the installation of the sculpture and that it would not inhibit the development of a new main.

   Jerry Garchick, President of Keep Libraries Alive, stated that KLA is opposed to placing the statue at the main for the following reasons:

   a. It is inappropriate to place the statue now when KLA is working extremely hard for a new main.

   b. Since the book budget is being cut so severely, the funds should be used to buy books.

   c. This is the bicentennial of the Constitution. A statues of a king should not be erected since it may be misinterpreted.

   Claire Isaacs stated that representations of the ethnic and cultural diversity of the City is extremely important.

   Commissioner Richardson suggested that the work be placed on the lawn where other sculptures were placed in past years rather than on a plinth.

President Bransten said that the artwork must conform to the Civic Center Master Plan.

Claire Isaacs reminded the Commission that the Arts Commission would have to review the suitability and aesthetics of a site if the statue was not placed on one of the plinths.

Commissioner Stong questioned whether it was proper for the library to accept a sculpture that might be left in place when the new main is built.

Jo Hanson, Art Commissioner, stated that this is a gift to the City, not just the library. There is no guarantee that the piece would be moved when a new main is built.

It was moved by Commissioner Richardson that the Art Commission consider placing the King Ashurbanipal Statue on the grounds of the main library, other than the pedestals, and that it conforms to the Civic Center Master Plan. Also, that placement of the statue will not incur any costs to the City or the San Francisco Public Library now, or in the future. Ayes: Commissioners Bransten, Callanan, Jebe, Raymundo, Richardson. Noes: Commissioner Stong.

INTERIM CITY LIBRARIAN'S REPORT

Karen C. Scannell

1. On May 13, Commissioner Raymundo, Commissioner Richardson, Sally Brunn and Mrs. Scannell went to Sacramento to lobby for SB 181 and other library issues. Willie Brown was very attentive towards the library needs.

2. The library's budget request will be heard by the Board of Supervisors Finance Committee on June 17.

3. The Mayor's office has earmarked $400,000 for library fire safety projects. This will limit expenditure of funds for capital projects only and will not allow for temporary or overtime salaries.

4. On the recommendation of the City Librarian, it was moved by Commissioner Jebe and unanimously approved that the main library be closed to the public on June 18 and 19 which will enable staff to move materials stored in the basement to 1680 Mission Street, as well as allow departments to do weeding and catch up on backlogs.

President Bransten commended the staff for their hard work in clearing the main stacks of fire hazards. He also thanked the Fire Department for their recommendations and assistance.

5. Mr. Ramirez explained that the main stacks were cleared on May 28. These stacks are now open during daylight hours. Mr. Ramirez thanked everyone who assisted in stack watches during the month.

   The Art & Music stacks remain closed. They are poorly designed with narrow corridors and have only one exit.

   Florence Mitchell suggested that a collection development policy be established which would ease overcrowding of materials in the future.

   John Wocasek, a member of the public, reported that the public is unsure of what materials can be obtained in the stacks. Glenda Goldwater, Literature Department, said there is a need for more signs in the building which inform the public of circulating materials in the stacks.

6. Nancy Musseer described recent problems with the CLSI circulation system. There were 27 hours of unscheduled down time last month. A complete review of the system is in progress.

7. Anne Kincaid stated that even if the book budget is increased next year, there will be serious funding problems with McNaughthons and subscriptions. Public service will definitely be affected.

8. Neel Parikh presented a proclamation by Mayor Feinstein to the Commission for this year's summer reading program. The San Francisco Unified School District and the library have worked together to promote childrens reading during the summer. Steve Cady and Ruth Maginnis worked with the school district to create a reading list for high school students; Grace Ruth and Vivian Sykes worked with the district to create three reading lists for younger children. Children are asked to read four books during the summer.

9. Dolores Gater asked Commissioners to act as honorary hosts/hostesses during the ALA reception on June 27 at the main library.

SECRETARY'S REPORT
Richard P. Walsh

1. A gift of $25 was received from Mr. and Mrs. Timothy Yang for the purchase of books for Chinatown Branch.

2. Commissioners, staff and the public are invited to attend the kick off event for Philippine-American Cultural Week on June 5 at noon on the front steps of the main library. Dalisay Bocobo-Balunsat is once again general coordinator and festival director.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. The main library alternative use study is now underway. Over the past month, the firm of Skidmore, Owings and Merrill (SOM) has been conducting an assessment of the building including its expansion potential and architectural character. They have developed several interesting aximetric drawings which clearly identify the building's special features, as well as its problem areas. SOM staff are also working on an assessment of the character of the Civic Center in order to be able to determine the appropriateness of various uses. The study is expected to be completed by the end of July.

2. At the Friends Board meeting on May 13, the Board unanimously adopted a resolution which establishes a special committee, named "The Main Committee" to oversee all activities aimed towards the development of a new main library. The resolution calls for the development of a Steering Committee, composed of 25-35 members, which will be the policy and decision-making body for this project. A slate of candidates for the initial Steering Committee will be presented to the Friends Board at their next meeting on June 10, and it is hoped that the Steering Committee will begin meeting soon after.

3. California Library Legislative Day on May 13 which involved the Commission, staff and KLA was very successful. All of San Francisco's legislators were visited, and indicated support for the library.

4. Commissioners are invited to the Special breakfast being held at the main library during ALA to discuss SB 181.

KEEP LIBRARIES ALIVE

1. KLA is currently meeting with the members of the Finance Committee of the Board of Supervisors to have them raise the book budget up from $1.1 million to the requested $1.4 million.

2. KLA is hosting a breakfast for all librarians and friends attending ALA who are interested in passing the Library Bond Bill SB 181. The breakfast is on Saturday, June 27 from 8 to 10 a.m. in the Lurie Room. All commissioners are cordially invited.

3. SB 181 is still in the suspense file of the State Senate Education Committee. Meanwhile, there are two items in the state budget that we are uring the Conference Committee to recommend. The two items are an increase in the Public Library Fund (formerly the State Foundation) and the augmentation of $1.1 million to the literacy funding. The Conference Committee consists of Alquist, Robbins and Bergeson from the State Senate and Vasconcellos, Baker and Waters from the Assembly.

4. KLA wishes to thank Commissioners Richardson and Raymundo for attending Legislative Day on May 13, 1987.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Edward F. Callanan, Jr.

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1423 be adopted.

   APPROVED, Resolution #1423, non-Civil Service temporary and recertification of temporary appointments made during the month of May, 1987. Also resignations of non-Civil Service temporary and part-time positions made during the month of May, 1987.

2. The Search Committee has received 34 resumes for the City Librarian position. The deadline for applications was May 20.

OPERATIONS/AUTOMATION COMMITTEE
Commissioner Mary Louise Stong

1. No report.

FACILITIES COMMITTEE
Commissioner Marjorie G. Stern

1. Commissioner Jebe submitted the following minutes for the record:

The Facilities Committee met at 2:45 p.m. on Thursday, May 21 in the Commission Room in the main library. Present were Commissioner Jebe, Chair; Commissioners Richardson and Stong, members.

Claire Isaacs, Director of the Art Commission, explained that the Art Commission has unanimously approved acceptance of the statue of 7th century Assyrian King Ashurbanipal for its historic significance and its aesthetics. The Art Commission strongly urges placement of the sculpture in front of the main library because Ashurbanipal was the founder of the library. The pedestals in front of the library can support the weight of the statue.

Narsai David displayed a large photograph of the work. He explained that the sculpture could be moved to another building when a new main is completed or left in front of the current main. An endowment for maintenance of the sculpture has been established.

Claire Isaacs explained that acceptance of any work of art by the Art Commission is conditional upon placement of the piece.

Jo Hanson, Art Commissioner, explained that this is the first piece of art that has been offered which is appropriate for placement on a pedestal in front of the main. Once this piece is in place, it will invite another sculpture for the other pedestal.

This sculpture of King Ashurbanipal is the first work of Assyrian art in over 2,000 years. The Assyrian Foundation for the Arts was established for the purpose of presenting Assyrian works of art for public show.

The artist is Fred Parhad who was born in Iraq and now lives in the Bay Area.

An appropriate plaque can be placed either on the pedestal or on the base of the sculpture which would provide information on the piece.

Anne Kincaid suggested that City Planning be asked to see if the statue conforms to the Civic Center Master Plan. Claire Isaacs stated that it does conform to the master plan.

Commissioner Richardson suggested that a more appropriate site may be the Asian Art Museum. She also felt that the Commission does not have the moral right to place the piece when they don't know the future use of the building.

Narsai David explained that when the Assyrian Foundation for the Arts offered the $95,000 sculpture as a gift to the City, they never stipulated that the piece was to be placed at the library. It was the Art Commission who selected the library as the appropriate site.

Claire Isaacs stated that symmetry can be maintained by placement of another sculpture on the opposite pedestal. The Art Commission feels that when King Ashurbanipal is placed, another suitable piece will be offered to the city for the other pedestal.

Mr. David stated once again that the statue could be moved to the new main or left in place.

Commissioner Jebe stated that City Hall does not achieve complete symmetry since there is a statue of Abraham Lincoln on the south side and nothing on the north side.

Commissioner Stong felt that the public may be confused about the need for a new main if the library accepted a gift for adornment of the present main.

It was moved by Commissioner Stong and unanimously approved that this matter be passed to the full Commission without recommendation and that concerns expressed at this meeting be distributed to the Commission.

Meeting adjourned at 4:30 p.m.

PUBLIC RELATIONS COMMITTEE
Commissioner Walter G. Jebe

1. Commissioner Jebe described recent newspaper articles regarding fire dangers at the main library.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Lucio Raymundo

1. No report.

FINANCE/BUDGET COMMITTEE
Commissioner Raye G. Richardson

1. No report.

New Business

1. John L. Wocasek asked that he receive a list of all fines he owes from October 26, 1970 to the present. He requested that he receive this listing by June 16, 1987.

There being no further business to discuss, the June 2, 1987 commission meeting was adjourned at 6:40 p.m.

The next regular meeting of the Library Commission will be on Tuesday, July 7, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh
Richard Walsh, Secretary,
Library Commission

RESOLUTION #1423

RESOLVED, that the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of May, 1987, be approved:

8207 Building & Grounds Patrol Officer

Chuku, Chinedu

3610 Library Assistant

Medina, Julio

3602 Library Page Part-Time

Aronovici, Susan
Chan, Alison
Coppfer, James
Davidson, Robert
Houston, Penelope
Jew, Sharon
Lafferty, Athena
Lee, Bowie
Quirk, Joseph
Wang, Ben P.
Yeung, Rebecca

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions, be accepted:

3602 Library Page Part-Time

Abeyta, Angela
Apelzin, David
Aronovici, Susan
Fife, Elena
Shen, Jia Hao
Tran, Sinh
Wong, Nelson

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SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
July 7, 1987

The regular meeting of the San Francisco Public Library Commission was held Tuesday, July 7, 1987 in the Commission Room at the main library.

The meeting was called to order at 4:35 p.m. by President Bransten.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Raymundo, Stern, and Stong. Commissioner Richardson was excused.

It was moved by Commissioner Stong and unanimously approved that the June 7, 1987 Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Edward Bransten

1. President Bransten appointed Commissioners Jebe, Richardson and Stong to an ad hoc committee to work with a committee of the Art Commission for investigating placement of the King Ashurbanipal statue at the main library.

2. On the recommendation of President Bransten, it was moved by Commissioner Jebe and unanimously approved that there will be no regular monthly meeting during the month of August.

3. President Bransten attended a lecture by Marilyn Gell Mason on June 29 which explained how she and others were successful in passing a bond issue for libraries in the city of Atlanta.

INTERIM CITY LIBRARIAN'S REPORT
Karen C. Scannell

1. The Board of Supervisors restored $300,000 to next years book budget and added $75,000 for planning a new main library.

2. Katherine Gilmartin reported that the Caldecott Exhibit has been on display on the second and third floors since June 25 and will continue through August 2. The Caldecott award is given each year by ALA for excellence of illustrations in children's books.

   Special thanks to the Friends, Korbel Winery and Calistoga Mineral Water for their help in making the June 25 reception a success.

3. Grace Ruth highlighted this year's summer reading program. This year's theme "Dinosaur Daze" is extremely popular with children.

   She thanked the Friends, the Northern California Grant Makers, the Academy of Science and especially Claire Harrison, OCS, for organizing this popular program.

4. It was moved by Commissioner Callanan and unanimously approved that the following resolutions be adopted.

RESOLUTION #1425

WHEREAS, Marian O'Donnell has devoted her professional life to enhancing the educational and informational pursuits of her fellow San Franciscans; and

WHEREAS, Marian O'Donnell has enriched the lives of people by sharing her knowledge and skills with the many patrons with whom she has had contact during her years with the San Francisco Public Library; and

WHEREAS, Marian O'Donnell has served the library system in many capacities during a distinguished career including terms as Librarian at Mission Branch, Reference Librarian in the Main Library, Principal Librarian at Presidio Branch and in the Main Periodical Department, and as Acting Chief of the Main Library; and

WHEREAS, Marian O'Donnell established and organized the Science, Technology and Government Documents Department and has served as its Head from its inception, developing and enhancing the Department's wide range of popular services; now, therefore, be it

RESOLVED, That the San Francisco Public Library Commission does hereby commend Marian O'Donnell for her faithful service to her native city and to her chosen profession; and be it

FURTHER RESOLVED, That the Commission on behalf of the citizens of San Francisco and the library staff extend to Marian O'Donnell appreciation for her leadership and devotion to duty and sincerest wishes for a long, happy and healthy retirement.

RESOLTUION #1426

WHEREAS, Audrey Wood has participated to a significant degree in developing library services in San Francisco, particularly to the children of the City; and

WHEREAS, Audrey Wood has directed the operations and programs of the Main Children's Room since 1971 with great interest and dedication, thereby attracting to the library countless children, their parents and families, and others who work with and for young people; and

WHEREAS, Audrey Wood has also served the library system as a branch librarian at the Excelsior Branch, the Eureka Valley Branch, and the Potrero Branch; and

WHEREAS, Audrey Wood encouraged the continued development of the highly successful and popular Potrero Hill Artists' Show at Potrero Branch and, while Head of the Branch, became an active and integral part of the community; now, therefore, be it

RESOLVED, That the San Francisco Public Library Commission does hereby commend Audrey Wood for devoted service to her profession and the City of San Francisco; and, be it

FURTHER RESOLVED, that the Commission and library staff extend to Audrey Wood sincerest wishes for many happy and enjoyable years on the occasion of her retirement from the San Francisco Public Library.

RESOLUTION #1427

WHEREAS, Dorothy Richard has devoted her professional life to enhancing the educational and recreational pursuits of her fellow San Franciscans through literature; and

WHEREAS, Dorothy Richard has enriched the lives of people of all ages, sharing her knowledge of books with the many patrons with whom she has had contact over a long period of time, and

WHEREAS, Dorothy Richard has served the library system in the Order and History Departments and Parkside, Sunset and West Portal Branches; now, therefore, be it

RESOLVED, That the San Francisco Public Library Commission does hereby commend Dorothy Richard on the occasion of her retirement and commends her for faithful services to her profession and the City of San Francisco; and, be it

FURTHER RESOLVED, That the Commission and staff extend to Dorothy Richard our sincere wishes for a long, happy and healthy retirement.

Commissioner Stern stated that long-time staff members should be honored or given some momento from the library upon retirement. Currently, retirees are given a gold library card and L.E.A.F. sponsors a reception each year for retired staff.

5. Mr. Ramirez reported that all materials were moved from the basement to 1680 Mission Street on June 18 and 19. Methods of retrieval of materials are currently being reviewed.

6. Mrs. Scannell stated that the Becker-Omni report completed last year should be thoroughly reviewed by all staff. Recommendations made in the report should be critiqued and compiled for review.

7. Anne Kincaid reported that 17,002 librarians attended ALA in June. There were approximately 7,500 in attendance at the reception in the main library on June 29.

8. Mary Landgraf reported that CLSI was 99% reliable last month. During this fiscal year, CLSI equipment in the computer room will be upgraded.

A new, large bookdrop has been placed in front of the main library.

SECRETARY'S REPORT
Richard P. Walsh

1. No report.

LIBRARIAN'S GUILD

1. Joan Goldman expressed support for the library's Security Department. The security officers are helpful and courteous and quickly respond to emergencies in the main and branch libraries.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. The Friends have formed a special committee, "The Main Committee" to oversee the new main library project. Membership in the committee is open to anyone who supports the project. The policy and decision making body for The Main Committee is a specially formed Steering Committee which includes members of the Library Commission, the Friends, KLA and the general public. Following is a list of individuals who have agreed to serve on the Steering Committee:

Jule Anderson	Aileen Hernandez
Bill Bessey	Andrew Jameson
Michael Bianco	John Lazarus
Louise Brown	Louis Hop Lee
Dale Carlson	David Lelewer
David Coombs, Co-Chair	Caryl Mezey, Vice-Chair
Kelly Cullen	Steve Neuberger
Doug Engmann	Nora Plant
Roberto Esteves	Fred Rodriguez
Harriet Fielding	Karen Scannell
Diane Filippi	Marjorie Stern, Co-Chair
Jerry Garchik	Mary Louise Stong, Co-Chair
Jim Haas, Vice-Chair	Jeffrey Thomas
Miles Hamada	Stephen Walter

   The Steering Committee held its first meeting on July 1 and members are eager to begin working on the project.

2. The Main Library Alternative Use Study is continuing on schedule. The alternative uses which Skidmore, Owings and Merrill are studying include: a museum, a conference center, a theatre complex, office space and mixed uses. SOM staff are very optimistic that the building will prove to be suitable for some of these uses. The study is scheduled to be completed by July 30.

3. The Main Library Expansion/Remodeling Study began last week. The results of Phase I, in which Omni/Becker will determine whether there is enough space in the existing site to develop an expansion/remodeling plan, are expected to be available in six weeks.

KEEP LIBRARIES ALIVE

1. Finance Committee restored $300,000 to the book budget and appropriated $75,000 for planning a new main library. KLA has thanked Finance Committee members Molinari, Britt and Gonzalez and has asked other library supporters to write thank you notes.

2. SB 181 ($250 Million Library Bond Bill) passed the State Senate with a vote of 38-0 along with other bond measures (see attached article). Willie Brown spoke at a very successful breakfast held during ALA for librarians, commissioners and friends interested in passing SB 181. He spoke of the following Assembly Republican members as good prospects for obtaining the necessary 2/3 vote: Hansen, Quackenbush, Duplissea, Harvey, Leslie (new Assembly members) plus Statham, Hill, Allen, Mojonnier and LaFollette. Although Brown mentioned a September date, Keene's office and others believe the final floor vote for the Assembly will not be until January of next year.

   Other legislation: AB 440 Roos (exempts libraries from paying sales tax for books) has passed the Assembly and is now in the Senate Revenue and Taxation Committee with no hearing date set.

   SB 416 has been introduced by Quentin Kopp. This bill would exempt from the sales tax purchases over $1,000 by local government and schools. It is now on the Senate floor.

   Awaiting word today on what library legislation the Governor kept or vetoed in the State 1987-88 budget.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Edward F. Callanan, Jr.

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1424 be adopted.

RESOLUTION #1424

APPROVED, non-Civil Service temporary and recertification of temporary appointments made during the month of June, 1987. Also resignations of non-Civil Service temporary and part-time positions made during the month of June, 1987.

2. Commissioner Callanan reported that a few weeks ago the Mayor's office informed him that the Hewlett Foundation indicated willingness to support use of a search firm for filling the position of City Librarian. Dr. Roger Haines, executive officer for Hewlett, offered funds to the Friends of the Library to expedite the hiring of a search firm.

   Korn/Ferry was recommended since they have done considerable work in the library field. Korn/Ferry did a pro bono matrix of the thirty-four applicants to serve as an easy reference to the Search Committee and Library Commission. Korn/Ferry can perform preliminary interviews with promising candidates as well as do background investigations. The Friends have agreed to act as fiscal agent.

   It was moved by Commissioner Callanan and unanimously agreed that the Library Commission accept the recommendation of the Search Committee to utilize the services of Korn/Ferry International for the purpose of interviewing candidates for City Librarian.

OPERATIONS/AUTOMATION COMMITTEE
Commissioner Mary Louise Stong

1. No report.

FACILITIES COMMITTEE
Commissioner Marjorie G. Stern

1. The Facilities Committee will meet later this month to discuss the possibility of using the Lurie Room to provide more space for the Art/Music Department collection.

PUBLIC RELATIONS COMMITTEE
Commissioner Walter G. Jebe

1. Commissioner Jebe reported that the recent Chronicle article concerning space problems at the main library has been sent to governmental officials and the San Francisco Council of District Merchants.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Lucio Raymundo

1. No report.

FINANCE/BUDGET COMMITTEE
Commissioner Raye G. Richardson

1. No report.

PUBLIC COMMENT

1. None.

NEW BUSINESS

1. On behalf of the Commission, President Bransten extended get well wishes to Commissioner Richardson for a speedy recovery.

2. John Wocasek asked why he never received a response to a letter he sent to the Library Commission last month. Mr. Walsh told Mr. Wocasek that a letter was written to him but returned by U.S. Mail stating that he was not known at the address. Mr. Walsh invited him to pick up the letter in his office tomorrow.

There being no further business to discuss, the July 7, 1987 commission meeting was adjourned at 5:40 p.m.

The next regular meeting of the Library Commission will be on Tuesday, September 1, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh
Richard Walsh, Secretary,
Library Commission

San Francisco Public Library
Commission Meeting
July 7, 1987

RESOLUTION #1424

RESOLVED, that the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of June, 1987, be approved:

1424 Clerk Typist Part-time

Scannell, Chris L.

3602 Library Page Full-time

Allen, Daniel
Tang, Kam

3602 Library Page Part-time

Androff, Susan
Bacigalupi, Jean
Bond, William S.
Federhofer, Douglas
Graf, Paul
Greenfield, Linda
Huynh, Richard
Landis, Stephen
O'keefe, James
Perez, Ricardo
Raven, Robert
Roman, Raymond
Sablan, Rita
Smith, Christopher
Smith, Todd
Stoddard, Martha
Summers, Andy

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions, be accepted:

3602 Library Page Part-time

Choy, Garrett
Davis, Lois
Foley, Elizabeth
Garcia, Edward
Ha, Jerry
Hom, Sophia
Khoury-Quesada, Nadine
Tartaglia, Christine
Venable, Kit

A special meeting of the San Francisco Public Library Commission was held Monday, August 10 in the Commission Room. The meeting was called to order at 12:05 by President Bransten.

On roll call the following were noted present: Commissioners Bransten, Callanan, Jebe, Richardson, Stern and Stong. Commissioner Raymundo was excused.

Commissioner Callanan announced that the Commission met in Executive Session on Wednesday, August 5 and unanimously agreed to appoint Kenneth E. Dowlin to the position of City Librarian. Mr. Dowlin has been director of Pikes Peak Library District in Colorado since 1975. He will assume his new post at San Francisco Public Library on or about September 1.

Commissioner Callanan reported that Mayor Feinstein agreed to re-establish the position of Assistant City Librarian if it can be funded within current budget limitations. Karen Scannell will act as Assistant City Librarian until a civil service eligible list is established. It was moved by Commissioner Callanan and unanimously approved that the Library Commission support any action necessary to re-establish the position of Assistant City Librarian within the city's budget.

It was moved by Commissioner Stong and unanimously approved that Commissioner Callanan be commended for his leadership and guidance as chair of the Search Committee.

It was moved by Commissioner Stong and unanimously approved that Karen Scannell be commended for her outstanding work and cooperation while serving as Interim City Librarian.

President Bransten thanked staff members Betty Williams and Mary Landgraf for their help on the Search Committee. He also thanked David Murphy for his assistance in the search.

Florence Mitchell thanked Joan Walton for her job performance while serving as acting Chief of Branches.

Karen Sannell thanked Commissioners and staff for the opportunity of serving as city librarian for the last five months.

It was moved by Commissioner Richardson and unanimously approved that Resolution #1425 be adopted.

RESOLUTION #1425

AUTHORIZING THE PUBLIC LIBRARY TO EXPEND FEDERAL FUNDS THROUGH THE STATE LIBRARY SYSTEM FOR THE EXTENSION OF THE SAN FRANCISCO PUBLIC LIBRARY DEMONSTRATION PROJECT FOR 1987-88.

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SAN FRANCISCO
PUBLIC LIBRARY

WHEREAS, The Board of Supervisors of the City and County of San Francisco approved the application of funds for the Federal Library Services and Construction Act for the continued operation of its reference project, the Bay Area Reference Center, by Resolution #232-87, dated March 24, 1987,

WHEREAS, The San Francisco Public Library has received approval by the State Library of funding in the amount of $561,600; now therefore be it

RESOLVED, That the San Francisco Public Library is authorized to expend this amount, plus interest earned thereon, for fiscal year 1987-88, and be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds; and be it

FURTHER RESOLVED, That there are indirect costs of 5% contained in the budget of this grant.

Richard Walsh

Richard Walsh, Secretary
LIBRARY COMMISSION

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SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
September 1, 1987

The regular meeting of the San Francisco Public Library Commission was held Tuesday, September 1, 1987 in the Commission Room at the main library.

The meeting was called to order at 4:35 p.m. by Commissioner Richardson.

On roll call the following Commissioners were noted present: Callanan, Jebe, Raymundo, Richardson, Stern, and Stong. President Branston was excused.

Commissioner Richardson introduced and welcomed Mr. Kenneth Dowlin, City Librarian, to San Francisco Public Library.

It was moved by Commissioner Callanan and unanimously approved that the July 7, 1987 Commission meeting minutes be approved as submitted.

It was moved by Commissioner Callanan and unanimously approved that the August 10, 1987 Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Edward Bransten

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PUBLIC LIBRARY

1. No report.

CITY LIBRARIAN'S REPORT
Kenneth Dowlin

1. Mr. Dowlin asked Commissioners to meet with him in late October to discuss goals for the City Librarian.

2. Mr. Dowlin will be working on the methodology for a strategic planning process which will include a mission statement, strategic goals and strategies. Community and staff input will be welcomed.

3. A new telephone system will be installed in the main library in December. Mr. Dowlin described the advantages of creating a communications center which would include the new telephone switchboard and eventually include an electronic mail component and message center. Various locations in the building will be investigated for the possibility of installing a communications center.

4. Mr. Dowlin will be attending a meeting of the Window on the World network in Paris on September 21. He will discuss the possibility of having San Francisco Public Library

particpate in this network which includes three elements: staff exchanges, electronic reference network and a participating city hosting a symposium.

5. Karen Scannell reported that the City has exchanged the Admissions Day holiday for a holiday on the day after Thanksgiving. She explained that because we are short-staffed, she does not recommend asking the Board of Supervisors for a supplemental to open the day after Thanksgiving. The Commissioners concurred with the recommendation.

6. Report on Studies Relating to the New Main Library - It is our understanding that the Mayor hopes to announce her program for developing the Civic Center sometime in September. Her development program is expected to include recommendations on the usage of the Main Library and Marshall Square. Following is an update on relevant reports which are being conducted as part of the Mayor's decision-making process.

   A. The structural and seismic study of the main library building is complete. It was contracted out by the Department of Public Works. It concludes that if a major remodeling occurs, some vertical bracing of the building will be required in order to bring it up to present day building codes. However, the amount of bracing required will vary, dependent upon whether any additions are made to the building.

   B. Omni/Becker expansion/remodeling study of the main library building is partially complete. Phase I has indicated that it is technically feasible to find the needed square footage on the existing main library site, however, to do so would require the following:

      -building in the lightwells
      -building a new structure on the 45 Hyde Street site
      -extending the basement to the sidewalk curb on three sides of the building
      -redesigning Fulton Street to allow for the placement of lightwells which will provide some natural lighting in the basement
      -adding a level two and a half, between the 2nd and 3rd floors for most of the building - in the reading rooms the new floor would be a mezzanine which would extend approximately 40% into each room.

Phase II was planned to include a detailed architectural, structural and financial analysis of the above, followed by a comparison between the plan developed for this site and the one already completed for Marshall Square. However, in discussions with the consultant, he has indicated that he anticipates the following results from Phase II: although an expansion/remodeling would be technically feasible, it would cost almost as much, would provide us with a library which is not quite as good, would offer no expansion capability for the future, and would require the closing of the main library for two to two and a half years.

Based on the information, it was decided that it is not appropriate to conduct the detailed architectural and structural studies at this time. Instead, the work program has been revised to include a more general plan which will provide the information needed for a comparison between the two sites and an analysis of the impacts of construction on the ability of the library to continue to operate. The comparison will include analyses of cost, operating efficiency, flexibility and quality of service. This phase will cost much less than originally anticipated - $27,660 (as opposed to $68,300).

C. Skidmore, Owings and Merrill alternative use study of the main library building is almost complete. Their study evaluates five major types of alternative uses for the main library building: museum, office, conference center, performing arts center and mixed cultural uses. For each type of use, a generic program is determined and evaluated according to their fit within the building, their cost and their relative success. The report concludes that some of the uses could work quite well within the building.

D. Esherick Homsey Dodge and Davis Court study evaluates the current and projected space needs of the courts, and considers the main library site as one possible option for meeting some of their needs. This study is expected to be completed soon.

E. At the request of the Department of City Planning, the American Institute of Architects was asked to study and recommend design guidelines for the development of the Civic Center. Some of their preliminary results relevant to the library include the following recommendations:

-the main library site and Marshall Square both be filled out to their capacity.
-the usage of the main library and Marshall Square blocks be for cultural or governmental activities
-to encourage uses that will include evening activities
-Brooks Hall ramp be relocated to another site
-the Pioneer Monument remain on Marshall Square

7. It was moved by Commissioner Jebe and unanimously approved that the following change of members be made to the Advisory Committee to the Gay/Lesbian Collection of the Eureka Valley-Harvey Milk Memorial Branch. New appointee - Patti Martin, 125 Judah; Resignation - Jim Gordon; Deceased - Charles Gilman.

LIBRARY REPORTS

1. Joan Goldman, Librarians Guild, asked the Commission to review the day/time of its regular monthly meeting. She explained the difficulties that some staff experience in attending a commission meeting and thought that if a different day/time were selected, more staff would attend. Ms. Goldman offered to survey Guild members for a recommendation.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. Seventh Annual Literary Events series opens at the Herbst Theatre on Friday, September 25, with Tom Robbins, author of Even Cowgirls Get the Blues. Series subscriptions are sold out but there are single tickets for Ned Rorem, Toni Morrison and Paul Theroux.

2. See the September issue of FREE for an update on Project Read, beginning its fifth year this month. Newest public relations coup for Project Read is a 30-second video spot with Willie McCovey urging people to "learn to read, free," plus a toll free 800 number which puts northern California callers in touch with the nearest library literacy program.

3. City Guides is recruiting for the tenth annual docent training class this month. City Guides received a first time grant from the Hotel Tax Fund Grants for the Arts Program this year.

4. Friends have endorsed the Coleman Advocates for Children and Youth's Candidates' Night on Children's Issues, September 29. Friends have also endorsed a Coleman Advocates agenda calling for, among other things, a new main library and a greatly expanded children's room.

5. Book Bay, the three-day-a-week store at Fort Mason is now generating enough revenue to cover all of the expenses at Fort Mason. That left a net profit from the big sale and six mini-sales of $60,666. Friends are working very hard to obtain ground floor space for a full-time book store and coffee house, which would be a center for people interested in books, authors and reading.

6. The Friends have contracted with the national fundraising firm of Marts and Lundy, to conduct a feasibility study of the potential for private fundraising for the new main library. Representatives of the firm will be conducting interviews with 50 to 75 prominent San Franciscans and analyzing their responses to determine an appropriate fundraising goal. The Main Committee is meeting on a monthly basis and planning an educational campaign about the library.

KEEP LIBRARIES ALIVE

1. SB 181 (Keene), the legislation to place a $250 million library construction bond measure on the June, 1988 ballot, was placed in the suspense file by the Ways and Means Committee of the State Assembly. The bill had previously passed the Assembly Education Committee by a vote of 12-3 with four Republicans (Bradley, LaFollette, Quackenbush and Statham) voting with the Democrats.

   The measure will next come before the Ways and Means Committee in January of 1988 and then will go to a floor vote. The next four months will see a concerted effort by CLA and Friends' groups to secure the necessary Republican votes for the measure to be placed on the ballot.

2. SB 482 (Roberti), the bill to add a Children's Consultant to the State Library staff and create a Families for Literacy Program to coordinate literacy services for families, has also been put in the suspense file by the Assembly Ways and Means Committee. Funds for the program total $800,000 with $200,000 for technical assistance and research and $600,000 for grants to public libraries.

3. AB 385 (Moore), the bill covering donations of computers to libraries, is currently before the Senate Revenue and Taxation Committee.

4. Various measures on the sales tax, including the bill to exempt libraries from sales tax for library materials, are being considered in the larger effort to give sales tax relief to cities and counties. Senator Roberti has proposed that rebate legislation include sales tax relief to cities and counties.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Edward F. Callanan, Jr.

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1429 be adopted.

RESOLUTION #1429

APPROVED, non-Civil Service temporary and recertification of temporary appointments made during the months of July and August, 1987. Also resignations of non-Civil Service temporary and part-time positions made during the months of July and August, 1987.

2. It was moved by Commissioner Callanan and unanimously approved to rescind the decision of June 19 relating to the use of a search firm for the City Librarian.

3. It was moved by Commissioner Callanan and unanimously approved to rescind the decision of July 7 relating to the use of a search firm for the City Librarian.

4. It was moved by Commissioner Callanan and unanimously approved to utilize the services of Korn/Ferry for the search for City Librarian.

OPERATIONS/AUTOMATION COMMITTEE

Commissioner Mary Louise Stong

1. Commissioner Stong submitted the following minutes for the record:

The Operations/Automation Committee met on Tuesday, August 25 at 1:15 p.m. in the Commission Room. Present were Commissioner Stong; Chair; Commissioners Raymundo and Stern, members.

The 1984 summary of automation needs was reviewed by the committee. Several automation plans have been drafted since that initial report.

Nancy Musser reported that Technical Services deals with the construction and maintenance of the in-house data bases (bibliographic records & circulation system). RLIN continues to be used for cataloging. During the last two years, scores and phonograph records have been stored on RLIN.

It was projected to bring five branches on-line with CLSI each year. Although these goals have been met, there were no plans to place the rental branches on CLSI. Needs have been re-evaluated and now it is felt that all branches will be linked to CLSI once new equipment and software is installed in the Computer Room. Currently 92% of all circulation is on-line; 432,000 patrons are registered. CLSI generated about 131,000 overdue notices last year.

Julie Cruz, a systems analyst, is currently studying automation needs for administration, main, branches and technical services.

Jerry Smith explained current plans for enhancing periodical processing. The current system for ordering serials for main and branches was developed in the 1960's and is antiquated. Staff is looking at a new serials control system, INOVAC, which is an on-line system which will streamline ordering and offer a quick resolution to any problems associated with receiving.

Adelia Lines explained that CAIS (Computer Assisted Information Services) now uses eight vendors. The most often used vendors are Dialog and Datatimes. CAIS performs two types of searches: quick ready reference and in depth searches which are by appointment only. General Reference had hoped to expand services this year (staff training, terminals in subject departments). Current budget restrictions do not allow for this expansion of service.

ILL currently is experiencing 1,600 transactions each month. San Francisco Public Library receives more materials for patrons than are sent from here to other agencies.

Library for the Blind has an independent circulation/cataloging system. The system will be capable of inter library loan next year. San Francisco Public Library was one of the first libraries in the nation to install this system. Commissioner Stong noted that all systems should be integrated to provide for a complete network within the library.

December 1 is the EISPC deadline for new computer equipment for next year's budget.

Meeting adjourned at 2:20 p.m.

FACILITIES COMMITTEE
Commissioner Marjorie G. Stern

1. Commissioner Richardson submitted the following minutes for the record:

The July 30, 1987 Facilities Committee meeting was called to order at 4:15 by Commissioner Richardson, Chair. Also in attendance from the Library Commission were Commissioners Jebe and Stong, Members; from the Art Commission, Commissioners Hanson and LaRocca, and Claire Issaacs.

The purpose of the meeting was to discuss the placement of the King Ashurbanipal Statue at the main library. Prior to discussing the site, copies of letters from the community were given to the members of the Art Commission relative to the statue and its placement. There was lengthy discussion of statements made in these letters.

Various locations for placement were suggested surrounding the library. Sites suggested were: the southeast corner bordering on Hyde Street; the northwest lawn area facing McAllister; the southwest lawn area; the center line axis bordering Fulton Street; the center line axis in the front of the main library; and inside the library on the second floor in front of History Department.

It was felt that the location on Fulton Street would pose no legal problems of obstruction. The committee felt it was an appropriate site because: it is a handsome and dignified location; it has the background setting of the building which has excellent symmetry; it would acknowlege the horizontal axis of the library and the horizontal axis in the design in this part of the Civic Center; the area is spacious and bordered with sycamore trees. The site conceptually tends to create a sense of an art oriented corridor and since Fulton Street may become a mall which would be lined with art, it was decided that this is the most aesthetic, appropriate and logical location for the King Ashurpanipal Statue. Art Commissioner LaRocca moved and it was unanimously approved that the statue of King Ashurbanipal be placed between the sycamore trees on axis of the lawn and on axis of the side door on Fulton Street subject to jurisdiction of this property by the public library.

Commissioner Richardson stated that it was to be made clear that King Ashurbanipal was one of the first collectors of literary materials, but he was not the founder of the first library. The relevance of the statue to the library is because he was a significant collector of the written word. It is also noted that this is a modern interpretation of Assyrian style and historical Assyrian personage.

It was also agreed that a draft of the wording for the plaque will be reviewed by this committee for wording that is accurate and appropriate and which is also acceptable to the donors.

The meeting was adjourned at 5:40 p.m.

2. Commissioner Stern submitted the following minutes for the record:

The Facilities Committee met on Thursday, August 13, at 4:00 p.m. in the Commission Room. Present were Commissioner Stern, Chair; Commissioners Jebe and Stong, members.

Karen Scannell stated that the Art/Music Department is in need of adequate space for its collection. Since the collection is not only housed in the department but in the first floor hallway, a logical progression could be into the Lurie Room.

Commissioner Stern stated that the funds for refurbishing the Lurie Room were donated for a specific purpose and the room was dedicated in 1974 with the understanding that it would remain a public meeting/multi-purpose room.

William Ramirez stated that over 1,000 new volumes are being held in Catalog since there is no space for the new books in Art/Music Department. He detailed some of the space problems that the department is currently facing. The Lurie Room could hold about 20,000 volumes.

Commissioner Stern suggested talking to Jane Lurie regarding future uses of the Lurie Room.

Anne Kincaid stated that all audio visual equipment and draperies from the original gift have been replaced.

Proponents discussed the overcrowding , the lack of space for new reference books and the inaccessibility of the picture file and sheet music collection. Those against the idea discussed the fact that the Lurie Room was developed with donated funds, the room is the only one equipped with film, video and computer hookups and it is heavily used by the main children's room, library programs and for other meetings.

Commissioner Stong indicated that use of the Lurie Room for shelving would provide no solid solution to the overcrowding in the department. She stated that City Hall and the citizens of San Francisco must be made aware of the overcrowding throughout the main library.

It was suggested that if the Children's Room was moved to another location, perhaps the YMCA or Hastings College, the Art/Music Collection could be housed in that space. Commissioner Jebe asked that the staff investigate this possibility. Commissioner Stern asked that a thorough public relations effort be initiated on the subject of space needs at the main.

William Ramirez reported that if the ladies anteroom were used for other purposes, the public typewriter service must be abandoned. This room is suitable to be used as a small meeting room. This room will be used for training on the new telephone system in November.

The Alternative Use Study by Skidmore, Owens & Merrill should be completed within the next few weeks. Alternative uses and cost estimates will be included in the report. The courts are also studying the use of this building for civil superior court.

PUBLIC RELATIONS COMMITTEE
Commissioner Walter G. Jebe

1. Commissioner Jebe is drafting a report on mag-a-bucks which Joe Sugg will help edit. The report will suggest ways to improve the process and lead to a greater number of donated subscriptions.

2. Commissioner Jebe toured the county jails today and spoke to Sherriff Hennessey about supplementing the library's book budget for enhanced services to the jails.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Lucio Raymundo

1. Special Collections Department obtained funding from the Book Club of California and the Friends of the Library to bring a major exhibition of the work of American Graphic designer W. A. Dwiggins. It will be on display on the third floor through October 24th.

2. On October 14th the Pacific Center for the Book Arts and the Friends of the Library will co-sponsor a lecture by Alexander Nesbitt of the Third & Elm Press who will speak on Dwiggins.

FINANCE/BUDGET COMMITTEE
Commissioner Raye G. Richardson

1. It was moved by Commissioner Richardson and unanimously approved that the following resolution be adopted:

RESOLUTION #1426

AUTHORIZING THE CITY LIBRARIAN TO APPLY FOR, ACCEPT AND EXPEND FUNDS AVAILABLE FROM THE UNITED STATES DEPARTMENT OF EDUCATION FOR A PROJECT READ OUTREACH PROGRAM FOR 1987-88.

WHEREAS, The United States Department of Education has invited libraries participating in the California Literacy Campaign to submit budget requests for support for fiscal year 1987-88, and

WHEREAS, The San Francisco Public Library is eligible to apply for funds to expand the operation of Project Read, the library's community-based literacy program for one year; now, therefore, be it

RESOLVED, That the City Librarian is authorized to apply for, accept and expend an amount not to exceed $21,763 of Library Services and Construction Act VII funds for The Outreach Program of Project Read through September, 1988, and be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds, and be it

FURTHER RESOLVED, That there are indirect costs of 5% contained in the budget of this grant.

2. It was moved by Commissioner Richardson and unanimously approved that the following resolution be adopted:

RESOLUTION #1427

AUTHORIZING THE CITY LIBRARIAN TO APPLY FOR, ACCEPT AND EXPEND FUNDS AVAILABLE FROM THE CALIFORNIA LIBRARY SERVICES BOARD FOR CONTINUATION OF PROJECT READ FOR 1987-88.

WHEREAS, The California Library Services Board has invited libraries participating in the California Literacy Campaign to submit budget requests for continued state support for fiscal year 1987-88, and

WHEREAS, The San Francisco Public Library is eligible to apply for funds to extend the operation of Project Read, the library's community-based literacy program for one year; now, therefore, be it

RESOLVED, That the City Librarian is authorized to apply for, accept and expend an amount not to exceed $130,689 of California Library Services Act funds for the continuation of Project Read through June, 1988, and be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds, and be it

FURTHER RESOLVED, That there are indirect costs of 5% contained in the budget of this grant.

3. It was moved by Commissioner Richardson and unanimously approved that the following resolution be adopted:

RESOLUTION #1428

RESOLVED, That the Library Commission hereby authorizes the attendance of Kay Roberts at the ONLINE '87 Annual Conference, Anaheim, California, October 20, 21 and 22, 1987; expenses to be paid from Bay Area Reference Center funds, 1987-88, as such funds permit.

PUBLIC COMMENT

1. John Wocasek expressed dissatisfaction with a recent response prepared by Mr. Walsh regarding his record as a patron of the library.

NEW BUSINESS

1. It was moved by Commissioner Richardson and unanimously approved that Betty Williams, Mary Landgraf and David Murphy be commended for their assistance in the search for City Librarian.

There being no further business to discuss, the September 1, 1987 commission meeting was adjourned at 6:30 p.m.

The next regular meeting of the Library Commission will be on Tuesday, October 6, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary
Library Commission

RESOLUTION #1429

RESOLVED, That the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the months of July and August, 1987 be approved:

3632 Librarian II	3602 Library Page, Part Time
Vose, Ruth S.	Betancourt, Anne
	Coppfer, James
	Kohler, John
	Landis, Stephen
	Lee, Amy
	Lee, Stephen
	Smith, Christopher
	Sng, Linda
	Wong, Sophia
	Wortman, Erica

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions, be accepted:

3602 Library Page Part-time

Androff, Susan	Lee, Bowie
Bacigalupi, Jean	Martin, Taiwan
Baez, Azalia	Perez, Ricardo
Bond, William	Pollizzi, Joanne
Bosseman, Stephen	Price, Vylise
Coppfer, James	Quirk, Joseph
Davidson, Robert	Raven, Robert
Federholfer, Douglas	Smith, Christopher
Hom, Herman	Smith, Todd
Landis, Stephen	Summers, Andy

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DOCUMENTS DEPT.
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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
October 19, 1987

The regular meeting of the San Francisco Public Library Commission was held Monday, October 19, 1987 in the Commission Room at the main library.

The meeting was called to order at 4:35 p.m. by President Bransten.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Richardson and Stern. Commissioners Raymundo and Stong were excused.

It was moved by Commissioner Callanan and unanimously approved that the September 1, 1987 Commission meeting minutes be approved as submitted.

PRESIDENT'S REPORT
Commissioner Edward Bransten

1. President Bransten announced that Mayor Feinstein's recent state of the city address called for a new main library on Marshall Square.

   Commissioners Bransten, Callanan and Stong, and Ken Dowlin met with Mayor Feinstein and Peter Henschel on October 8 to discuss the new main library. The mayor stated that she wanted to form a private fund raising committee to assist in funding a new main. Mayor Feinstein may act as co-chairman.

   Commissioner Stong added that the Mayor is flexible on whether a bond issue should be on the June '88 ballot or the November '88 ballot. The Mayor released $75,000 from the capital budget for the studies needed to have a bond issue.

   Mayor Feinstein was quoted in the newspapers as saying that a new library will cost $70 million and will be funded as follows: $25 million, state; $15 million, private; $35 million, local bond issue. Commissioner Stong stated that the state share will be less than $25 million and also the $15 million from private donations is to be used for computers and other equipment that were not included in the Omni-Becker budget.

   Included in the city's bond issue for a new main will be funds for re-doing Fulton Street plaza and the Civic Center plaza which will make the bond issue more than $70 million.

CITY LIBRARIAN'S REPORT
Kenneth Dowlin

1. Mr. Dowlin asked Commissioners to submit a list of objectives which will be incorporated in the strategic plan. He suggested that the Operations/Automation committee may wish to discuss the objectives.

2. Mr. Dowlin will submit a formal proposal in December or January on the "Window on the World" project which he described at last month's meeting.

3. Mr. Dowlin showed picture postcards from the newly constructed main library in Rotterdam.

4. The library has received letters from Mayor Feinstein and Supervisor Molinari asking for descriptions of library services if our operating budget was reduced at various levels. He asked that the Operations/Automation committee review service levels with a reduced budget.

   The Operations/Automation committee will meet on Tuesday, October 27 at 2:00 p.m. to discuss the matter.

5. Nancy Musser reported that CLSI experienced 99.3% reliability during September. The upgrade for CLSI has begun and new software and disc drives will be installed soon.

SECRETARY'S REPORT
Richard P. Walsh

1. Mr. Walsh reported that the Real Estate Department has asked for direction from the Library Commission on how to proceed with negotiations for a lease for the Business Branch. The library currently pays $157,000 annually for 5,700 square feet at 550 Kearny Street.

   Commissioner Bransten suggested that the Mayor's Office be asked to help find free space for the library. Commissioner Jebe offered to contact John H. Jacobs, Chamber of Commerce, for rent free space.

   It was moved by Commissioner Stong and unanimously approved that the Secretary be directed to write a letter to the Real Estate Department requesting that they investigate the possibility of extending the lease of the Business Branch at the present location as well as investigate other central business locations with up to 8,000 square feet at less or no rent and preferably at ground level.

LIBRARIAN'S GUILD

1. No report.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. In September we submitted a proposal for new main library planning related activities to the San Francisco Foundation and have been notified that we will receive $25,000. The proposal was developed in cooperation with the City Librarian and requests a total of $154,900 for next year. It incorporates a number of special projects which are all related to library planning, image building and outreach. We will be submitting the proposal to the Wells Fargo Foundation in November.

2. Friends board members are continuing to work on a major fundraising event, to be held on March 24th at the Gift Center. Ann Getty has offered the use of her home for a pre-event reception for major donors to the event.

3. Next week we will be meeting with the lobbyist for the California Library Association, to develop a strategy for successfully lobbying to place SB 181, the library bond issue, on the June 1988 ballot.

4. Now that the Mayor has announced her support for the new main library, the national fundraising firm of Marts and Lundy, hired by the Friends, will begin their fundraising feasibility study. The study will involve interviews with 50-75 individuals; its results will determine the private fundraising goals for the new library foundation being incorporated.

5. Summary of the new main library planning proposal submitted to the San Francisco Foundation for 1988:

   A. Strategic Plan Development - includes the preparation of a strategic plan for the entire San Francisco Public Library system including a statement of goals and objectives for the system and a determination of how the main library will best service the system.

      Funding requested for community hearings, library staff/commission workshops and report production.

      $14,000

B. Library Image Building - includes (1) the conduct of a citizen poll to determine perceptions of the library as well as the need for a new main. Results of the poll would guide the development of all materials, (2) development of a graphics program for the library and (3) development of new materials describing existing services and programs and new services which could be provided by a new main.

Funding requested includes a part-time public relations consultant for the library, professional services for the development of a logo and materials, printing and a citizen attitude poll.

$67,000

C. Special Planning Symposium - includes the conduct of a special workshop involving approximately ten urban public library leaders, aimed towards designing a framework for a 21st century public library.

Funding requested includes travel and expense costs for ten participants and report reproduction.

$12,000

D. Community Networking - includes special outreach efforts to make the new main library the most non-exclusive campaign in the city including (1) decision maker workshops, (2) a speakers bureau and (3) a press strategy.

Funding requested includes the costs of developing a slide and audio/video presentation and workshop materials.

$6,500

E. Foundation Development - includes the initial start-up costs for the library foundation which is being incorporated separately.

Funding requested includes clerical assistance, printing stationery and a case statement.

$2,900

F. Administration - includes oversight of all program activities by the planning coordinator and the conduct of community networking activities and overhead to the Friends.

Funding request includes full-time planning coordinator, part-time bookkeeper, telephone, postage, duplication and supplies.

$52,500

KEEP LIBRARIES ALIVE

1. SB 482 - Senator David Roberti's bill for families for literacy and a children's consultant at the state level was taken out of the Assembly's Ways and Means Committee, cut in half and sent to the Governor. The Governor signed the bill, but gave no money; so the bill is essentially dead.

2. AB 1505 (Waters) for literacy programs at California colleges was vetoed by the Governor and AB 385 (Moore) for donations of computers to libraries was put over until next year.

3. As mentioned in the September report, SB 181, the library construction bond bill, is in the suspense file of the Assembly's Ways and Means Committee and will be taken up in January of 1988.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Edward F. Callanan, Jr.

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1432 be adopted.

RESOLUTION #1432

APPROVED, non-Civil Service temporary and recertification of temporary appointments made during the month of September, 1987. Also resignations of non-Civil Service temporary and part-time positions made during the month of September, 1987.

OPERATIONS/AUTOMATION COMMITTEE

Commissioner Mary Louise Stong

1. No report.

FACILITIES COMMITTEE

Commissioner Marjorie G. Stern

1. No report.

PUBLIC RELATIONS COMMITTEE
Commissioner Walter G. Jebe

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Lucio Raymundo

1. The W. A. Dwiggins exhibition will continue through October 24.

   On October 14, Alexander Nesbitt of the Third & Elm Press spoke on Dwiggins at 7:00 p.m. in the Commission Room.

   Coming in November is the exhibition of the Pacific Center for the Book Arts. It will run through January on the 3rd floor of the main library.

FINANCE/BUDGET COMMITTEE
Commissioner Raye G. Richardson

1. It was moved by Commissioner Richardson and unanimously approved that the following resolution be adopted:

RESOLUTION #1430

AUTHORIZING THE CITY LIBRARIAN TO APPLY FOR, ACCEPT AND EXPEND FEDERAL FUNDS THROUGH THE CALIFORNIA STATE LIBRARY FOR MINORITY RECRUITMENT TRAINING FUNDS FOR 1987-88.

WHEREAS, The California State Library has available Federal Library Services and Construction Act funds for the assistance of minority students in training for librarianship; and

WHEREAS, The members of minority groups are underrepresented in the library profession statewide and in San Francisco; now, therefore, be it

RESOLVED, That the San Francisco Public Library is authorized to apply for, accept and expend Federal funding for 1987-88 as provided by such grants, not to exceed $5,400, as approved by the State of California; and be it

FURTHER RESOLVED, That this approval shall not commit the City and County to continuance beyond the period covered by said grant funds.

2. It was moved by Commissioner Richardson and unanimously approved that the following resolution be adopted:

RESOLUTION #1431

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR, ACCEPT AND EXPEND FEDERAL FUNDS AVAILABLE THROUGH THE CALIFORNIA STATE LIBRARY FROM TITLE I OF THE LIBRARY SERVICES AND CONSTRUCTION ACT FOR MAJOR URBAN RESOURCE LIBRARIES.

WHEREAS, The California State Library has federal Library Service and Construction Act funds available to support Major Urban Resource Libraries; and

WHEREAS, The San Francisco Public Library wishes to submit an application to the State of California to be designated as a Major Urban Resource Library; and

WHEREAS, the San Francisco Public Library is eligible for these funds as a city with a population of 100,000 or more; now, therefore, be it

RESOLVED, That the City Librarian is authorized to apply for, accept and expend $55,597 of federal funding for designated Major Urban Resource Libraries; and be it

FURTHER RESOLVED, That this approval shall not commit the City and County of San Francisco to continuance beyond the period covered by said grant funds.

PUBLIC COMMENT

1. None.

NEW BUSINESS

1. None.

There being no further business to discuss, the October 19, 1987 commission meeting was adjourned at 5:30 p.m. in memory of Michael Martin who passed away on October 1. Mr. Martin worked in various departments of the main library since 1974.

The next regular meeting of the Library Commission will be on Tuesday, November 3, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary,
Library Commission

RESOLUTION #1432

RESOLVED, That the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of September, 1987 be approved:

3602 Library Page, Part Time	1771 Media Production Specialist
Fitzpatrick, Annie	Keck, John Scott
Freeman, Gregory	
Lipman, Leticia	
Madden, Monica	
Smith, Todd	
Trinidad, Alan	
Wong, Wylie	
Wong-Chi, Lai	

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions, be accepted:

3602 Library Page Part-time

Au, Glenn	Lee, Sam
Banh, Long	Ren, Chen
Graf, Paul	Serrano, Ray
Johnson, Nicholas	Yip, Belinda
Juarez, Ruben	

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Minutes

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SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
November 3, 1987

The regular meeting of the San Francisco Public Library Commission was held Tuesday, November 3, 1987 in the Commission Room at the main library.

The meeting was called to order at 4:35 p.m. by President Bransten.

On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Richardson, Stern and Stong. Commissioner Raymundo was excused.

It was moved by Commissioner Callanan and unanimously approved that the October 19, 1987 Commission meeting minutes be approved with the following correction:

Pg. 1: "On roll call the following Commissioners were noted present: Bransten, Callanan, Jebe, Richardson and Stong. Commissioners Raymundo and Stern were excused."

PRESIDENT'S REPORT
Commissioner Edward Bransten

1. No report.

CITY LIBRARIAN'S REPORT
Kenneth Dowlin

1. Mr. Dowlin introduced Norman Karasick, City Architect, to the Commission. Mr. Karasick described the process of selecting an architect for the new main library. The process includes: DPW requests qualifications of interested architects (RFQ); advertisements are placed in AIA and other journals on the local, state and national levels; architects complete a submittal stating their qualifications; DPW establishes a technical screening committee to evaluate all submittals and will select about six or seven of the most qualified; Human Rights Commission will review finalists for compliance with MBE/WBE Ordinance; certified candidates will participate in oral interview held by selection committee; selection committee determines most qualified; Library Commission reviews and approves/disapproves recommendation.

   Commissioner Stern suggested contacting the heads to architecture schools throughout the country for individuals who might be interested in the design for a new main and participating on the technical screening committee.

Mr. Karasick stated that he has already done preliminary work on advertising in December journals. He said that a selection of an architect should be completed by April and his office will be able to provide the clerical support for the selection process.

2. It was moved by Commissioner Richardson and unanimously approved that the City Architect begin the process of architect selection to plan, design and supervise construction of a new main library.

3. It was moved by Commissioner Stern and unanimously approved that the City Librarian be designated project manager for the planning, design and construction of a new main library on Marshall Square.

4. Alice Cahn, Director of Instructional television at KQED, played two video programs which tell children about programs in the library. Each five minute program was prepared in a cooperative effort by students at San Francisco State and the staff of the main children's room. They have been aired several times on KQED and have been offered to other cable television stations.

5. Nancy Musser reported that CLSI had 29 hours of scheduled downtime and two minutes of unscheduled downtime during October. The final phase of the upgrade will be completed during the week of Thanksgiving to complete the upgrade.

   Commissioner Stong requested that a letter of appreciation be sent to Computer Room staff for working during the Thanksgiving holidays.

6. On the recommendation of the City Librarian, it was moved by Commissioner Stern and unanimously approved that the Omni-Becker report be reprinted and that it be sold for $11 per copy.

7. On the recommendation of the City Librarian, it was moved by Commissioner Richardson and unanimously approved that Book Buddies Manual/Project Report Handbook be printed and that it be sold for $15 per copy.

LIBRARY REPORTS
LIBRARIAN'S GUILD

1. Joan Goldman stated that the librarian at Park Branch asked her to inform Commissioners that Monday mornings at Park Branch are increasingly busy and that if branch hours are changed, that there be some sort of normal staff scheduling on Mondays.

The Guild surveyed members on the subject of changing branch hours that were discussed at the Operations/Automation Committee meeting of October 27, and 92 1/2% of the respondents agreed with the administration's recommendation in making the Monday/Saturday branch hours consistent.

She also said it is unclear what layoffs might occur if Supervisor Molinari's 1.6% budget reduction is adopted.

OTHER STAFF REPORTS

1. None.

FRIENDS OF THE LIBRARY REPORT

1. No report.

KEEP LIBRARIES ALIVE

1. Commissioner Stern reported that Main Committee met with Mike Dillon, CLA lobbyist in Sacramento, who presented some excellent suggestions for gathering support for next year's state bond issue for libraries.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. Minutes of July 23, 1987 meeting attached to file copy of these minutes.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Edward F. Callanan, Jr.

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1433 be adopted.

RESOLUTION #1433

APPROVED, non-Civil Service temporary and recertification of temporary appointments made during the month of October, 1987. Also resignations of non-Civil Service temporary and part-time positions made during the month of October, 1987.

2. Commissioner Callanan announced that the Board of Supervisors approved for second reading the addition of the position of Assistant City Librarian to the library's budget.

OPERATIONS/AUTOMATION COMMITTEE
Commissioner Mary Louise Stong

1. Commissioner Stong submitted the following minutes for the record.

The Operations/Automation Committee of the San Francisco Public Library Commission met on Tuesday, October 27, 1987 at 2:00 p.m. in the Commission Room, main library. Present were Commissioner Stong, chair, and Commissioner Stern, member. Commissioner Raymundo was excused.

I. The committee concurred that the following recommendations be forwarded to the full commission for consideration for easing current staff shortages in the branches:

Recommendations:

A. Opening "two librarian" branches on Mondays from 1-6 p.m.

B. Opening all "two librarian" branches on Saturday from 1-6 p.m.

Reasons for Recommendations

A. Reduces open hours from 34 to 31 hours per week.

Monday branches involved: Eureka Valley, Golden Gate Valley, Park

Saturday branches involved: Anza (reduced open hours from 34 to 31 hours per week)

[Currently Bernal, Noe Valley, and Potrero are open 1-6 p.m. (31 hours per week)]

B. We have had 3-6 unfilled positions in the branch system for the past six months.

C. Standardizes current hours already existing at three of the branches with two librarians on Saturdays by putting Anza on the same schedule.

D. Monday schedule would put two librarian branches on the same schedule as two librarian branches open on Saturdays.

E. Both Mondays and Saturdays are days when we are short staffed, as full time staff work either a Monday-Friday or a Tuesday-Saturday schedule.

F. Inefficient use of librarian time to cover lunch breaks at one of the two librarian branches when one of the librarians is on vacation or out ill. Lunch coverage involves transportation to and from a branch (which can be up to one hour if the covering librarian goes on public transportation) plus that librarian's lunch hour. In some cases we are looking at three hours of a librarian's time being sent from one branch to cover another branch.

G. No extra staff available to cover vacations and illnesses.

Commissioner Stong requested that all actions be justified with a full explanation when presented to the Library Commission.

Commissioner Stern asked that press releases be sent to all daily and neighborhood newspapers when the Commission takes action.

II. Supervisor Molinari has requested each department to submit specific expenditure reductions of 1.6% of 1987-88 general fund budgets for his review.

A 1.6% reduction for the library totals $291,251.

The areas that could be reduced are the branches, the main library, the bibliographic control or the book budget or a combination of those. Most of the cuts will require reducing positions and possibly layoffs.

Mr. Dowlin recommended the following reductions in response to Supervisor Monlinari's request:

Item	Savings
Equipment	$ 5,000
Publication Fund	10,000
Library-On-Wheels	25,000
Reduce Resource Branches from 7 to 5 (Marina, West Portal)	120,000
Close Golden Gate Valley	86,000
Reduce Book Budget	45,000

Mr. Dowlin also stressed that the library does not want to reduce any services and will firmly make that point clear to Supervisor Molinari.

Commissioner Stern recommended forwarding these recommendations to the Commission as well as a list of other options. Meeting adjourned at 2:40 p.m.

2. Today it was moved by Commissioner Stong and unanimously approved that Eureka Valley, Golden Gate Valley and Park branches be open Mondays from 1-6 p.m. and that Anza, Bernal, Noe Valley and Potrero branches be open Saturdays from 1-6 p.m. This change in hours to be effective December 1, 1987.

3. Commissioner Stong described the recommendations of the committee for responding to Supervisor Molinari's request for a 1.6% reduction in this year's budget. Karen Scannell described each justification. There was lengthy discusssion about reductions of service at Golden Gate Valley and Library on Wheels and levels of staffing.

It was moved by Commissioner Stong and unanimously approved that the reductions recommended by the Operations/Automation Committee be forwarded to the Clerk of the Board of Supervisors and that these recommendations describe the impact to public service if adopted.

FACILITIES COMMITTEE

Commissioner Marjorie G. Stern

1. No report.

PUBLIC RELATIONS COMMITTEE

Commissioner Walter G. Jebe

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS

Commissioner Lucio Raymundo

1. No report.

FINANCE/BUDGET COMMITTEE

Commissioner Raye G. Richardson

1. No report.

PUBLIC COMMENT

1. Joan Jackson and Kathleen Hirooka, Western Addition Branch, introduced the Friends of the Japanese collection to the Commission. Ms. Hirooka stated because of staff shortages, the branch has not been able to purchase any new books or catalog new books for 3-4 months.

Mr. Yukio Kumamoto, Friends of the Japanese Collection, explained that there is a need for a bilingual librarian at Western Addition branch. The Japanese collection has grown to more than 10,000 volumes. He asked for Commission support in asking the Board of Supervisors for an additional librarian position for this branch.

Mr. Dowlin stated that he will work with the community in finding a solution to the need for a bilingual librarian at the branch.

NEW BUSINESS

1. Commissioner Jebe presented a farewell speech and asked the Secretary to include it in the minutes:

"I am sure by now most of you are aware that Mayor Feinstein did not see fit to renew my position as a Library Commissioner on January 15, 1987, thus causing me to be in limbo for ten months. During that period many important things took place. We lost Mr. Frantz and conducted a national search for a new librarian. I am very proud to say that I was one of the group that was instrumental in securing Mr. Ken Dowlin as our City Librarian. I feel I have helped make some improvements in the library services for our city prisons and jails. We have urged the three major mayoral candidates to include the necessity of a new main library for San Francisco in their platform.

"We have also given light and exposure to the mayor to the real need for a new main and encouraged her to turn-about on this very vital issue. And that was not easy. So "limbo" hasn't been all that non-productive these last ten months. Also, don't forget 'Ashurbanipal'.

"At this point I feel like a 49er heavy (forgive the pun) that has been playing for many seasons with the team and now that we are going to the Super Bowl I am being asked not to play. This leaves me with a very, very, very heavy heart at this time.

"I certainly enjoyed working with the staff of the branches, the main and the Friends; and, of course, our secretary, Richard Walsh. It has been a real pleasure - the good and the not so good.

"The comradery with my fellow commissioners and the new friends I made have been outstanding and something I certainly will never forget. Thank you all from the bottom of my heart for your great support and cooperation from one and all of the entire system.

"And now a personal note: the library staff here is the finest in the country, and they have opened my eyes to their dedication. Thank God, for you are a special breed of people dedicated to a worthy cause. I will miss everyone of you."

Commissioners individually expressed their apprecation to Commissioner Jebe for his efforts and devotion to the library.

2. Dennis Wong and Edward Dennis Normandy III will be sworn in as Library Commissioners on Thursday, November 5, at 11:00 a.m. in the Mayor's office.

3. A celebration will be held this Saturday, November 7, from 11 a.m. to 2 p.m. at the Visitation Valley Branch marking completion of the mural on Desmond Street.

There being no further business to discuss, the November 3, 1987 commission meeting was adjourned at 6:45 p.m.

The next regular meeting of the Library Commission will be on Tuesday, December 1, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary,
Library Commission

RESOLUTION #1433

RESOLVED, That the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of October, 1987 be approved:

3602 Library Page, Part Time	2708 Custodian, Part-time
Vallecillo, Janette	Arguello, Felipe
Yip, Diana	

3602 Library Page, Full Time	3610 Library Assistant, Full-time
Sng, Selena	Lam, Phat

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions, be accepted:

3602 Library Page Part-time	1424 Clerk Typist, Full-time
Chan, Betty	Wehrmeister, Alysa
Sablan, Rita	
Yip, Conrad	

1632 Senior Account Clerk, Full-time

Menjivar, Clara

2708 Custodian, Part-time

Arguello, Felipe

Minutes

A special meeting of the San Francisco Public Library Commission was held Monday, November 23, 1987 in the Commission Room, Main Library. The meeting was called to order at 2:00 p.m. by President Bransten. Present were Commissioners Bransten, Callanan, Normandy, Richardson, Stern, Stong and Wong.

President Bransten welcomed Commissioner Normandy and Commissioner Wong to their first meeting as library commissioners. He also congratulated Catherine Bremer and Vivian Sykes for being co-winners of one of the three 1987 Managerial Excellence Awards given by the Mayor's Fiscal Advisory Committee.

President Bransten appointed Commissioners Stern, Stong and Wong to a committee which will represent the Commission on the committee to select an architect to design the new main library. This subcommittee will select one of their members to serve on the committee to select the architectural firm to provide the bond program document.

Rudy Nothenberg, CAO, has suggested that a two part program be implemented for building a new main. The first part would include all elements necessary for passage of the bond next year; Phase II will include design and construction of the new building.

Norman Karasick, City Architect, described steps which should be taken for selection of an interim architectural firm. The City Librarian, City Architect and representatives from the CAO office, City Planning and AIA will serve on the selection committee for interim architect. The interim architect will perform the work required for the bond issue statement and bond program report.

It was moved by Commissioner Callanan and unanimously agreed that the following program for preparing the bond program statement be adopted as presented by Mr. Dowlin:

- Work Scope - Calvin Malone, due December 15, 1987

- Design Guidelines - Calvine Malone, adopted by the Library Commission and Arts Commission; reviewed by the AIA by January 15, 1988

- Select preliminary architectural firm to prepare Bond Program Report - Norm Karasick, DPW, with advisory committee - January 15, 1988

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Select soils engineer - Norm Karasick, DPW - January 15, 1988

Bond Program Report - preliminary architectural firm - May 25, 1988

Submit Bond Program for CIAC approval - Ken Dowlin, Library - June 1988

Submit Bond Program to Board of Supervisors for approval June 7, 1988

Register the Bond Program for vote of the electorate - Ken Dowlin, Library; Board - July 15, 1988

There being no further business to discuss, the meeting adjourned at 3:15 p.m.

Richard Walsh

Richard Walsh, Secretary
Library Commission

Minutes

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PUBLIC LIBRARY

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Submit Bond Program for CIAC approval - Ken Dowlin, Library - June 1988

Submit Bond Program to Board of Supervisors for approval June 7, 1988

Register the Bond Program for vote of the electorate - Ken Dowlin, Library; Board - July 15, 1988

There being no further business to discuss, the meeting adjourned at 3:15 p.m.

Richard Walsh

Richard Walsh, Secretary
Library Commission

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY
COMMISSION MEETING
December 1, 1987

The regular meeting of the San Francisco Public Library Commission was held Tuesday, December 1, 1987 in the Commission Room at the main library.

The meeting was called to order at 4:30 p.m. by President Bransten.

On roll call the following Commissioners were noted present: Bransten, Callanan, Normandy, Richardson, Stern, Stong and Wong.

It was moved by Commissioner Stern and approved that the November 1, 1987 Commission meeting minutes be approved as submitted. Commissioner Normandy abstained.

It was moved by Commissioner Stern and approved that the November 23, 1987 special Commission meeting minutes be approved as submitted. Commissioner Normandy abstained.

PRESIDENT'S REPORT
Commissioner Edward Bransten

1. It was moved by Commissioner Stern and unanimously approved that a letter of appreciation be sent to Peter Henschel for all the help he has given to the library and also that a copy be sent to Mayor Feinstein.

2. President Bransten appointed Commissioner Callanan, chair; Commissioners Richardson and Normandy, members of the nominating committee for the election of officers for 1988.

3. President Bransten highlighted Mayor Feinstein's letter to the Commission regarding 1986-87 MBO performance data. There was a 3% rise in circulation systemwide and several branches were singled out for achievement (copy of Mayor's letter attached to the file copy of these minutes).

   Commissioner Stong commended the staff for the many achievements accomplished during 1986-87. It was moved by Commissioner Stong and unanimously approved that special thanks to the staff be expressed in the next issue of the personnel notes.

CITY LIBRARIAN'S REPORT
Kenneth Dowlin

1. Mr. Dowlin invited Commissioners to participate in the 1988 CALTAC regional workshops in library leadership which will be held throughout the state early next year.

2. The State has indicated to BALIS that San Francisco Public Library is eligible for $17,500 for planning. BALIS will administer these funds.

   The Commission agreed that these funds be used for a basic community survey to determine the attitudes the citizens have about a bond issue and new main library.

3. Mr. Dowlin asked commissioners to think about what type of collections would be appropriate in the new main (ie., National Sports Library).

4. Mr. Dowlin asked that the Operations/Automation committee meet later this month to discuss the long range automation plan for the library.

LIBRARY REPORTS
LIBRARIAN'S GUILD

1. The Librarians Guild submitted a letter which responded to President Bransten's request for a survey of their members to determine a more convenient time to hold monthly meetings. President Bransten referred the letter to the Personnel Committee.

OTHER STAFF REPORTS

1. Betty Williams invited Commissioners to the L.E.A.F. annual Christmas party on Friday, December 18 at 6:00 p.m. in General Reference.

FRIENDS OF THE LIBRARY REPORT

1. The fundraising feasibility study being conducted by the national firm, Marts and Lundy, began last week. Letters requesting inverviews and a case statement were mailed to 78 prominent Bay Area individuals. Interviews have been scheduled with 26 individuals to date; the first interview took place on November 30th.

   The goal of this study is to complete between 40 and 50 interviews by early January. The results will be used to determine a reasonable private fundraising goal.

2. Members of the Main Committee have been working hard to lobby for SB 181. They arranged a meeting with Mike Dillon, the California Library Association lobbyist, the City Librarian and Peter Henschel of the Mayor's office.

Members discussed how they could best assist in statewide lobbying, particularly given the fact that our legislators are already supporting the bill. It was decided to focus on convincing well known business leaders to lobby for its passage.

3. The Main Committee has received a letter from library staff requesting that a Young Adult Room be included in the plans for the new main library.

KEEP LIBRARIES ALIVE

1. KLA is sending out a mailing to Friends of the Library members outside of San Francisco asking them to write their local Assembly member to support SB 181, the library construction bond measure that will be before the State Assembly in January.

2. At the December meeting KLA will be discussing endorsement of the initiative to update the Gann limit and will be making plans on how to help with next year's library budget as well as how to coordinate efforts with the Main Committee.

ADVISORY COMMITTEE FOR THE BLIND AND PRINT HANDICAPPED

1. No report.

REPORTS OF STANDING COMMITTEES

PERSONNEL

Edward F. Callanan, Jr.

1. It was moved by Commissioner Callanan and unanimously approved that Resolution #1434 be adopted.

RESOLUTION #1434

APPROVED, non-Civil Service temporary and recertification of temporary appointments made during the month of November, 1987. Also resignations of non-Civil Service temporary and part-time positions made during the month of November, 1987.

2. It was moved by Commissioner Callanan and unanimously approved that Resolution #1435 be adopted:

Resolution #1435

WHEREAS, Lucio Raymundo has successfully pursued a career as a civil engineer, governmental administrator and leader of the Filipino-American community in San Francisco, and

WHEREAS, Lucio Raymundo has actively participated in numerous technical, professional and civic organizations over a long period of time achieving positions of responsibility based on his abilities and hard work, and

WHEREAS, Lucio Raymundo has received numerous citations from Local and State legislative bodies in recognition of his contribution to the betterment of society and his fellow citizens, and

WHEREAS, Lucio Raymundo has demonstrated a sincere interest in promoting cultural and literary projects in both his native land and in his adopted city, and

WHEREAS, Lucio Raymundo has served as a member and president of the San Francisco Public Library Commission since 1979 with distinction and devotion, now therefore be it,

RESOLVED, That on our behalf and on behalf of the users of the public library, as well as the staff and administrators of the library system, the members of the San Francisco Library Commission do hereby commend our colleague on the occasion of his retirement from the Commission for his exceptional service to all his fellow San Franciscans and extend our best wishes for health and joy in the coming tide of years.

3. It was moved by Commissioner Callanan and unanimously approved that Resolution #1436 be adopted.

RESOLUTION #1436

WHEREAS, Walter Jebe has had a long and distinguished career as a businessman and community leader in his native city of San Francisco, and

WHEREAS, Walter Jebe has received numerous awards and has achieved positions of prominence in his chosen field of photography as well as with the Council Of District Merchants, and

WHEREAS, Walter Jebe has devoted much of his extraordinary energy to community activities such as the Boy Scouts of America and the Lions Club, and

WHEREAS, Walter Jebe was instrumental as a moving force in convincing City Officials of the necessity to establish a modern branch of the Public Library in the Excelsior District, and

WHEREAS, Walter Jebe has served as a member and President of the San Francisco Public Library Commission with distinction and dedication since 1979, now therefore be it

RESOLVED, That the members of the San Francisco Public Library Commission do hereby commend Commissioner Jebe for his unique service to the library patrons and for his wise counsel to the staff, administrators and his fellow Commissioners over the past eight years and, as he retires from the Commission, we wish him continued success and happiness in the years that lie ahead.

OPERATIONS/AUTOMATION COMMITTEE
Commissioner Mary Louise Stong

1. No report.

FACILITIES COMMITTEE
Commissioner Marjorie G. Stern

1. No report.

PUBLIC RELATIONS COMMITTEE
Commissioner E. Dennis Normandy

1. No report.

JOINT COMMITTEE ON SPECIAL COLLECTIONS
Commissioner Dennis Wong

1. No report.

FINANCE/BUDGET COMMITTEE
Commissioner Raye G. Richardson

1. No report.

JOINT LIBRARY/ART COMMISSION COMMITTEE
Commissioner Raye G. Richardson

1. Commissioner Richardson submitted the following minutes for the record:

A joint committee meeting of the San Francisco Public Library Commission and the Visual Arts Committee of the Arts Commission was held November 6, 1987 in the Commission Room, Main Library. Library Commissioners present were Commissioner Richardson, chair; Commissioner Stong, member; Art Commissioners LaRocca, Hansen and Eichelbaum. The meeting was called to order at 4:30 p.m. by Commissioner Richardson.

The engraved text for the statue of King Ashurbanipal was discussed. Fred Parhad, the artist, read the text of the inscription and explained that this text had already been cast onto the sculpture itself in a style that blended in extremely well with the sculpture. Commissioner Richardson stated that it was her understanding that the inscription was not going to be cast into the sculpture but, rather, a plaque with appropriate wording would be mounted to the pedestal supporting the sculpture. Other commissioners concurred with her understanding of the process.

Mr. Parhad explained that he was not aware of this concern and that the inscription on the sculpture is now in place and cannot be removed. Commissioners discussed the wording and suggested a few minor changes which the artist can incorporate into the bronze.

After lengthy discussion it was moved by Commissioner Hansen and unanimously approved that the wording on the sculpture be accepted as amended.

Mr. Dowlin, City Librarian, offered to have a search performed to provide further background information on King Ashurbanipal and his library.

Meeting adjourned at 5:20 p.m.

2. Today Commissioner Richardson expressed her concerns that Ashurbanipal should not be represented as the founder of the first library.

Arbel Bet-Shliemoun shared his concerns that the statue is not a true representation of Ashurbanipal and the Assyrian culture. He said that the statue holds a lion which is the symbol for Gilgamesh.

Ashur Bet-Shliemoun elaborated on the issue that the statue is not truly representative of King Ashurbanipal since he is holding the lion and wearing a skirt.

Commissioner Stern expressed her concern that several people have questioned the authenticity of the statue as being a true representation of King Ashurbanipal. Commissioner Stong stated that the Library Commission would be remiss to accept it and suggested withdrawing approval for the placement of the statue.

Commissioner Normandy stated that since three commissioners have expressed opinions questioning both scholarship and authenticity, the Library Commission would be remiss in accepting the statue at this point.

Mr. Dowlin suggested diplomacy when dealing with the Art Commission since they will be involved in the final design for a new main library.

President Bransten asked Commissioner Richardson to hold another committee meeting with the Art Commission to inform them of these recent concerns and to determine a final recommendation.

PUBLIC COMMENT

1. William Dick stated that the OMNI/Becker report recommended that the new main have 346,000 square feet. The Mayor's recent civic center plan calls for a new building consisting of 440,000 square feet.

   Mr. Dowlin explained that the 440,000 square feet figure has not been adopted by anyone and it is an estimate made by the City Architect based on building the new structure with the same mass and height of the current building. He also stated that the figures will be confirmed in the bond program statement.

NEW BUSINESS

1. President Bransten commended the computer room staff for installation of the CLSI upgrade performed over the Thanksgiving holidays.

2. President Bransten expressed best wishes to the staff and their families for a happy holiday season.

3. Commissioner Richardson thanked President Bransten for his work as president during 1987.

There being no further business to discuss, the December 1, 1987 commission meeting was adjourned at 6:00 p.m.

The next regular meeting of the Library Commission will be on Tuesday, January 5, 1987 at 4:30 p.m. in the Commission Room of the main library.

Richard Walsh

Richard Walsh, Secretary,
Library Commission

RESOLUTION #1434

RESOLVED, That the following non-Civil Service, temporary and recertification of temporary appointments which have been made by the City Librarian for the month of November, 1987 be approved:

3602 Library Page, Part Time

Lee, Tina
Nguyen, Phong
Sanguinetti, Elizabeth
Ullman, Scott

AND FURTHER, that the following resignations of non-Civil Service, temporary and part-time positions, be accepted:

3602 Library Page Part-time

Garden, David Jr.

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A special meeting of the San Francisco Public Library Commission was held on December 14 for a presentation by the Omni-Group. Mr. Randall Rice reported that the study just completed was to fully assess the functional requirements and cost of renovation/expansion of the main library to meet the future needs of the city. In two weeks the finalized report will be given to the Commission. Floor plans were displayed and reviewed, as well as space and cost comparisons between the proposed Marshall Square facility and the existing facility.

In view of his findings, Mr. Rice recommended that the future needs of the library could best be met by new construction on Marshall Square.

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